

PENN TOWNSHIP BOARD OF SUPERVISORS

1301 Centerville Road

Newville, PA 17241

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Regular Meeting

January 14, 2010

Chairman Gary Martin called meeting to order and led everyone present in the Pledge Allegiance to the Flag.

Present: Chairman Gary Martin, Vice-Chairman Ken Sheaffer, Solicitor Marcus McKnight III, Secretary Pat Sangialosi and Tina McCommon.

PUBLIC COMMENT

None

APPROVAL OF MINUTES AND TREASURER'S REPORT

Vice-Chairman Sheaffer made a motion to approve the minutes from the December 10, 2009 meeting. Chairman Martin seconded the motion. Motion approved. Vice-Chairman Sheaffer made a motion to approve the minutes from the December 10, 2009, conditional use hearing for Robert Henry. Chairman Martin seconded the motion. Motion approved. Vice-Chairman Sheaffer made a motion to approve the minutes from the December 10, 2009, conditional use hearing for Thomas Owad. Chairman Martin seconded the motion. Motion approved. Chairman Martin made a motion to approve the minutes from the January 4, 2010, reorganization meeting. Vice-Chairman Sheaffer seconded the motion. Motion approved.

Vice-Chairman Sheaffer made a motion to approve the treasurer's report of December 30, 2009. Chairman Martin seconded the motion. Motion approved.

APPROVAL OF SUBDIVISIONS

None

UNFINISHED BUSINESS

Dominion Energy offered up to a 10% discount, but could never be reached when they were called. Direct Energy offered \$0.0899 per kWh for 3 months and \$0.0949 per kWh for 9 months. This rate is guaranteed for one year. This would save \$310.00 a year on the three accounts. (Municipal building and two red lights) Chairman Martin made a motion to approve. Vice-Chairman Sheaffer seconded the motion. Motion approved.

Lee Ulsh requested a 180 day extension for his property clean up due to not being able to find back fill. Chairman Martin stated the township would be able to provide some back fill from the upcoming bridge project. Vice-Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

The comments have been received from DEP regarding ordinance 2009-6. There will need to be changes made. Solicitor McKnight wants to check into the comments and changes before going further. Vice-Chairman Sheaffer tabled the motion. Chairman Martin seconded the motion. Motion approved to table.

The Broce Broom went to Groff for a brake problem. Were told we would have an additional one year warranty, but have yet to receive the paperwork. Jeff Gillaugh will call to track warranty, if no response Solicitor McKnight will follow up with a letter. Vice- Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

NEW BUSINESS

Township dumpster – researched information and pricing to have own dumpster at the township building instead of using firehouse dumpster. Not knowing if we would generate enough trash for a dumpster, Vice-Chairman Sheaffer recommended possibly looking at the 90 gallon tote. Vice-Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Personnel manual - Addendum to the holidays was added to the manual.

Revise ordinances and resolutions for Planning Commission/Zoning Hearing Board and Park and Recreation - want all terms to end on December 31. Will need to modify ordinances and resolutions. Park and Recreation would be changed to five members instead of seven members. Vice – Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Attendance to PSATS State Convention – The PSATS convention will be attended by Gary Martin, Ken Sheaffer, Amos Seiders, Tina McCommon and Martha Sheaffer. Vice- Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Appointment of Secretary – township secretary will be retiring as of January 27, 2010. As of February 1, 2010, Tina McCommon will become township secretary. Chairman Martin made a motion to approve. Vice-Chairman Sheaffer seconded the motion. Motion approved.

Pat Sangialosi will become assistant secretary as of February 1, 2010. Chairman Martin made a motion to approve. Vice- Chairman Sheaffer seconded the motion. Motion approved.

Changes to zoning ordinance/advertisement for 30 day comment period – County comment was specific to home occupation. Home occupation needs to be clarified on a case by case situation. Need to advertise for a 30 day comment period. Chairman Martin made a motion to approve. Vice- Chairman Sheaffer seconded the motion. Motion approved.

West Shore ALS – they are requesting letter stating we want to keep West Shore ALS as primary service. Chairman Martin made a motion to approve. Vice-Chairman Sheaffer seconded the motion. Motion approved.

