

PENN TOWNSHIP
BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104; Fax: 717-486-3522
Regular Meeting
November 13, 2008

Chairman Amos Seiders called meeting to order and led everyone present in the Pledge Allegiance to the Flag.

Present: Chairman Amos Seiders, Vice-Chairman Ken Sheaffer, Supervisor Gary Martin. Township Solicitor Marcus McKnight III, Secretary/Treasurer Patricia Sangialosi

PUBLIC COMMENT

Bo Lloyd from Troop 185, was present to report that he will be working on an Eagle Scout project in the township. He will be refurbishing an old Civil War Cemetery and he would like to use the township backhoe and also ask the township to supply the grass seed needed. Vice-Chairman Sheaffer stated that he talked to Lowell Hassinger and he is willing to maintain the cemetery as long a he is able and when he can't the proposal is for the township to maintain. Supervisor Martin made a motion to allow the use of the township backhoe, supply the grass seed and maintain the cemetery when necessary. Vice-Chairman Sheaffer seconded the motion. Motion approved.

APPROVAL OF MINUTES AND TREASURER'S REPORT

Supervisor Martin made a motion to approve the minutes from the Oct. 9, 2008 meeting. Vice-Chairman Sheaffer seconded the motion. Motion approved.

Vice-Chairman Sheaffer made a motion to approve the treasurer's report as of Oct. 31, 2008. Supervisor Martin seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

Verizon bond approval – Pat pointed out that John Shambaugh has approved the amount. Supervisor Martin made a motion to approve the bond amount for removal of the cell tower of \$34,812.00. Vice-chairman Sheaffer seconded the motion. Motion approved. Marcus stated that he didn't have a problem with the amount, but the agreement doesn't specify how the township will know when the tower is no longer being used. Township should be notified. Wording to that affect will be put in the agreement. Mr. Andrews, solicitor for Verizon stated that the township zoning ordinance states that the township must be notified when the tower is no longer being used.

Resolution 2008-011 Resolution for Plan Revision for New Land Development – Barry Jackson on Mount Rock Road – Pat explained that Barry Jackson want to put in a holding tank for his business and he needs to do a sewage module and this resolution must be signed before it can be submitted to DEP. Vice-Chairman Sheaffer made a motion to sign the resolution. Supervisor Martin seconded the motion. Motion approved.

Verizon/Zimmerman Land Development Plan – Fred Leeds brought up the issue of free space on the tower for township use. The township has not received an answer

from Verizon on this issue. Chairman Seiders made a motion to table the plan until we get an answer from Verizon. Mr. Andrews didn't feel that it was necessary to hold up the plan pending an answer from Verizon. Vice-Chairman Sheaffer seconded the motion. Motion approved.

OLD BUSINESS

1. Cell Tower on Township property – Phil Dudek was present to answer any questions residents might have. He also passed out pictures of site locations for the tower and local government official's guide to transmitting antenna RF emission safety; rules, procedures, and practical guidance. There being no more questions or comments Vice-Chairman Sheaffer made a motion to approve the agreement with Priority Tower to put a cell tower on Township property. Supervisor Martin seconded the motion. Motion approved.
2. Supervisor Martin stated that we need people to serve on the Awards Committee. If you know of anyone or would like to volunteer, please give us a call.

