

**PENN TOWNSHIP BOARD OF SUPERVISORS  
1301 Centerville Road  
Newville, PA 17241  
Tel: 717-486-3104 Fax: 717-486-3522  
Reorganization Meeting  
January 4, 2021**

Supervisor Martin called the meeting to order and led everyone in the Pledge of Allegiance to the Flag.

Those present: Supervisor Gary Martin, Supervisor Ron Tritt, Treasurer Trina Manetta, Secretary Corrie Wadel, and Solicitor Marcus McKnight.

**PUBLIC COMMENT**

Nick Mallios and Lynn Gensler inquired about and voiced their concerns with the County Planning Commission ruling against rezoning their properties. Chairman Martin stated that the County Planning Commission's main reasoning is due to current traffic flow on Rt 233 and the I-81 Bridge needing to be upgraded. The exit 37 Interchange is not currently on the PennDOT 10 year plan.

**APPOINTMENT OF TEMPORARY OFFICERS**

Supervisor Martin made a motion to appoint Supervisor Tritt as the Temporary Chairman. Supervisor Tritt seconded the motion. Motion carried.

Supervisor Tritt made a motion to nominate Corrie Wadel as Temporary Secretary. Supervisor Martin seconded the motion. Motion approved.

**ELECTION OF BOARD CHAIRMAN AND APPOINTMENT OF TOWNSHIP STAFF**

Supervisor Tritt nominated Supervisor Martin as Chairman. Supervisor Martin seconded the motion. Motion approved. By voice vote Supervisor Martin was elected Chairman.

Supervisor Martin nominated Supervisor Tritt as Vice-Chairman. Supervisor Tritt seconded the motion. By voice vote Supervisor Tritt was elected Vice-Chairman.

Vice Chairman Tritt nominated Corrie Wadel as Secretary. Chairman Martin seconded the motion. By voice vote Corrie Wadel was elected Secretary.

Vice Chairman Tritt made a motion to appoint Trina Manetta as Treasurer. Chairman Martin seconded the motion. By voice vote Trina Manetta was elected Treasurer.

## **NEW BUSINESS**

Resolution 2021-01 Appointment of Township Staff – The Resolution was voted on in sections. Vice Chairman Tritt made a motion to appoint the Township Staff. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Tritt made a motion to approve the Appointed Elected Officials with the following changes: removal of Chairman Martin and Supervisor Sheaffer from the Working Supervisor list. Chairman Martin seconded the motion. Motion approved. Vice Chairman Tritt made a motion to approve the Appointed Legal Counsel, Engineer and Sewage Enforcement Officer. Chairman Martin seconded the motion. Motion carried. Vice Chairman Tritt made a motion to approve the Fire Police Listing. Chairman Martin seconded the motion. Motion approved. Vice Chairman Tritt made a motion to appoint the Board and Commission Vacancies. Chairman Martin seconded the motion. Motion approved. Vice Chairman Tritt made a motion to accept the Miscellaneous Actions. Chairman Martin seconded the motion. Motion approved.

Resolution 2021-02 Establishing Wages, Commissions and Mileage Rates -Vice Chairman Tritt made a motion to approve Resolution 2021-02. Chairman Martin seconded the motion. Motion approved.

Resolution 2021-03 Schedule of Fees - Vice Chairman Tritt made a motion to approve the 2021-03 fee schedule with the following changes: plan recording fee of \$50.00, Driveway/Paving Permit fee of \$40.00, and a Conditional Use Hearing fee of \$500.00. Chairman Martin seconded the motion. Motion approved. Motion approved.

Resolution 2021-04 Personnel Manual - Vice Chairman Tritt made a motion to approve Resolution 2021-04. Chairman Martin seconded the motion. Motion approved.

Resolution 2021-05 Establishing Staff Holidays, Hours of Work & Board of Supervisor Meeting Dates – Vice Chairman Tritt made a motion to approve resolution 2021-05. Chairman Martin seconded the motion. Motion approved.

Resolution 2021-06 Equipment Schedule of Fees – Vice Chairman Tritt made a motion to approve Resolution 2021-06. Chairman Martin seconded the motion. Motion approved.

Resolution 2021-07 Fire Police Policy – Vice Chairman Tritt made a motion to approve Resolution 2021-07. Chairman Martin seconded the motion. Motion approved.

Resolution 2021-08 Authorizing Road Supervisors and Employees of Penn Township Road Crew to work on projects in cooperation with Cooke, Dickinson, North Newton, South Newton and West Pennsboro Townships. Vice Chairman Tritt made a motion to approve Resolution 2021-08. Chairman Martin seconded the motion. Motion approved.

MMO for Non-Uniform Pension Plan – the Treasurer reported that findings during the 2019 Pension Audit state that the MMO for Non-Uniform Pension Plan should be adopted each year as a new ordinance at the annual Reorganization meeting. Treasurer Manetta requested to advertise the adoption of the 2020 and 2021 MMO for Non-Uniform Pension Plan at the January Board of Supervisors meeting. Vice Chairman Tritt made a motion to advertise the adoption of the 2020 and 2021 MMO for Non-Uniform Pension Plan at the January Board of Supervisors meeting on January 14, 2021. Chairman Martin seconded the motion. Motion approved.

### **OLD BUSINESS**

Meeting Room Conference Table – the Solicitor provided a contract for the Weaver’s Chair Shop contract. Chairman Martin will meet with Weaver’s Chair Shop this week to have the contract signed.

### **ADJOURNMENT**

Vice Chairman Tritt made a motion to adjourn. Chairman Martin seconded the motion. Motion carried.

*Next Meeting Monday, January 14, 2021.*

Respectfully submitted,

Corrie Wadel, Secretary

**PENN TOWNSHIP AUDITOR'S MEETING**  
**1301 Centerville Road**  
**Newville, PA 17241**  
**Tel: 717-486-3104 Fax: 717-486-3522**  
**January 5, 2021**

Treasurer Manetta called the meeting to order and led everyone in the Pledge of Allegiance to the Flag.

Those present: Auditor Jenny Rhoads, Auditor Fred Leeds, and Treasurer Trina Manetta.

**NEW BUSINESS**

The Auditors voted to increase the supervisor's pay rate to \$17.50 per hour.

**ADJOURNMENT**

Fred Leeds made a motion to adjourn. Jenny Rhoads seconded the motion. Motion carried.

*Next Meeting Monday, January 4, 2022.*