

PENN TOWNSHIP BOARD OF SUPERVISORS

1301 Centerville Road

Newville, PA 17241

Regular Meeting

May 12, 2011

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance to the Flag.

Present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Secretary Tina McCommon, and Solicitor Marcus McKnight.

PUBLIC COMMENT

None

APPROVAL OF MINUTES AND TREASURER'S REPORT

Vice Chairman Sheaffer made a motion to approve the minutes with corrections for the April 14, 2011 meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the treasurer's report of April 30, 2011. Supervisor Seiders seconded the motion. Motion approved.

SUBDIVISION PLANS

Chairman Martin made a motion to approve the subdivision plans of Dale Hair. Supervisor Seiders seconded the motion. Motion approved.

UNFINISHED BUSINESS

Centerville School Oil Remediation - Wally Koster drafted a synopsis letter of the oil removal for Centerville School. It describes what we have done to this point and revisited everything that was done nine years ago. We don't know how much oil is there or how much we can get out. The remediation plan is the most economical way to remove the oil. Vice Chairman Sheaffer made a motion for the letter drafted to be presented to DEP. Supervisor Seiders seconded the motion. Motion approved.

Trash Contract – We will have a new trash contract on July 1, 2011. West Pennsboro and Cooke Township are looking to join the single hauler contract. We will need to do a new ordinance to add the recycling. The contract is fixed for five years. More information will be going out in our newsletter for acceptable and unacceptable items. Vice Chairman Sheaffer made a motion to advertise the amendment to the trash ordinance. Chairman Martin seconded the motion. Motion approved.

Driveway Ordinance – changed a couple of definitions based on the Planning Commission recommendations. Driveway must be inspected by the Road Master before and after installation. Vice Chairman Sheaffer made a motion to adopt the Driveway Ordinance. Supervisor Seiders seconded the motion. Motion approved.

Broce Broom – Marcus wrote a letter to the company on April 15th. Stated the broom was useable for only short periods of time. The engine becomes heated and will not restart. It's unreliable because it is always down. The Broce company response is to go after the dealer if we don't like the offer. It needs to be picked up and a check sent to us for the broom. Supervisor Seiders made a motion for Marcus to try to communicate with the broom company one more time and then accept what we get. Vice Chairman Sheaffer seconded the motion. Motion approved.

Stambaugh property – Marcus wants permission to file a complaint for \$1,000 plus \$900 legal fees plus costs for each property. Magistrate stated a per diem can be added if the board authorizes. Supervisor Seiders made a motion to file a complaint against George Stambaugh for each property. Vice Chairman seconded the motion. Motion approved.

Zoning Map Changes – three changes to zoning map need to be sent to county, advertised and voted on in conjunction with the rezoning issue. Marcus will write a draft for these changes.

NEW BUSINESS

Credit Card Services – We would like to offer credit card payment service to our residents. We are researching the costs involved.

New Camera – the township is in need of a new camera. The old camera does not always take the picture and shuts off when trying to download pictures. Would like to purchase a Canon to stay similar with the camera we have now. Chairman Martin made a motion to purchase a camera not costing more than \$250.00. Vice Chairman Sheaffer seconded the motion. Motion approved.

Email Listing – we are looking at setting up an email listing for our residents to be able to reach them efficiently and economically for road closing, trash notices, quarterly newsletter, etc.

Fish and Boat Commission Letter – Letter was drafted to take to the Fish and Boat Commission with the intent to lease or purchase the three acre parcel beside Lebo Road Bridge to develop into a park. It would be approximately 1 ½ years until it would be started. We can apply for grant money this year for the project next year. Chairman Martin made a motion to approach the Fish and Boat Commission with the letter to lease or purchase the parcel to develop a park. Vice Chairman Sheaffer seconded the motion. Motion approved.

2010 Septic Pumping – letter to be sent with deadline for the septic pumping to be completed or will be filed with the District Magistrate.

Lawn Maintenance – 14 Hosfeld Road – draft a letter to Stephen Marks sent certified with a deadline of June 1st.

Lawn Maintenance – 2258 Pine Road – draft a letter (second) to Jose and Peggy Nieves with a deadline of June 1st.

Real Estate Transfer Tax – recently the township received \$270,000 transfer tax fee for the sale of the warehouse. Combining that with the reserve account from the District Justice office gives us approximately \$490,000 that we can invest. Looking at laddering money for different maturity dates and availability. Will withhold approximately 20% for equipment. Vice Chairman Sheaffer made a motion to invest into a certificate and withhold 20% for equipment. Supervisor Seiders seconded the motion. Motion approved.