NEW BUSINESS

1. Website hosting proposals – Pat pointed out that at the end of the year the County will no longer host our website. Linda and Kim have been interviewing companies and getting proposals. Each supervisor has a copy of the results of those interviews. Their first choice is VQC and they are the most expensive and their second choice is Matt Allen. After some consideration, Supervisor Martin made a motion to go with Matt Allen's proposal. Vice-Chairman Sheaffer seconded the motion. Motion approved.
2. Proposed 2009 Budget – Supervisor Martin made a motion to adopt the Proposed 2009 Budget and advertise for final adoption in December. Vice-Chairman Sheaffer seconded the motion. Motion approved.
3. Resignation of Buck Shuller from Park and Rec – Chairman Seiders made a motion to accept Buck's resignation. Vice-Chairman Sheaffer reluctantly seconded the motion. Motion approved.
4. PennDOT agreement to use electronic e-filing – Pat explained that from now on reports are to be sent to DCED and PennDOT online and we need to approve the agreement and sign a Resolution for participation. Supervisor Martin made a motion to sign the agreement and Resolution 2008-010. Vice-Chairman Sheaffer seconded the motion. Motion approved.
5. Request for outside audit – Pat reported that since we have an accumulation of money and have now borrowed money, she would like to have an outside audit done to make sure she is doing everything right. Marcus pointed out that you need to be careful the way you word the motion. If you replace the elected auditors, you need to advertise 30 days before making the motion, but if you just have the elected auditors and an outside accounting firm, you don't need to advertise. Vice-Chairman Sheaffer made a motion to contract with an accounting firm in addition to the elected auditors to audit the books for 2008. Chairman Seiders seconded the motion. Motion approved.

PROJECT UPDATES

DJ Office – Supervisor Martin reported that we are putting up a 6 foot privacy fence along the property lines of Shoff and Smith and around the DJ Office. It will be a stucco type finish fence. We received three quotes: Blue Mt. Supply for \$10091.81; Leid Fence for \$10264.00; and South Mountain for \$10172.15. Supervisor Martin made a motion to accept the proposal from Blue Mt. Supply. Chairman Seiders seconded the motion. Motion approved. Vice-Chairman Sheaffer made a motion to exempt the township from zoning requirement for fencing. Chairman Seiders seconded the motion. Motion approved. Supervisor Martin pointed out that Vivian would like to have door buzzer buttons on each of the desks. This would be an additional cost of approximately \$487.00. Supervisor Martin made a motion to approve the expense. Vice-Chairman Sheaffer seconded the motion. Motion approved. Supervisor Martin also pointed out that when the road crew was doing some landscaping, the survey markers got pulled out and he would like to call a surveyor to put them back in. Chairman Seiders made a motion to call a surveyor to put the markers back in. Vice-Chairman Sheaffer seconded the motion. Motion approved. Supervisor Martin then mentioned putting more snow guard on the roof of the building. The cost would be \$3700.00. Both Ken and Amos felt that was a lot of money. Supervisor Martin made a motion to table until the December meeting so this can be checked out. Vice-Chairman Sheaffer seconded the motion. Motion approved. Another item for discussion is an awning over the entrance door for approximately \$500.00. Supervisor Martin made a motion to put an awning over the entrance door. Vice-Chairman Sheaffer seconded the motion. Motion approved.

Bridges – Approval of Diffenbaugh’s cost field locate and plot additional wetlands area – Vice-Chairman Sheaffer made a motion to approve the cost of \$570.00 for Diffenbaugh to field locate and plot additional wetlands area at Lebo Road bridge site. Supervisor Martin seconded the motion. Motion approved. Pat then reported Cindy White has drafted a letter to PennDOT explaining our situation at the Lebo Road Bridge site and we are asking for an extension of time additional funding. She listed two options. Vice-Chairman Sheaffer made a motion to send the letter to PennDOT and ask for the higher amount of additional funding. Supervisor Martin seconded the motion. Motion approved.

Walking trail and volleyball court at Centerville Park – Supervisor Martin reported the rest of the walking trail can’t be completed because it is too wet and the Park and Rec are going to work on the volleyball court this fall and seed in the spring.

Hike and Bike Trail cameras – Pat reported the problem with the cameras is the computer program needs updated and the place where we bought the cameras is telling us it is not their problem. Vice-Chairman Sheaffer made a motion to have Marcus write a letter to the manufacturer. Supervisor Martin seconded the motion. Motion approved.

ACT537 – Pat reported she didn’t have an update because Erin was out of the office until Nov. 19th.

