

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
October 9, 2014

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

Rich Griffey, 705 Mt. Rock Road – Mr. Griffey stated he has a tri axle dump truck and is concerned about the Compression Release Brake Ordinance. He stated his concern is for the area on Route 233 from the interstate to Route 11. He said when his truck is fully loaded he would have a difficult time stopping at this intersection without the use of the Jake brake. The Supervisors discussed with Mr. Griffey that the Ordinance stated that in emergency driving situations, the use of the brake was permissible. The intersection of 233 and Walnut Bottom Road was also discussed, Chairman Martin stated that the Ordinance did not cover this area.

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the September, 2014 Regular Meeting. Chairman Martin seconded the motion. Motion approved.

Chairman Martin made a motion to approve the September 30, 2014 Treasurer's Report. Vice Chairman Sheaffer seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

ZONING OFFICER REPORT

Tim Knepp – 9 applications for the month, 7 approved, 2 denied; 3 complaints for the month. One of the complaints was regarding Mr. LeDane. The neighbor from 4 Verna Street stated there was a copperhead in their basement, snake skins all over the place, a large groundhog and the grass is full of ticks. Mr. Knepp stated that the property is worse than when the judgment was made against him last year. The judgment of \$1,139.00 has not been paid. The Solicitor suggested that we have a constable go out to the property and set up a sale. If Mr. LeDane will not remove the junk we will sell it. The Solicitor stated he will send a letter stating that he has failed to clean up the property and it is worse and he has not paid the judgment and he will send the constable and set up a sale. Vice Chairman Sheaffer made a motion to have the Solicitor follow through with the sale and the constable. Chairman Martin seconded the motion. Motion approved.

Mr. Knepp stated he received a phone call from George Stambaugh after he received the notice of complaint. Mr. Stambaugh stated he can't get rid of anything. He can't get in to it until the corn is down in November. Chairman Martin stated that it was setting next to the road, there were some things that were back off the road, but the majority of what he needs to get rid of is sitting by the road and there is no corn there. Vice Chairman Sheaffer asked if we could also sell his stuff if he fails to pay his junk. The Solicitor stated yes, he is waiting on the hearing date. The Secretary stated Mr. Stambaugh has not paid the bill for the tire yet. The Solicitor stated that he thought Mr. Stambaugh wanted to talk to the guy involved from the Township. Both Mr. Knepp and the Secretary stated that Mr. Stambaugh never mentioned the tire to them. He will contact Mr. Stambaugh about the bill for the tire.

1845 Walnut Bottom Road – Sally Anderson complained about the property. She had complained about the grass to Mr. Knepp a week or so ago. The Secretary stated that Ms. Anderson had stopped in the office earlier in the day. Ms. Anderson had complained not only about the grass, but the rats as well. Ms. Anderson said that the ceiling was collapsing in the structure. Chairman Martin stated that we could not do anything about the interior damage, but if there was a danger of collapse we could deal with that. Mr. Knepp stated he had only looked at the grass issue to date. He will take a look at the outside of the building.

Chairman Martin stated that he had a complaint from Mr. Napoli about Mr. Young. He told Mr. Napoli he needed to call the township office and file a complaint. Mr. Napoli did not do so.

UNFINISHED BUSINESS

Trash – The Secretary reported we have a new list. She would like permission to send letters on October 15 that if payment is not made by October 31 their service will be stopped effective the first pick up in November. Chairman Martin made a motion to authorize the Secretary to send the letters to the delinquent trash accounts. Vice Chairman Sheaffer seconded the motion. Motion approved.

Septic – The Secretary reported that 152 out of 378 are pumped, 40%. Of the ones from 2013 there are still 5 that are not pumped. Vice Chairman Sheaffer made a motion to authorize the Solicitor to file complaints against the 5 who were not pumped. Chairman Martin seconded the motion. Motion approved.

IDI Warehouse – The Secretary reported that she had received a request from HRG to review plans to see if widening the road and putting in the driveways would affect any utilities we had. The Secretary reported that he informed them that we had none.

Compression Release Brakes – Chairman Martin stated that he has noticed in other municipalities sign regarding no Jake Brakes for the next $\frac{3}{4}$ of a mile. He thinks on Route 11 and 233 it might be worthwhile to figure out the distance. In Centerville and Huntsdale it is not an issue, just from one end to the other. The Solicitor inquired if it would be appropriate to have the new engineers measure it and give us the areas that should or should not be used. The Solicitor stated that the downgrade on 233 makes him a little nervous. He does not want to have trucks burn out their brakes and not be able to stop. After checking the Ordinance, Chairman Martin stated that on Route 233 from 81 north to 11. It does not include the section coming down to the Walnut Bottom Road. The drive-in complained, however the quarry does not operate at night. Chairman Martin stated we should discuss with the Engineer. Chairman Martin made a motion to table the Ordinance until next month. Vice Chairman Sheaffer seconded the motion. Motion approved.