Resignation of John Wardle Jr. – John Wardle presented letter of resignation from Park and Recreation. Vice-Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Trash collections – there are 21 residents still in collections. Marcus stated that other townships are going after the tenant and property owner. Ultimately the property owner is responsible and a lien can put against property. Marcus suggested creating an ordinance for collections. Vice – Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Reappointments – Gary Cribbs and Kathy Shirey needed to be reappointed to the Planning Commission. The terms would end in 2014. Vice – Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Burning of 2002 nonpermanent files – requested that the nonpermanent files be burned. Chairman Martin made a motion to approve. Vice-Chairman Sheaffer seconded the motion. Motion approved.

PROJECT UPDATE

Marcus is continuing to work with John Shambaugh with the writing of letters for the easement of property owners to be finished by the end of the month.

Steve Fosburg questioned the disappearance of water. Was there a flaw in the design? Chairman Martin commented that with the digging of the soil takes it down to the porous soil and that the silt will build back up naturally through time. Vice-Chairman Sheaffer was there when the cone borings were done.

Tom Sheaffer asked if the bridge will sit where the other bridge sits. Chairman Martin stated the light poles will be moved and we will attempt to take out as much of the curve as possible. The start date will be June 15, 2010 and will be finished September 1, 2010. The dates are preset by DEP and the Fish Commission.

SOLICITOR REPORT

The conditional use hearing for Robert Henry for a proposed home occupation did not meet the definition of a home occupation. Chairman Martin made a motion not to approve. Vice-Chairman Sheaffer seconded the motion. Motion approved.

The conditional use hearing for Thomas Owad met a favorable decision for a home occupation business. The recommendations of the planning commission became part of the record with Fred Leeds approval of the sign. Vice-Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

Marcus talked with the engineer about the CMX plan and it was sent to DEP.

The invoices for Carlisle Partners warehouse were given to Marcus to forward for payment to be made to the township.

Marcus was given pictures of proof that 1032 Centerville Road was burning plastic. Marcus will send a letter to the resident. Vice-Chairman Sheaffer recommended a voluntary fine for \$100.00. Vice Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

OTHER REPORTS

WCCOG – the meeting on January 11, 2010, included a packet to submit amount for road materials and lines at stop signs. Looking at laminate versus painting the lines. Jeff Gillaugh is looking into to see if we can install ourselves.

Any toner or ink cartridge not used can be offered to the WCCOG.

County report – 800 MHZ radio exchange.

Ground is being broke for the public safety building across from the prison.

Parks and Recreation – had their reorganization with Dan Mell becoming Chairman and Pat Walker becoming Vice-Chairman. They are working on short and long term plans for Centerville Park. The fish commission at Huntsdale may become accessible for a park or child’s fishing area after the completion of the bridge.

Approval of the Newsletter – Chairman Martin made the motion to approve. Vice-Chairman Sheaffer seconded the motion. Motion approved.

ADJOURNED MEETING FOR EXECUTION SESSION

Meeting was reconvened and Marcus reported legal matters were discussed but no decisions were made.

APPROVAL OF BILLS LISTING

Vice-Chairman Sheaffer made a motion to approve the bills listing. Chairman Martin seconded the motion. Motion approved.

SUPERVISORS’ COMMENT

Savings on Workers Comp Insurance – while comparing a quote from one insurance company, Pat asked our current company, HA Thompson if they could do a better savings on our workers compensation insurance. HA Thompson came back with a savings of \$1,500.00 a year. Vice-Chairman Sheaffer was concerned with rating. Marcus looked at the quote and suggested trying for one year. Vice-Chairman Sheaffer made a motion to approve. Chairman Martin seconded the motion. Motion approved.

COMMENTS

Chairman Martin and Vice-Chairman Sheaffer had both received comments from Office Depot that they were pleased and well received by the township.

Steve Fosburg asked about the cemeteries located in Penn Township. Vice-Chairman Sheaffer reported on the Civil war cemetery on Pine Road. He stated that once they locate the graves, the veteran’s administration will replace the headstones at no cost to the township.

George Rohrs wanted to remind everyone about a presentation at the Historical Society, February 17, 2010 at 12:15 p.m. David Smith will do a presentation on the Villages of Penn Township. There is no cost and you do not have to be a member to attend.

ADJOURNMENT

Chairman Martin made a motion to adjourn. Vice-Chairman Sheaffer seconded the motion. Meeting adjourned.

Next meeting February 11, 2010

Respectfully submitted,

Tina McCommon
Secretary