Key Logistics Park – Marcus passed out draft copies of the developers agreement stating that some of the things Lauth agreed to are not in the draft agreement. He also stated that Lauth has paid the tapping fees to Newville Sewer and Water. Pat then asked where she is to take the money from to pay for ½ of the EDUs which amounts to \$45000.00 by the end of December. Vice-Chairman Sheaffer made a motion to take the money from the Centerville Sewer account. Supervisor Martin seconded the motion. Motion approved.

SOLICITOR REPORT

Open Records Policy – Marcus reported he looked at the policy and the costs may have to be reviewed by the Open Records office. Pat stated that she wanted Marcus to take a look at the policy and make sure it was in compliance with the new law. Marcus will draw up a draft policy for the December meeting.

Fisher letter – Marcus wrote to Mr. Fisher giving him ten days to contact the township office or Fred Leeds.

Fettrow Hearing – Marcus passed out copies of the judgment against Mr. Fettrow an since Mr. Fettrow didn't appear for the hearing Marcus is going to send the sheriff to list all his personal property that can be sold to satisfy the judgment of \$1607.05

Mr. Souder – Marcus wrote a letter to Mr. Souder giving him 10 days to contact Fred Leeds or clean up the property. Pat gave Marcus the latest pictures of the property.

Marcus then stated that he received a letter from Pennsy regarding the complaint by Veronica Locke and the jake brakes on Rt. 11. A copy of the letter will be sent to Locke.

Marcus asked about the Freet property. Fred reported that some of the buildings are being torn down, but there is still work to be done. He will pay a call to them.

OTHER REPORTS

WCCOG – Pat reported there were two COG meetings and the main topics were:
October meeting:

- Recycling – Tom Imphong reported signing an agreement with the Newville Lion's Club to use some of their property for recycling containers. Pat stated the containers will be accessible 24/7 and will be manned with cameras. She stated there will be an open house when they are up and running.
- NIMS more courses – one on one training will be available, but you can also take them online. They must be completed by 2011
- Nov. 8 WCCOG sale at West Pennsboro Township Fire House

November meeting:

- COG has waived the dues for 2009 and possibly 2010
- Appointed an audit committee

- Legislative update – all the ones the COG is watching are still in committees. They aid pas the anti-idling bill.
- Big Spring School District is still keeping an eye on CAPTAX and so far they are pleased with the changes they have made in the organization.
- There will be another sale next year again in November
- H.A. Thomson representative spoke on Fireman's Worker's comp and Fire Police – Marcus pointed out that if the fire police get paid they are no longer considered volunteers and are not covered by the township's or fire company's worker's comp policy.
- Rick Rovegno talked about the I-81 Corridor task force.

Pat then read a thank you note from Big Spring Youth Soccer thanking the supervisors for their help with the concession stand.

PARK AND REC – George Rohrs gave some highlights of the Park and Rec meeting because Pat couldn't find the sheet Vickie gave her. George reported:

- No Skateboarding signs have been received and will be posted at the park and at the Hike and Bike trail.
- Reviewed proposed budget, but some more figures needed filling in. Pat reported Ron and her went over the budget and has filled in the expense figures.
- Safety zone signs have been put up at the fire company
- Accepted Bucks resignation

SUPERVISOR COMMENTS

Supervisor Martin stated the DJ office is on schedule for completion and on budget.

Pat stated that Mrs. Myers called about her neighbor's barking dog. Marcus will write him a letter. Also Pat asked Marcus if the Park and Rec agreement for the playground equipment was all right. He said the wording was fine.

Marcus stated he would also write a letter to PennDOT requesting a traffic study on Mt. Rock Road to lower the speed limit.

ADJOURNMENT

Vice-Chairman Sheaffer made a motion to adjourn. Supervisor Martin seconded the motion. Motion carried. Meeting adjourned.

Next meeting December 11, 2008

Respectfully submitted,

Patricia Sangialosi

Secretary/Treasurer