Warehouse light levels – Planning Commission has reviewed and approved the lighting regulations. We need to take the light levels we negotiated with IDI and plug them into the Zoning Ordinance for all future warehouse developments. Chairman Martin stated that we do not have the original files for the Zoning Ordinance, Comprehensive Plan, and the SALDO. The files are still with the old engineer. This will have to wait until we get the files.

Electronic Messaging Sign – Chairman Martin questioned whether we want to make a sign ordinance and include all the information on signs in that or make changes to the Zoning Ordinance. The Solicitor stated that the County is coming out with a recommended ordinance. Chairman Martin stated we could make it a separate ordinance just for electronic messaging and if there is a major upgrade to the Zoning Ordinance it could be included at that time.

Burn Ordinance – Vice Chairman Sheaffer reported that he stopped at the County and spoke with them about the ordinance. They emailed information to him, but he has not had time to read it yet. Vice Chairman Sheaffer made a motion that we table it for another month. Chairman Martin seconded the motion. Motion approved.

Park and Recreation Minutes – The Secretary stated that she had been contacted by Ms. Whitesel the previous week. Ms. Whitesel stated she had found the minutes but wanted to organize them before she brought them over to the Township office. The Solicitor stated she had left him a message to the same effect. He stated that we need to write to her and tell her she needs to get them to the Township next week. The Secretary stated she checked her records, she originally asked Ms. Whitesel for the minutes on October 24, 2013. We are now a few days short of a year that Ms. Whitesel has been working on getting these to the Township. The Solicitor stated he will send her a letter telling her that if we do not have them by Noon next Friday he will send a constable to pick them up. Chairman Martin made a motion to have the Solicitor send the letter. Vice Chairman Sheaffer seconded the motion. Motion approved.

Budget – Chairman Martin reported that we balanced the budget at our workshop. Vice Chairman Sheaffer made a motion to have the Secretary advertise both the General Fund and State Fund Budgets. Chairman Martin seconded the motion. Motion approved.

DJ Office Rent – Chairman Martin stated he had a meeting with John Lock who is concerned about the cost of rental for the DJ Office. Mr. Lock has been renegotiating with a lot of other rentals and he is either paying less or moving out. Chairman Martin stated that he would like to reduce the rent from \$17.50 sq. ft. to \$11.50 sq. ft. with one escalation at the 5 year mark, effective 1/1/15. Suggested lease would be 5 and 5 year lease for 10 years with either party able to renegotiate at the 5 year mark. Chairman Martin stated that will be about a 1/3 cut. The Solicitor asked if it would be sufficient. Chairman Martin stated that he believed it was. The building has been paid off, early, and it is our tax dollars they are working with, too. In addition, we get the benefit of having an increased police presence in the Township. County has walked away from several places that would not renegotiate. Chairman Martin made a motion to approve the decrease in rent for the DJ's Office as outlined above pending the Solicitor's review of the contract. Vice Chairman Sheaffer seconded the motion. Motion approved.

Route 11 & 233 Traffic Light Preemptor – The Secretary stated the PennDOT has approved the preemptor. She needs a motion to allow the Chairman to sign the plans for PennDOT's files. Vice Chairman Sheaffer made the motion. Chairman Martin seconded the motion. Motion approved.

Walking trail markers – Chairman Martin reported that last month we voted to put distance markers up, but nothing has happened yet. Chairman Martin stated he thinks we should do both. He will speak with the Roadmaster.

35 Leeds Road – Chairman Martin stated there is a low interest loan program – Keystone Renovate and Repair Program. They will loan money to people to rehabilitate and improve their homes. However, he does not believe the Haymans will be able to qualify for it. According to the Ordinance the resident had 30 days to begin the repairs and 90 days to complete the repair. That time frame is long past. The Ordinance gives the Township the option to contract to have the repairs made and put a lien on the property. The Solicitor stated he had drafted a complaint asking for a penalty each day. Chairman Martin stated that it will be like dealing with John LeDane. Nothing will be done. This is a very tight area and he believes for the safety of the people around the Haymans, that we need to fix it and put a lien on the property. The Solicitor asked how we would select the contractor or would we do it ourselves. Chairman Martin stated that he did not want the Township to do the work. The Secretary stated that Groff's had already been out to the property. Vice Chairman Sheaffer said he believes that the Solicitor needs to draft a letter to the Haymans explaining what we are going to do. Until the contractor and Vince go out to the property and do some digging they don't know what needs to be done. The Secretary was directed to contact Groff's and Vince and find out how long it would be until they could work on it and report to the Solicitor.

Mr. Knepp asked if we ever made the changes to the Alarm Ordinance that were voted on at the August meeting. The Secretary will give information to the Chairman and he will work on it for the next month.

