

**PENN TOWNSHIP BOARD OF SUPERVISORS  
1301 Centerville Road  
Newville, PA 17241  
Tel: 717-486-3104 Fax: 717-486-3522  
Regular Meeting  
October 10, 2019**

Chairman Martin called the meeting to order and led everyone in the Pledge of Allegiance to the Flag.

Those present: Chairman Gary Martin, Supervisor Ronald Tritt, Solicitor Marcus McKnight, Treasurer Trina Manetta and Secretary Vicki Knepp.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Supervisor Tritt made a motion to approve the minutes of the September 12, 2019, Board of Supervisors Meeting. Chairman Martin seconded the motion. Motion approved.

Supervisor Tritt made a motion to approve the minutes of the September 19, 2019 Supervisor Workshop. Chairman Martin seconded the motion. Motion approved.

Supervisor Tritt made a motion to accept the Treasurer Report of September 30, 2019. Chairman Martin seconded the motion. Motion approved.

**APPROVAL OF SUBDIVISION PLANS**

Bower/Zimmerman – The Secretary said that the plan is for a land swap between Zimmermans and Bowers. The requirement for an easement through State land was removed. The Planning Commission recommended approval. There are two waivers. Chairman Martin made a motion to waive the curbs and sidewalks requirement. Supervisor Tritt seconded the motion. Motion approved. Chairman Martin made a motion to approve the Preliminary/Final Plan. Supervisor Tritt seconded the motion. Motion approved. Chairman Martin made a motion to approve the Zimmerman/Bowers Subdivision Plan. Supervisor Tritt seconded the motion. Motion approved.

**UNFINISHED BUSINESS**

Trash – The Secretary reported that she received a new list of delinquent accounts. Supervisor Tritt made a motion to have the Secretary send letters to the delinquent accounts. Chairman Martin seconded the motion. Motion approved. The Secretary reported that we received a check in the amount of \$8,131.00 for the Recycling Performance Grant.

Septic – Of the 2018 systems that were to be pumped, 21 still are not finished. The Secretary said she did receive several reports late in the afternoon that are not yet posted. For 2019, 57 of the 119 are completed.

The Solicitor stated that he sent a letter to Mr. Mullen regarding the septic at 138 Leeds Road. He has given Mr. Mullen 10 days to take action or the Solicitor will file with the Magistrate.

New Meeting Room – On hold

New A/C Heating Unit – Chairman Martin stated the system has been installed. There are still a few bugs to work out. Chairman Martin stated that there is an extended warranty plan available for \$275.00. Supervisor Tritt made a motion to get the extended warranty. Chairman Martin seconded the motion. Motion approved.

Budget – Chairman Martin said there was a budget meeting on Tuesday, it is very similar to last year. The budget will be available for public review at the Township Office. Chairman Martin made a motion to advertise the proposed budget. Supervisor Tritt seconded the motion. Motion approved.

South Side Drive – Chairman Martin stated that he does not believe the problem is our issue. Mr. McAlister said the water is coming down the road and into his yard. Mr. McAlister said that when the Township pulled shoulders that caused the problem. Chairman Martin said this is the first he has heard about the issue of water coming along the road. Mr. McAlister said he will video the water coming down the road. Chairman Martin said he will get Mr. McAlister information on rain gardens.

Fire Company Insurance – Chairman Martin said there was a meeting with the insurance company for the fire company. The Township provides worker's comp for the fire company; however, the person must be a member of the fire company to be covered by our insurance. In addition, the Board of Supervisor must vote on and approve every event the fire company wants covered by the Township workers' comp and it must be recorded in the minutes. This includes BINGO, parades, dinners, etc.

## **NEW BUSINESS**

Salt Bid – The Secretary reported that we have the unofficial salt bid. Salt will be going up \$10.76/ton. The Roadmaster has recommended that we purchase 300 ton under the old contract before it expires. Chairman Martin made a motion to purchase 300 tons of road salt under the old contract. Supervisor Tritt seconded the motion. Motion approved.

