

PENN TOWNSHIP BOARD OF SUPERVISORS

1301 Centerville Road

Newville, PA 17241

Regular Meeting

January 13, 2011

Chairman Gary Martin called the meeting to order and led everyone present in the Pledge of Allegiance to the Flag.

Present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Solicitor Marcus McKnight, Secretary Tina McCommon and Treasurer Martha Sheaffer

PUBLIC COMMENT

None

APPROVAL OF MINUTES AND TREASURER'S REPORT

Vice Chairman Sheaffer made a motion to approve the minutes from the December 9, 2010 meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the minutes from the January 3, 2011 Reorganization meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the treasurer's report of December 31, 2010. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Centerville School Remediation – according to the water samples taken, there is no contamination in the wells. The oil did not migrate off the property. We want to keep the oil from migrating off the property and are looking at the most cost effective way to do that.

Trash Delinquencies – Need to file a municipal lien with the district justice. The bankruptcy for one resident is a stay. We have three no responses to date. Vice Chairman Sheaffer made a motion for Marcus to proceed with the filing against the

residents for the arrears amount and \$200 for fines and costs. If paid before the hearing the fine can be reduced to half. Supervisor Seiders seconded the motion. Motion approved.

Septic pumping – there are 55 residents who have not pumped their septic. We will approach these residents again in the spring.

Broce Broom – Marcus stated he needs to confirm who the correct person is to contact. We have removed all parts we purchased for the broom.

Fettrow Property – the sheriff sale is now scheduled for April 6, 2011. We need to find Mr Fettrow and file the complaint. If the property changes hands, we can mandate clean up. Vice Chairman Sheaffer made a motion to proceed to file for \$4,000, \$750 legal fees plus costs. Supervisor Seiders seconded the motion. Motion approved.

Souders Property – filed suit and hearing will be held Thursday February 10, 2011, at 10 a.m.

Kitner Property – the need for a permit is null and void. There is no business on the property. There are three unlicensed vehicles and a RV setting in the front yard. They cannot be in the front yard. They need to be out of sight. If Mr Kitner is willing to cooperate, Fred is willing to work with him on this issue. Mr Kitner can be fined up to \$500 if no progress is shown. Fred decides what is considered progress. It was stated that the zoning ordinance is to protect you from the neighbor and the neighbor from you.

NEW BUSINESS

Budget Resolution – repealing 2010 resolution for budget and adopting resolution 2011-006 for 2011 budget. Vice Chairman Sheaffer made a motion to approve the budget resolution. Supervisor Seiders seconded the motion. Motion approved.

Hazard Mitigation Plan – Bob Kough stated the county plan expired in interim of the new plan. The plan was formally adopted on November 15, 2010. The plan then goes to the municipality and they have one year to adopt. A lot of research and time was involved in gathering the statistics for this plan. Supervisor Seiders made a motion to adopt the Hazard Mitigation Plan. Vice Chairman Sheaffer seconded the motion. Motion approved.

Destruction of 2003 files – Chairman Martin made a motion to destroy the 2003 files. Supervisor Seiders seconded the motion. Motion approved.

Deron Clark – submitted application for planning commission. Fred commented he is the best qualified applicant. Chairman Martin made a motion to approve Deron Clark to become a member on the planning commission. Supervisor Seiders seconded the motion. Motion approved.

Marcus stated he needs a copy of the minutes from the planning commission to be aware of any litigation if he needs to be there on behalf of the supervisors. The secretary will fax the minutes to Marcus.

PSATS Conference – Chairman Martin and Vice Chairman Sheaffer stated they will be going to the conference in April at Hershey. Chairman Martin made a motion to approve himself and Vice Chairman Sheaffer to attend the conference. Vice Chairman Sheaffer seconded the motion. Motion approved.

PennDOT Safety Award – the submission is due March 11, 2011. Chairman Martin asked John Shambaugh to do a detailed structural analysis to submit for the award.

South Newton – received a letter from South Newton thanking Jeff and Amos for helping when they widened High Mountain Road.

Chairman Martin asked that a correspondence heading be added to agenda.

Personnel Manual – the old manual was inconsistent. Rewrote the manual to reflect how we operate today. Vacation and personal time will be combined as Paid Time Off. Sick leave will stay as is. Vice Chairman made a motion to approve as amended resolution 2011-004 and revoke resolution 2004-005. Supervisor Seiders seconded the motion. Motion approved.

Oaktree Environmental Septic Services – were not reregistered on the septic hauler list for 2011. They asked to be considered again for 2011. We will put them back on the list, but if there are any more issues there will be no more consideration. They are on probation for a year. Chairman Martin made a motion to put Oaktree Environmental back on the list for 2011. Supervisor Seiders seconded the motion. Motion approved.

Open Records Officer – Tina McCommon was designated as the open record officer. Chairman Martin made a motion to appoint Tina McCommon as open records officer. Vice Chairman Sheaffer seconded the motion. Motion approved. This appointment will be added to the reorganization meeting for 2012.

PROJECT UPDATES

Centerville School Oil Remediation will be a continued process to remove the oil.

Culvert – have several culverts within the township to be replaced

Significant amount of money to repair roads

*Fred asked about a culvert at Leeds and Point Roads – will address but not a priority

SOLICITOR'S REPORT

Key Logistics – Marcus wrote a letter about the appeal of the reassessment. The appeal hearing is in June with Marcus not having to attend.

Solar Energy – engineer will need to make a change to zoning for commercial solar energy.

REPORTS

WCCOG – there will be a training session on Storm Water Management on January 26, 2011 at Allen Road. Marcus will be attending. Chairman Martin recommended someone from the Planning Commission to attend.

Flagger Training – training will be held January 18, 2011 at Dickinson Township. Ernie Beecher and Ken Sheaffer are registered to attend.

Marcellus Shale – Newville Borough is seeing heavy truck traffic. Apparently the GPS systems are routing trucks through Newville for the warehouse location.

ASSISTANT ROAD MASTER – Road crew did a good job with clearing the roads.

PARK AND RECREATION – no meeting was held due to having no quorum

ZONING OFFICER –

Kitner - issue was discussed earlier in the meeting

Souders – issue was discussed earlier in the meeting

Hayman – no one is residing in the RV. Owner stated they were going to use the RV for storage. Fred stated they could not use the RV for storage. The front of the house was cleaned up. Fred also stated to them that they need to set up trash service and could contact the township office to do so.

Stambaugh – The property on Quarry Hill has had effort made to clean up the residence. There is a lot of clean up to do. The property is to be empty within the next month and a half.

Stambaugh Farm – has a lot of vehicles and trash scattered around. There are unlicensed trucks on the property. We have already sent one letter to him about the junk and debris. Vice Chairman Sheaffer made a motion for Marcus to move forward against Stambaugh. He has 10 days to get in touch with Fred or will be fined \$500 plus

costs and legal fees on each property. Supervisor Seiders seconded the motion. Motion approved.

99 Beetem Hollow Road – a lot of junk and debris on the property. John Wardle owns the property. A letter will be sent to Mr Wardle along the Junk/Nuisance Ordinance.

APPROVAL OF BILLS LISTING

Supervisor Seiders made a motion to approve the bills listing. Vice Chairman seconded the motion. Motion approved.

SUPERVISORS' COMMENT

None

ADJOURNMENT

Vice Chairman Sheaffer made the motion to adjourn. Chairman Martin seconded the motion. Meeting adjourned.

Respectfully submitted,

Tina McCommon
Secretary

Next Meeting February 10, 2011