

PENN TOWNSHIP BOARD OF SUPERVISORS

1301 Centerville Road,

Newville, PA 17241

Tel: 717-486-3104; Fax 486-3522

Regular Meeting

August 12, 2010

Chairman Gary Martin called the meeting to order and led everyone present in the Pledge of Allegiance of the Flag.

Present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Solicitor Marcus McKnight, Secretary Tina McCommon

**PUBLIC COMMENT**

Comment made about mandatory trash – not mandatory to buy service but mandatory to sign up.

**APPROVAL OF MINUTES AND TREASURER’S REPORT**

Vice Chairman Sheaffer made a motion to approve the minutes from July 8, 2010 meeting. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the treasurer’s report of July 31, 2010. Chairman Martin seconded the motion. Motion approved.

**APPROVAL OF SUBDIVISION PLANS**

Carl Bert presented the subdivision for Thelma Kuhn. The rear of the property is being subdivided and added to the Ronald Fenton property. The plan has been in front of the Planning Commission. It is a non building lot and the storm water management plan has been waived. Vice Chairman Sheaffer made a motion to approve the Kuhn subdivision plan. Chairman Martin seconded the motion. Motion approved.

**UNFINISHED BUSINESS**

Trash delinquencies – Interstate Waste Services are just responsible for picking up the trash. Southampton is responsible for the billing. There is a meeting to be held on August 18, 2010 concerning the delinquencies. Marcus will be sending out letters to the over 90 day past due customers. Additional fees will be added to the billing. The final step is filing with the District Justice against property owner. The secretary will send out

the second round of letters for the next level of delinquencies with the approval of Chairman Martin. Vice Chairman Sheaffer made a motion for Marcus to follow through on the delinquency letters. Chairman Martin seconded the motion. Motion approved.

Spring clean up was cancelled due to budgeting. May institute the clean up again or we may negotiate when the contract comes due to do a once a month bulk item pick up. Contract will expire next July. Will start the contract process in January.

Liberator – did not respond to second letter about not being in compliance for not having a fence around pool. Chairman Martin made a motion for Marcus to proceed with letter to Mr. Liberator. Vice Chairman Sheaffer seconded the motion. Motion approved.

Souders – has not cleaned up around the residence. He has made no contact with the secretary or Fred Leeds. Marcus had sent letter to cease and desist.

Stambaugh – has thirty days to respond to letter to clean up junk and debris. If no response within the thirty day period, Marcus will follow up with another letter. Chairman Martin made a motion for Marcus to write letter at end of thirty days. Vice Chairman Sheaffer seconded the motion. Motion approved.

Advertising signs – people from outside the township putting signs in Penn Township. One sign being a large 4' x 8' on a trailer. The other signs were on metal wires pushed into the ground. Road crew picked up signs. If the signs show up again, will send letter.

Open Records Officer - replace former secretary as open records officer with current secretary. Vice Chairman Sheaffer made a motion to make Tina McCommon the open records officer. Chairman Martin seconded the motion. Motion approved.

CCATO – Annual convention will be held Thursday, October 7, 2010. Marcus will be present at the convention. Vice Chairman Sheaffer made a motion to authorize all supervisors, road master, secretary and treasurer to attend the convention. Chairman Martin seconded the motion. Motion approved.

Shetron – commercial account cancelled but still being billed and not paid. Will be up for discussion at the Southampton meeting on August 18, 2010.

Water Cress Ponds – agreement says we will provide with water after construction. The stream will be wider and water may drop. If we lower the box, we will be violating DEP. After stream bed stabilizes, do not move pump – take away box and we may have to lower pump.

Trash Collection - need to send letter stating mandatory participation in trash collection and a completed form needs to be returned to the office.

US Municipal Supply – Open House September 9, 2010 9 a.m. until 1 p.m. They supply our road signs and equipment under costars. Vice Chairman Sheaffer made a motion to authorize the Jeff Gillaugh, Ernie Beecher, Amos Seiders, and Gary Martin to attend the open house. Chairman Martin seconded the motion. Motion approved.

## PROJECT UPDATES

Bridge – there was an article in The Sentinel with the new opening date for the bridge being October 15, 2010. There were unforeseen ground/soil issues. With the soil collapsing, steel beams and cross members had to be used to complete the piers. The center pier is almost complete at this time. There will be a meeting with PP&L to turn off electric. Bridge will arrive the last week of August.

## SOLICITOR REPORT

A judgment was put against Jay and Jill Gensimore for the septic malfunction at 2627 Walnut Bottom Road. There has been no payment made.

Dale Hammond, Centerville Road, admitted to the burning violation. Made arrangements to fill out trash response forms to have the fine set at \$369.50. If proper forms are not completed, the fine will be more money.

Kirkwood's authorized Marcus McKnight and Ken Sheaffer to attend the hearing between them and Robert Henry. The Kirkwood's will be paying Marcus directly. Mr Henry was trying to indicate the neighbor put in a much bigger pipe causing the water problem. The neighbor had not put in a bigger pipe. Mr Henry also indicated that we gave him bad advice because he did everything the engineer asked. Vice Chairman Sheaffer asked what steps we could take to make sure swales and drainage is correct before house is purchased. Marcus suggested bonding the subdivision and not releasing until correct. The township would sign off on the inspection. Chairman Martin suggested flagging the UCC permit and not letting them do final inspection until we say. Vice Chairman Sheaffer asked if we could build something into the plans. Need to more careful about the storm water issues and making sure it is done to our satisfaction.

Office Depot – there was an article in the paper about the new warehouse to help Big Spring tax issues. It is the first of its kind with robots doing almost everything. There is a short video on Cumberland featuring the warehouse. They currently employ about 275 workers.

Fettrow – information from the codes officer will follow up. The sheriff sale will be by the end of the year.

## OTHER REPORTS

WCCOG – Gary Martin – two meetings with the one on August 9, 2010 not having a quorum. There was invitation offered for bids for the new UCC inspection

contract. The lowest bidder was MDIA and was awarded the contract. It would have been a considerable cost for change over for a new inspection agency. Everyone is generally pleased with the new inspector because he is tougher and less compliant. They have also hired another inspector to be more responsive to the inspection needs.

There is a list of state legislation bills in the committee, but not looking for bills to be passed this year. It will be a year of reprieve.

Assistant Road Master – Amos Seiders – no report/not present

Park and Recreation Report – Dan Mell – the 150<sup>th</sup> Anniversary of Penn Township will be held October 30, 2010 from 8 am until 4 pm at the Penn Township Fire Company grounds. There will be a bus tour of Penn Township on October 29<sup>th</sup>. The bus has been reserved and flyers are being printed for the events. There will be a quilt auctioned off for a fund raising event. David Smith has been given a new logo for the history books that are to be printed. The design for the commemorative afghans has been sent also.

#### APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to approve the bills listing. Chairman Martin seconded the motion. Motion approved.

#### SUPERVISORS COMMENT

Groff was called for a repair to the broom again. The extended warranty paperwork has never been issued. We need something in writing from the company. Will look to Marcus as we need to pursue. The issue is not with Groff but the manufacturer.

Chairman Martin thanked those who attended the fair to help raise money for the fire company.

#### ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Chairman Martin seconded the motion. Meeting adjourned.

Next Meeting September 9, 2010

Respectfully submitted,

Tina McCommon  
Secretary