

**PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
April 11, 2013**

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice-Chairman Ken Sheaffer, Supervisor Amos Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice-Chairman Sheaffer made a motion to approve the minutes from the March 14, 2013 Regular Meeting. Supervisors Seiders seconded the motion. Motion approved.

Vice-Chairman Sheaffer made a motion to approve the minutes from the March 27, 2013 Rezoning Meeting. Supervisors Seiders seconded the motion. Motion approved.

Vice-Chairman Sheaffer made a motion to approve the Treasurer's Report from March 31, 2013. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported we have a new delinquent list. Bills just went out last week so the list is rather lengthy. She would like permission to send letters. Vice-Chairman Sheaffer made a motion to have the Secretary send out delinquent trash letters. Chairman Martin seconded the motion. Motion approved 2 – 1. Supervisors Seiders voted nay. Solicitor McKnight asked if there was a reason Supervisors Seiders voted nay. Supervisor Seiders stated he believes if we accept credit cards we will not have the problem with the delinquencies. The Secretary stated they looked into credit cards. Southampton Township will not accept them. If we do we will be responsible for all the fees. The Treasurer would have to write checks to Southampton to pay the trash bills. It would end up costing the Township money. The Solicitor stated that there must be a uniform policy on credit cards with the member municipalities. We can't accept them if no one else will.

Septic – The Secretary reported that there were still 9 residents who did not have their tanks pumped in 2012 or contacted the office with a reason why. Chairman Martin made a motion to have the Solicitor take action against those residents who have not had their septic pumped. Vice-Chairman Sheaffer seconded the motion. Motion approved. The Secretary requested permission to send out cards for the 2013 pumping. This is an administrative issue she does not need permission.

208/218 Leeds Road – We have a signed Tire Removal & Cleanup Agreement from the new owner. Chairman Martin reported that 6 young ladies from Diakon helped collect tires on April 6. They did 650 tires, they were two hours late because they could not find the place so they got a late start. Total tires to date are about 6300 tires so far. They will be there again this Saturday, this time Diakon will have 9 male volunteers.

Fahnestock Biosolids – The Secretary reported that we received a letter from DEP that there is a sinkhole in one of the fields that they want to spread the biosolids on. They cannot spread within 100' of the sinkhole. The Secretary did not know if it is in Penn Township or West Pennsboro Township. They are still planning on doing a surface application of the biosolids.

NEW BUSINESS

Zoning/Code Enforcement Officer Resignation/Appointment of New – Chairman Martin read a letter of resignation from Ken Lloyd as Zoning/Codes Enforcement Officer. Ken's father-in-law recently passed away, his wife was his caregiver, and now he and his wife are planning on traveling. Chairman Martin stated he hated to see him go. Chairman Martin made a motion to accept the resignation with regret. Vice-Chairman Sheaffer seconded the motion. Motion approved. Chairman Martin asked the assistant, Tim Knepp, if he was willing to step in as Zoning/Codes Enforcement Officer. Tim replied he was. Vice-Chairman Sheaffer made a motion that Tim Knepp be appointed as the Zoning/Codes Enforcement Officer. Chairman Martin seconded the motion. Motion approved. Chairman Martin stated we need to find an assistant.

Employment Application of Paul Group – Chairman Martin stated that he has an application for part-time, as needed employment from Paul Group. Paul is a machine operator and truck driver retiring from his job at Gleim. Vice-Chairman Sheaffer stated he has known Paul a long time and he believes he would be a good asset for the Township. Vice-Chairman Sheaffer made a motion to accept the application of Paul Group. Supervisor Seiders seconded the motion. Motion approved.

Agricultural Security Area – The Secretary reported that it is time for our seven year review of our ASA. It was missed in 2006 and automatically renewed. She would like authorization to run the first ads, send letters and post the ASA as required by the State. She stated that she spoke with Becky Wiser at County about the five West Pennsboro properties in our ASA, Becky recommended that we contact West Pennsboro about accept these properties into their ASA and dropping them from ours. Vice-Chairman Sheaffer wondered why there were West Penn properties in our ASA. The Secretary stated that they joined our ASA before West Penn had an ASA. Ours was one of the first. The Secretary stated she has to advertise 30 days before we begin the review. Then the review must be done between 180 and 120 days before the end of the year. Vice-Chairman Sheaffer made a motion to authorize the Secretary to start the

process for the Ag Security Review. Chairman Martin seconded the motion. Motion approved. The Secretary asked if she should send a letter to West Pennsboro or do the Supervisors want to talk to them. She was told to send a letter.

COG Road Material Bid Results – Chairman Martin reported that we got bids back for line painting and road materials. Alpha was the lowest for the line painting. They are the contractor of choice. The bids for the stone are all over the place between Valley, Pennsy and Union. Vice-Chairman Sheaffer made a motion to go with the recommendation of COG for bidders. Chairman Martin seconded the motion. Motion approved.

CORRESPONDENCE

None.

PROJECT UPDATES

The road crew is doing tree trimming.

SOLICITOR REPORT

McCrea Law Suit – Mr. McCrea has filed his brief, 13 pages. Ours is due next week.

Stambaugh – Mrs. Stambaugh was in and paid their fine. Mr. Stambaugh had a load of junk on a truck and had an accident in front of the North Newton Township facility and took out a pole and shed.