Ickes Removal Agreement – The Secretary said that Ickes want to build a new residence on one of their properties and demolish the existing one. It is the Township policy that when a new primary structure is built on a property, we get a removal agreement. The Secretary has asked the Supervisors to ratify the Removal Agreement. The Ickeses will have 90 days after the issue of Certificate of Occupancy for the new residence to remove the old. Supervisor Tritt made a motion to ratify the Ickes Removal Agreement. Chairman Martin seconded the motion. Motion approved.

Jim Sheaffer Resignation – Chairman Martin stated he received a letter of resignation from Jim Sheaffer, our Assistant Zoning Officer. Chairman Martin made a motion to accept Mr. Sheaffer’s resignation. Supervisor Tritt seconded the motion. Motion approved.

DJ Office Entrance Enclosures – Chairman Martin said he has not received a response for his request for information yet.

Political Signs – Chairman Martin said there is an issue for political signs. The Ordinance should have said on Township Right of Way. Chairman Martin made a motion to delete from the Zoning Ordinance 2006-03 (as amended) Article XI, Section 1123, A, 12 until the paragraph can be rewritten. Supervisor Tritt seconded the motion. Motion approved.

### **CORRESPONDENCE**

John Graham Public Library – The Secretary said she received a request from the Library for a donation. Chairman Martin made a motion to donate \$100.00 to the Library. Supervisor Tritt seconded the motion. Motion approved.

### **PROJECT UPDATES**

Ridge Development Sinkholes – The Secretary reported that the Engineer emailed her regarding a new sinkhole along Gettle Road and settling of the previously repaired hole. He will be monitoring the area that was previously repaired. Ridge will attempt to access the new hole on Friday or Monday to repair it.

Land Preservation Grant – Chairman Martin stated that they are still working on the Ordinances.

### **ZONING CODES ENFORCEMENT**

Tim Knepp said he had 6 permits for the month and no complaints.

### **SOLICITOR REPORT**

Neidlinger – The Solicitor said he has sent a complaint to Neidlingers giving them 10 days to correct the issue with the weeds.

FPE – The Solicitor stated he hopes to have an answer within the next week or so.

Supervisor Tritt asked the Solicitor to send a letter to the local Fish Commission Office regarding the land for the Fish Hatchery Park. The letter is to request that we take over the land for use as a the park, either purchase or lease.

### **OTHER REPORTS**

COG – Meeting is next week.

Agricultural Preservation – Cumberland County is preserving 1,259 acres this year at a cost of \$2,835,030.00. The County Commissioners have budgeted \$750,000.00 for 2020, \$250,000.00 more than this year. They would like to have 30,000 preserved acres by 2030. Penn Township has the highest percentage of land preserved in the County. There is a Farmland Preservation workshop on Thursday, November 7, 2019 at 7:00 PM for anyone interest in placing their farm in the program.

Roadmaster – The Secretary reported that the Beetem Hollow culvert has been completed. Paving for the year has been finished. In the next couple of weeks, we will be helping Cooke and Dickinson Townships, boom mowing, brush trimming and doing shoulder work.

Fire Marshal – Mr. Knepp asked the Supervisors to request from the fire company a count on the number of mobile radios they have, the number of portable radios they have and how many will be compliant with the new P25 system. This will help in budgeting for new radios when the new system is installed. The Solicitor said the Fire Company Co-op is looking at obtaining a grant for radio purchase.

Newsletter – The current issue just went out. The next issue is started.

Emergency Coordinator – No report.

#### **APPROVAL OF BILLS LISTING**

Supervisor Tritt made a motion to pay the bills. Chairman Martin seconded the motion. Motion approved.

#### **SUPERVISORS' REPORTS**

Supervisor Tritt said he attended the Planning Commission Meeting, Park & Rec Meeting, Supervisors' Workshop, attended County Outreach Meeting with Vice Chairman Sheaffer, and worked with the Road Crew at the park.

Chairman Martin stated he attended the South Mountain Partnership Meeting, they approved a grant to put stormwater information into an ordinance; Land Preservation Ceremony; spent two days at the township office with the HVAC installers; attended the CCATO Convention; road inspection with the Roadmaster; budget meeting; and Land Preservation Meeting.

Supervisor Tritt made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

#### **NEXT REGULAR MEETING November 14, 2019**

Respectfully submitted,

Vicki Knepp  
Secretary