

PENN TOWNSHIP BOARD OF SUPERVISORS

1301 Centerville Road

Newville, PA 17241

Regular Meeting

March 10, 2011

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance to the Flag.

Present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Secretary Tina McCommon and Solicitor Marcus McKnight.

PUBLIC COMMENT

Bob Zelis from Office Depot was presented an award and plaque for the support and participation in the printing of the Penn Township history books for our 150th Anniversary celebration in October 2010. The books were printed at no charge to the township and all proceeds went to the Park and Recreation Board for community projects.

APPROVAL OF MINUTES AND TREASURER'S REPORT

Vice Chairman Sheaffer made a motion to approve the minutes from the February 10, 2011 meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the minutes from the conditional use hearing of Carl Shannon. Supervisor Seiders seconded the motion. Motion approved.

Chairman Martin made a motion to approve the treasurer's report of February 28, 2011. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Centerville School Oil Remediation – Wally Koster put together a plan of action to remove the oil from the site. Wants a meeting with Marcus and the Supervisors to

review plan and how to proceed. Is looking at skimming to remove the oil and wants okay from DEP to proceed. Marcus wants approval in writing to start process.

Trash Delinquencies – not able to file a municipal lien for Jason Rhoads. Will need to file complaint with District Magistrate. Chairman Martin made a motion to pay the bill for Jason Rhoads and file complaint with District Magistrate. Vice Chairman Sheaffer seconded the motion. Motion approved.

Five more letters for delinquencies need to be served by the constable. Vice Chairman Sheaffer made a motion for the letters to be served by the constable to the delinquent residents. Supervisor Seiders seconded the motion. Motion approved.

Five companies put in a bid for the expiring trash contract in July. Items offered in those bids are curbside recycling and bulk item pick up. The bid opening is March 21st and the awarding of the bid will be March 28th.

Ordinance 2011-001 – Alternative Energy – the ordinance was advertised and was stated by Marcus that now is the time and place to adopt the ordinance. Vice Chairman Sheaffer made a motion to adopt Ordinance 2011-001. Supervisors Seiders seconded the motion. Motion approved.

Storm Water Ordinance – the ordinance was advertised and was stated by Marcus that now is the time and place to adopt the ordinance. No questions or comments. DEP and the Cumberland County Planning Commission wanted the ordinance adopted by the end of the month. No traumatic changes and has been engineer reviewed. Vice Chairman Sheaffer made a motion to adopt the Storm Water Ordinance. Supervisor Seiders seconded the motion. Motion approved.

Removal agreement for Clifford – the Clifford's are looking to build a new home on their property but the old residence will stay until new home is completed. Vice Chairman Sheaffer made a motion to accept the removal agreement. Supervisor Seiders seconded the agreement. Motion approved.

Fettrow hearing – the hearing is scheduled for Monday, March 14, 2011 at 10:30 a.m. with the Magistrate. The fine has been placed at \$4,750.00. Fred will need to acquire current pictures of the property for the Monday hearing.

Hurley hearing – the hearing for the trash delinquency is scheduled for Monday, March 14, 2011 at 10:45 a.m.

NEW BUSINESS

Waste Oil Furnace – the township is looking to buy a waste oil furnace to help with energy costs and help residents with waste oil. Vice Chairman Sheaffer commented it would be a good investment to supplement heat in the new section. Vice Chairman

Sheaffer made a motion to approve the purchase of a waste oil furnace. Supervisor Seiders seconded the motion. Motion approved.

Authorization to Accept Sealed Bids – we have numerous items we are not using and would like to sell by sealed bid. Will need to be advertised and will open bids at next month's meeting. Supervisors Seiders made a motion to advertise and accept sealed bids for items we are not using. Vice Chairman Sheaffer seconded the motion. Motion approved.

Purchase New Front Door – the purchase of a new front door will pay for itself with the energy savings it would produce. Currently have a bid for \$2,250.00. Chairman Martin made a motion to table the purchase until other bids can be acquired. Supervisor Seiders seconded the motion. Motion tabled.

New Computer for Treasurer – the current computer is old and we are having hardware issues. Would like authorization to spend \$400 - \$500 on a new computer. Vice Chairman Sheaffer made a motion to authorize the purchase of a new computer for the treasurer. Supervisors Seiders seconded the motion. Motion approved.

Energy Study – we are going to hold off on the energy study until Chairman Martin attends the energy summit for the municipalities at West Pennsboro.

Driveway Ordinance – the current ordinance is fine for what it does, but does not cover issues such as private access roads. PennDOT regulations were added. The ordinance will need to be advertised and sent to county for review. Supervisor Seiders made a motion to advertise and send to county for review. Vice Chairman Sheaffer seconded the motion. Motion approved.

**Supervisor Seiders left the meeting early due to inclement weather conditions.

Landlord Ordinance – Mr Tritt at 106 Farm Road has tenants that would not respond to two communications from the township to be registered under the Landlord Ordinance. In conversation with Mr Tritt he did not want to enforce his tenants being registered. Chairman Martin made a motion for the constable to serve a letter and registration to Mr Tritt. Chairman Sheaffer seconded the motion. Motion approved.