Fettrow – The Solicitor asked if a recent inventory has been taken of the Fettrow property. Chairman Martin stated he heard that he is down to three cars, but there are still tires and debris scattered around. It is not as bad as it was, but it still not right. We need to bring this to conclusion. The Solicitor will ask the court to see if we can get it done. He was hoping that Fettrow would gradually clean it up himself.

LeDane & Freet – Need to bring the new Zoning Officer up to speed on these properties.

The Solicitor will send a letter to Mr. Showaker explaining the Board's decision in denying his request for rezoning, the property is not sufficient for heavy commercial/industrial use. We are working on a concept to create some lighter commercial uses.

We need to do some serious work on the zoning amendments. He asked where we stood with the Engineer on this. Chairman Martin stated he had tried to get information from the Engineer for this meeting but was unsuccessful. Hopefully he will have them for the Planning Commission Meeting on Monday so we can advertise it and tweak. The Solicitor stated we also need to do some stormwater management stuff, the Engineer is aware of that. We also, have to talk about amending the Comprehensive Plan and serious amendments for the new zone we have been thinking about. These are all things we need to work with the Engineer on, if he thinks he can't handle them all

we can always have him subcontract it out like we have the traffic engineering. Chairman Martin stated that Kirk Stoner said the County will help use with the Comprehensive Plan.

179/175 Hair Road – The Solicitor asked Tim about the properties at 179 and 175 Hair Road. Tim stated that the office had received complaints about the junk at 179 Hair Road and illegal burning at 175 Hair Road. He located the properties with their no trespassing and beware of dog signs. He never left the hard road, but observed the properties from the road. He took pictures which show that they appear to be in violation of the number of vehicles, there are tires and junk piled about. He did observe what could be a burn pit at the back of one of the properties, it looks like they were burning contractor's waste, which they cannot burn. He stated we need to do a visit with more than one person for safety reasons to explain or a letter. The Solicitor stated we can send a letter based on the photographs. We need access to the properties. Should we have the Constable and a Supervisor go with him? Vice-Chairman Sheaffer suggested have the Constable go. Chairman Martin stated he believes a Supervisor should also go along. Tim stated that his thought was to send a letter stating that we had a complaint, the observation from the road looked like noncompliance. We would be happy to come and visit and discuss what needs to be done and have them invite us in. We will give them 15 days to respond or they will hear from other officials. Send copies of the ordinances and photographs with the letter. CC the Solicitor on the letter.

OTHER REPORTS

WCCOG – Chairman Martin stated that there is a new requirement for bidding jobs that the contractor has to verify that he has no illegal aliens on the job. They are talking about a dedicated helo pad near Big Spring High School. We awarded the culvert contract for David Martin for culverts on South Side and Leeds. County is putting in a Planning Commission University targeted toward new Planning Commission members. We recommend our Planning Commission members go to that. Opossum Lake has reopened for fishing. In 2005 the County began an Energy Management Program that has to date saved over 2.1 million dollars for the County. On May 14, 2013 at 10:00 AM there will be a groundbreaking ceremony for the Law Enforcement Memorial. Mosquito larvae have been found in Middlesex, South Middleton and North Middleton. Rep. Bloom's office reported that at least 8 bills that have been introduced concerning prevailing wage.

Park & Rec – no meeting

Zoning Officer – Tim Knepp – He approved a new silo on Farm Road and an addition to a home on Ritner. He had a call from a realtor who has a prospective buyer who has to relocate a dog kennel and is looking at a property to put it in. There was an issue with a resident who was having a shed put in. She came in for the permit while the shed was on the road being delivered, site prep was already done. He was at her property within 2 hours of her applying for the permit and the shed was already delivered and set. They are at least 6 ft. into the setback. The Secretary reported that the resident had stopped into the office earlier today and offered a different location for the shed. Tim stated he believed it would work, but he would double check it. He stated that a resident told him he wanted to put a pizza shop in and he was told he could not do it because he does not have municipal sewer. Is that from us or the State? The Solicitor

stated that when you have a restaurant DEP regulations supersede ours. A restaurant requires a different type of system. It would be fairly expensive to get a system for a restaurant. Chairman Martin will discuss it with the resident tomorrow.

APPROVAL OF BILLS LISTING

Vice-Chairman Sheaffer made a motion to pay the bills. Supervisor Seiders seconded the motion. Motion Approved.

Solicitor McKnight said there would be a short break for an Executive Session to discuss legal and personnel issues.

SUPERVISORS' COMMENTS

Vice-Chairman Sheaffer stated he will try to have the sign completed by the next meeting.

Chairman Martin stated he has been involved in the tire cleanup since the beginning. Mike Onofrey from PA CleanWays and his crew have done an amazing job for us cleaning out those tires. It is all volunteer on their part. They coordinate the labor and they get in there and work just as hard as or harder than most of the kids do. They are very instrumental. We would not have 10% of those tires out without their help. He stated he really appreciates their helping us. We need to figure something appropriate to do for them when this is over with, if it ever gets over, we keep finding bigger piles.

ADJOURNMENT

Vice-Chairman Sheaffer and Supervisor Seiders made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

NEXT MEETING May 9, 2013

Respectfully submitted,

Vicki Knepp
Secretary