

**PENN TOWNSHIP BOARD OF SUPERVISORS**  
**1301 Centerville Road**  
**Newville, PA 17241**  
**Tel: 717-486-3104 Fax: 717-486-3522**  
**Regular Meeting**  
**June 11, 2015**

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Solicitor Marcus McKnight and Secretary Vicki Knepp.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Vice Chairman Sheaffer made a motion to approve the minutes from the May 11, 2015 Regular Meeting. Supervisors Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the May 31, 2015 Treasurer's Report. Chairman Martin seconded the motion. Motion approved.

**APPROVAL OF SUBDIVISION PLANS**

None

**UNFINISHED BUSINESS**

Trash – The Secretary reported that the service has been stopped to one resident and the containers have been collected. The Solicitor discussed with the property owner. The Secretary is directed to send a letter to the resident telling them to either pay the bill and restart service or apply for a waiver.

Septic – The Secretary reported that she sent the list of addresses that were due the previous year and are still not pumped to the Solicitor's office that day. There were 14 addresses on the list, DEW had contacted the Secretary and said two of the 14 would be pumped on June 16. The Solicitor reported that the 12 letters were sent out that day. The Secretary reported that 47 of the 117 septic systems that are to be pumped in 2015 are done. It has been a slow month; she only received two reports for the month.

Tony Sennett – Chairman Martin asked the Solicitor if he had heard anything since the correspondence last year. He has not. Chairman Martin stated that we need to resolve the issue before winter. Mr. Sennett was to bring in his deed showing where the lines are, he never did.

Hassing Drive – Mr. & Mrs. Ries of 1632A Pine Road were present. Chairman Martin stated that it was his understanding that when the property was first subdivided, Mr. Wenger

was required to maintain the road from Pine Road to the crest of the hill. From there back is Hassinger property. Until the road was taken over by the Township Mr. Wenger would come home with an empty trailer. Since the Township has taken over the road Mr. Wenger has been bringing home a loaded trailer, which is why the road is in such bad shape now. Chairman Martin stated he believes our choices are: sink a lot of money into concrete and rebar to repair the road; we can pave it with macadam and post a weight limit; or we can abandon the road and put it back as original. He asked for other alternatives, there were none. Vice Chairman Sheaffer stated he spoke with Mr. Wenger on the previous Saturday and he is talking about getting a lawyer and suing the Ries. Mr. Wenger believes that Mr. Ries has built his garage too close to the property line. We need to work out a compromise. Mr. Wenger should be invited to the next meeting and let him know we will be discussing the future of the road; paving and posting the road. The Ries will supply copies of the documents from the original sale of the plan.

Hodecker – Chairman Martin stated that Mr. Hodecker has been running the chainsaw at 5:00 in the morning again. The Solicitor asked the Supervisors where they would like Mr. Hodecker to move the sawmill operation. The Solicitor is to send a letter stating that if he keeps the operation where it is he must put up a building to comply with the Ordinance. He is also to include the hours of operation from 7:30 AM until dusk. If he moves the operation to the northern edge of the woods on the southwest corner of his property he will not be required to set hours of operation. Vice Chairman Sheaffer made a motion to authorize the Solicitor to follow through with the letter informing him of our request and giving him 30 days to move it. Supervisor Seiders seconded the motion. Motion approved.

LeDane – Vice Chairman Sheaffer stated he did not have an opportunity to get together with the auctioneer; he will try to get together in the near future.

Jackie Griffey – Vice Chairman Sheaffer stated he forgot to contact Ms. Griffey.

Old John Deere Tractor – Chairman Martin stated we purchased a new tractor for roadside mowing. We still have the old tractor. He would like to keep it for now; we can cut the mowing in half. We can get more for it in the spring.

Alternate Dispute Resolution Ordinance – Mr. Knepp reported that he found an error in the Ordinance. He discussed it with the Solicitor and they decided to make a couple of corrections to it. The Solicitor did not have it with him. It has been advertised, we can still do it next month.

South Side Culvert – Chairman Martin reported that the DEP permit has been submitted and the plans are available for review. The plan is to do the work ourselves with surveying assistance from the Engineer and technical assistance from Oldcastle. The Solicitor asked for an estimate of the cost. Chairman Martin stated we have an estimate that was approved by Mr. Shambaugh. The Solicitor stated he has filed suit. It was officially served to him on June 1, 2015. The Solicitor would like any additional costs since they were sent to him previously.

1845 Walnut Bottom Road – The Secretary reported that we have mowed this property three times already this year. Since the property is set for judicial sale in July she does not know who to bill. The Solicitor told her to send the bills to him.

## **NEW BUSINESS**

Return Check Policy – The Secretary reported that they had a check returned for NSF. Neither she nor the Treasurer could locate a Return Check Policy. She asked the Supervisors to

advise how they should handle returned checks. We will charge \$35.00 return check fee and we will not accept another check, they must pay with either cash or money order.

Escrow Account – It has come to the attention of the Secretary that we are able to require developers to establish an escrow account to pay professional services. Several changes were made to the resolution and agreement that the Secretary drew up. She will make the changes and send to the Solicitor to review for the next meeting.