NEW BUSINESS

None

CORRESPONDENCE

Centerville Lutheran Church – The Secretary reported that she received a letter via email from the Centerville Lutheran Church regarding septic pumping. In the letter the Church requested that the Township increase the intervals between septic pumping for them. The letter stated that they are a very small congregation of 35 – 40 members. They do not have a lot of social events at the church and the septic system does not get used heavily. The Secretary reported that their septic was last pumped in 2011 and had no problems. She checked with the SEO and he said if the Township Ordinance had a provision for extensions it was allowed. The Secretary stated she researched the ordinance and under Section 7, F the Township can increase the frequency of pumping to 6 years. After discussion a motion was made by Chairman Martin to increase the frequency of septic pumping for Centerville Lutheran Church to 6 years. Vice Chairman Sheaffer seconded the motion. Motion approved. The Secretary will send them a letter and explain that they will be required to pump in 2017 and then again in 6 years.

PROJECT UPDATES

Chairman Martin reported that the road crew is working hard on paving.

We have a meeting in the morning with the new engineer on the culvert.

SOLICITOR REPORT

Stambaugh – The Solicitor reported he is waiting on a court date and he will follow up with Mr. Stambaugh on the tire bill.

FPE Engineering – The Secretary will send him a list of items she needs from FPE. They are meeting with Brehm Lebo in the morning on the culvert.

Sent a notice out to the mortgage company on 2258 Pine Road on what is outstanding.

He has been in touch with PennDOT about the stormwater issue at 1622/1624 Centerville Road. He told them there is a culvert that empties out onto 1624/1622 Centerville Road. The owners have tried to manage the large amount of water being discharged from the culvert but their attempts have not been successful. The Supervisors are asking that they come out and take a look at it and see if anything can be done about the culvert or suggestions about how to better manage the water.

The Solicitor asked if we have had any issues with getting salt out of the old contract. The Secretary reported that the Roadmaster tried to order salt but could not get through. Bonnie had suggested we try by email, so the Secretary emailed them Monday; she received a read receipt, but never heard anything back. She waited until Wednesday and then called them. She spoke with Sylvia at Morton Salt. Sylvia said she would forward it to Marketing and when would get back to the Secretary with a confirmation that day. The Secretary stated she did not get a confirmation, so she called again on Thursday and was told that it has been forwarded to Marketing and they can't do anything more until Marketing gives them a confirmation. The Solicitor instructed the Secretary to forward everything to him and he will contact them. She will scan the contract and attach it to the email. The price was \$58.51/ton under the old contract and will result in about a \$9,000.00 savings compared to the new contract.

Chairman Martin stated he and the Roadmaster met with two representatives of DEP and took them around to various areas of the Township to show them the culvert and water issues. Chairman Martin reported that if we get a GP11 permit, it is good forever. We are allowed to do work within 50 feet of the culvert. They discussed relining some pipes and replacing some. They will work with us in getting our permit. They will help us fill it out and we can do the work 2 or 3 years down the road. The bad news is that several places they showed DEP, like the swale down through Tom Sheaffer's between Lebo and Sheaffer Roads is filling with sediment and the water is rising and washing out the road. It is now a wet land and we can't dig out a wet land. They are creating wetlands and we are not allowed to maintain them as drainage. Mr. Knepp asked about Mr. Heishman's property. The Chairman stated it is wetlands and has trees up to 20 feet tall. We can't do anything.

OTHER REPORTS

COG – Chairman Martin reported that it was a pretty slim COG meeting, they did not discuss too much. The Cumberland County Director of Public Safety retired. The COG Secretary is leaving. They have one or two people to speak with about replacing her.

APPROVAL OF BILLS LISTING

Chairman Martin made a motion to pay the bills. Vice Chairman Sheaffer seconded the motion. Motion approved.

SUPERVISORS' COMMENTS

Vice Chairman Sheaffer stated he has two Eagle Scout projects coming up shortly, Matt Ulsh to do the landscaping around the sign, remove the pile of macadam at the Leeds Road side of the building and replace the dead shrubs at the DJ's Office; and Justin Weibley will be moving the volleyball court from the Centerville Park to the Township building. Matt will be starting October 18, Justin just got his project approved this past week and will start October 25.

Chairman Martin stated that Supervisor Seiders had surgery the previous day. He asked if anyone had any word on his condition. The Secretary stated she emailed him and asked how he was doing, but did not receive a response.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

MEETING RECONVENED

The Treasurer asked if funds were allocated for the Eagle Scout projects. Vice Chairman Sheaffer made a motion to approve the expenditure of \$2500.00 for the Eagle Scout project that was completed. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to spend approximately \$800.00 for the Ulsh Eagle Scout project and approximately \$1,000.00 for the Weibley Eagle Scout Project. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to adjourn, again. Chairman Martin seconded the motion. Motion approved.

NEXT MEETING November 13, 2014

Respectfully submitted,

Vicki Knepp
Secretary