CORRESPONDENCE

NONE

PROJECT UPDATES

NONE

SOLICITOR'S REPORT

The judgment was filed against David Fettrow. Had the indication that he was not going to show for hearing. The judgment goes against David and Deborah. The suit was for \$1,000 plus \$750 legal costs plus costs. The District Magistrate suggested adding a per diem. Fred asked what we can do as a township to clean up the property. Can we put a lien against the property or an injunction in court and can he be jailed? Also asked about eminent domain to take over the property or the blighted property process. Marcus stated he hasn't had time to respond and that he was going to contact some of the community he has been staying with as more drastic measures. Supervisor Seiders made a motion for Marcus to draft a letter to be sent to the residents he's been staying with. Vice Chairman Sheaffer seconded the motion. Motion approved.

Tucker Ferguson the engineer for PennDOT was written a letter requesting “No Parking” signs be placed on both sides of the road on Route 233. Stated the trucks are violating the anti-idling law. Also requested a “No Turn on Red” sign at the I-81 exit ramp.

Gary Mullen was sent a letter concerning the issue that he has not registered his tenants and he is responsible if they do not pay the trash. The tenants needed to be registered by the end of May.

Marcus handed out a newspaper article about the Mansion at Pine Grove and their recent renovations.

The sprinkler mandate has been repealed. If you don't have sprinklers you must ramp up the fire resistance materials in the home.

OTHER REPORTS

WCCOG – Michael Fedor – candidate for Cumberland County Commissioner was present to introduce himself to the members.

The Western COG approached the CRCOG about piggybacking on the salt contract. Did not have a quorum to be able to vote on it.

The 800 MHZ radio system may be scraped.

Big Spring School District may raise the school taxes 3.8%.

The Sheetz Store has all of its permits and is looking to open sometime in October.

Cornerstone Credit Union is erecting a branch across from Zeigler's Gulf and they recently opened a branch at Big Spring High School.

In the near future there will be a Laser fiche document software demonstration. Laser fiche allows scanning and storage of documents. The secretary will be attending.

The Police Services Bill has been introduced again.

There is a bill pending for Second Class Township bidding thresholds to be changed from \$10,000 to \$25,000 and can be done by phone. Above \$25,000 needs to be written.

Assistant Road Master Report – fixed the box in creek at the cress ponds, but will not touch the pump. If it needs lowered or moved the owner will need to do it themselves.

Park and Recreation Report – previously discussed the letter of intent for the 3 acre land parcel at Lebo Road bridge.

Zoning Officer Report – asked about right of way issue – the resident never showed up for public comment.

- Young property – needs more time to clean up property because of mud and water. Extension requested until next BOS meeting. Vice Chairman Sheaffer made a motion to extend the clean up date. Supervisor Seiders seconded the motion. Motion approved.
- Ledane property – nothing has changed. Extension until the next BOS meeting with a letter stating we will pursue legal action. Chairman Martin made a motion to approve an extension. Supervisor Seiders seconded the motion. Motion approved.
- Crider property – showing good signs of progress. Has been removing the junk cars from the property. Extension requested until next BOS meeting. Chairman Martin made a motion to approve an extension. Vice Chairman Sheaffer seconded the motion. Motion approved
- Souders property - has cleaned up a lot of items. Fred was hoping to talk with Mr Souders. He is still not in compliance and is conducting a business after being told to cease and desist. Marcus will send a letter that he cannot continue to do business without a permit. No more materials can come on the property without a license. If he does not comply with have to take to the District Justice again or we could collect or confiscate materials to clean up and cover his costs.
- Kitner property – sold one vehicle. He cannot get the title to the truck. He still has three unlicensed vehicles (2 trucks and 1 Dodge Neon). His step brother’s car will be inspected either Monday or the following week. Fred asked when he could get down to three. Vance stated two weeks. Marcus stated June 1st. Fred stated that Vance has been cooperative and has made progress and to extend to June 8th.
- McManus property – lot of debris under the tree. Was destroying trailer for aluminum and burning rubber off the copper. Needs letter sent with provisions for violation.
- Freet property - there is junk, boxes, burn hole, debris and a deer. There are multiple violations. Waiting for completion of zoning permit to get

credibility. Chairman Martin made a motion to table to next month. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to approve the bills listing. Supervisor Seiders seconded the motion. Motion approved.

SUPERVISOR'S COMMENT

Supervisor Seiders hoped to see everyone Tuesday for Election Day.

Vice Chairman Sheaffer – no comment

Chairman Martin mentioned the front door has been replaced. The township also received an honorable mention for the construction of the Lebo Road Bridge.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn the meeting. Chairman Martin seconded the motion. Meeting adjourned.

Respectfully submitted,

Tina McCommon
Secretary

Next Meeting June 9, 2011