David Smith – will be presented with a plaque and a certificate for citizen of year. David spent a lot of time researching for the 150th Anniversary history book and the presentation of the bus tour.

Broce Broom – Marcus received a call from the president of Broce Broom. Gary was present during this call. They would make arrangements to pick up the broom – purchase the broom back. A copy of the check to purchase the broom had already been faxed.

CORRESPONDENCE

None

PROJECT UPDATES

None

SOLICITOR REPORT

Broce Broom - Mr Krason came to the township and drove the broom around the parking lot. Gave him copies of the maintenance records and service issues. The broom was purchased in 2008 and has 137 hours on it. He did not pick it up because they do not own it yet. Marcus stated to set a price and no less. Mr Krason will receive a follow up call.

Lauth – selling warehouse in the next ten days. Hillwood Company is owned by Perot. The developer’s agreement invoice will be paid by the new owner and at closing a check will be sent to the township. They also had a zoning request that was forwarded by Marcus. A developer’s agreement will be executed by the parent company to be adopted by April 1st.

Stambaugh – letters were sent to Mr Stambaugh, Mr Williams and Attorney Johnson. There has been no response at this time.

The Fire Company banquet will be held March 19th at the Penn Township Volunteer Fire Company.

OTHER REPORTS

WCCOG – Vice Chairman Sheaffer will attend in place of Chairman Martin. Will be the discussing the salt contract, various ordinances, and commissioner address in April.

Assistant Road Master Report - not present

Park and Recreation Report – looking at the 3 acres beside the Lebo Road Bridge. Are willing to buy or lease property from the fish hatchery to establish a park. Are preparing a draft plan to take to the fish hatchery. They are also working on fund raising ideas.

Zoning Officer Report –

Kitner Property – Mr Kitner was present at the meeting. There are seven vehicles not registered or licensed. Two vehicles have been removed. The tires need to be removed and the camper also needs to be removed. There can be no storage in the front

of the house. Recycle the oil and antifreeze that is currently setting in front of the garage. Fred will work with Mr Kitner to get his place into compliance.

Stambaugh Property – it is an absolute mess. According to the county tax map, some of the properties are owned by the wife or daughter. Surrounding farm is in his name. There are vehicles that have not been moved in months along with a lot of debris on the property. There is also manure running out of the main pit into the next pit and running on the road. Marcus stated to contact him about that situation.

Young Property - junk and debris needs to be cleaned up. Three pick ups filled with junk. There are tires, lumber and metal on the property that needs to be cleaned up. Chairman Martin made a motion to send a letter with a 30 day completion for removal of junk and debris. If progress is made may be extended. Vice Chairman Sheaffer seconded the motion. Motion approved.

Freet Property – there is a deer in a pen in the backyard and a considerable amount of trash on the property. Fred asked about the rights to go onto property. Marcus stated he has the right to go onto the property. Also asked how do you determine trash? It is trash if it is a health hazard for neighbors and is not being disposed of correctly. There has been an exotic animal issue before. Have contacted the game commission and are waiting for response from them. They were also sent a letter on burning previously and are still burning.

Newell Property – located at Centerville Road with property running against the Lutheran Church property. Debris is scattered all over the property and a travel trailer that is partially torn down. Letter to be sent with a 30 day completion for removal of the debris and travel trailer.

LeDane Property – 6 Verna St and rear of Verna St properties. Exceeds junk ordinance by one unlicensed vehicle. The breezeway is filled with junk and debris. He had been sent a letter previously about the junk on his property. Letter to be sent with a 30 day completion for removal of the debris and junk on all properties.

Bradley Property – at least 4 unlicensed vehicles and lots of construction material debris. Fred stated he did not go on the property. Letter to be sent with a 30 day completion for removal of the debris and junk on all properties.

Brewbaker Property – built a shed with no permits on record at present date. Unsure if there are any more buildings on the property. Letter to be sent with a 15 day deadline to acquire permits with possibility of fines for building without permit.

Crider Property – 44 pictures were taken of the property. Fred had talked with Mr Crider and discussed the fact there are ten unlicensed vehicles on the property. There is a history of not cleaning up the property and should be no leniency this time.

The clean up also needs to include the junk in front of the garage. The deadline should be 30 days not 45 days. He is also building a deck without permits. He stated the deck was inspected when the home was inspected. Our records indicate that the home was the only item on the UCC permit application and inspection. Letter to be sent with 30 day completion for removal of vehicle and junk. Will include 15 day deadline for acquiring permits and possibility of fines for building without permit.

Fred asked about the final inspections on properties and projects. Can we hold the occupancy permit until we are satisfied with the work? The occupancy permit has to be issued within 5 days of final inspection. Chairman Martin suggested that if we think there is a problem, email Aubrey about the problem stating we would like to look at the work before the occupancy permit is issued.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to approve the bills listing. Chairman Martin seconded the motion. Motion approved.

SUPERVISORS' COMMENT

None

ADJOURNMENT

Chairman Martin made a motion to adjourn the meeting. Vice Chairman Sheaffer seconded the motion. Meeting Adjourned.

Respectfully submitted,

Tina McCommon
Secretary

Next Meeting April 14, 2011