Missing Minutes – The Secretary reported that she had a Right-to-Know Request, in researching the request she discovered that the minutes from March 2002 through September 2002 are missing. Jeff Danner was Secretary at the time.

George Stambaugh Temporary Building – Mr. Knepp reported that he had a permit application for a “temporary building” from Mr. Stambaugh. He is concerned that we do not have enough information from Mr. Stambaugh. He does not understand the need for a temporary building. Mr. Knepp believes we need to get a Removal Agreement from Mr. Stambaugh. Vice Chairman Sheaffer made a motion to reject the application until we receive more information. Chairman Sheaffer seconded the motion. Motion approved.

County Association of Township Officials County Convention – Convention this year is at the Army Heritage Education Center on October 1, 2015 starting at 4:30, with dinner at 6:00 PM. The cost of the meal this year is \$25.00. The Secretary was directed to obtain the agenda so we can determine who will be attending.

Chairman Martin mentioned that we have had residents burning in high winds. Do we need to change the Ordinance to reflect that people should not burn in high winds. It was suggested that we mention it in the newsletter.

Chairman Martin reported that Dave Thomas is no longer with IDI, his replacement is Ben Chrin. Chairman Martin stated he has met Mr. Chrin, he let him know that the Developers Agreement has already been reached.

Tri-County Regional Planning Grant – We have put the RFP out for bids. Kirk Stoner has posted it to national and state planning websites and we have mailed copies of the RFP to 16 firms. Part of the selection process is a Review Board, so far two members of the Planning Commission have been recruited, Gary Cribbs and Max Klein, we need at least one more, possibly from the Zoning Hearing Board.

## **CORRESPONDENCE**

Borough of Newville - We received both an email and a letter from the Borough notifying us that they have suspended their electronics recycling program.

Brooke Kiner is working on her Girl Scout Gold Award. Her project is to supply kits of school supplies to needy students in the Big Spring School District. Ms. Kiner is asking for a donation of any of the materials on her list. Vice Chairman Sheaffer made a motion to have the Secretary decide up to \$50.00 of material. Chairman Martin seconded the motion. Motion approved.

## **PROJECT UPDATES**

## **ZONING/CODES ENFORCEMENT**

Denise Hayman, 35 Leeds Road – Mr. Knepp reported that he visited the Haymans a week ago and served Mrs. Hayman with a citation for the Junk Ordinance. Mr. Hayman told him that he has someone coming to look at some of the vehicles over the weekend. Mr. Knepp asked if it appears that they are making an effort to comply can we grant them a week extension to get it done. Chairman Martin made a motion to give the Haymans an additional week to dispose of the vehicles in excess of the allowable number, as long as they are making an effort. Vice Chairman Sheaffer seconded the motion. Motion approved.

South Fairview Road and Gun Club – Mr. Knepp reported that he met with two officers of the organization. They discussed with him their plans to remediate the problems with the shooting range. They plan to build an earthen berm between the range and Point Road. The Roadmaster indicated that there was some earth they could use and Mr. Knepp emailed them with that information. He has not heard back but a moratorium has been placed on using the range until the problem is corrected.

Ernest Souders – Mr. Knepp stated he followed a smoke trail to Mr. Souders the other day, but it did not seem to be where he normally burns and it did not look too bad so he let it go. We have since received a complaint from Mr. Anderson, his neighbor. Mr. Knepp stated he went to Mr. Souders again and took several pictures. Mr. Knepp reviewed the pictures with the Supervisors, showing piles of junk, several vehicles. Mr. Souders is currently in a home with a broken leg. This property is worse than LeDane's. Mr. Souders' son had at one point offered to come in with dumpsters and clean the place out. Chairman Martin made a motion to have the Solicitor send a letter with the fine being \$800.00 plus \$500.00 legal fees plus costs which could be assessed on a daily basis. Supervisor Seiders seconded the motion. Motion approved.

Landlord Tenant Ordinance – Mr. Knepp reported that we have two Landlord Ordinances, 2010-2 and 2000-2, one pertains to the Township and the other to the Tax Collector, can we combine them into one, it is easier to cite someone once than twice. Chairman Martin suggested that someone discuss with the Tax Collector.

Mr. Knepp stated that we have a situation in the Township off of Pine Road at the Township line that is a nightmare to find properties. We have another location that has the potential to look like the existing one on Pine. There are several properties that have Centerville Road addresses that are accessed from a private road that goes back into the mountain. The road going off of Centerville Road is named Swamp Road it then has a branch going off to the right. We are unsure whether the road into the mountain continues as Swamp Road or if Swamp Road branches off to the right. Mr. Knepp would like to see whichever portion of this private road that is not named Swamp Road be given a name and that the properties back these roads be assigned addresses that reflect these names. Chairman Martin suggested we send the residents back these roads letters explain that for emergency response purposes that we need to properly identify their properties to make response easier.

Mr. Knepp stated that Chairman Martin thought we needed to review our training; specifically AED and whatever else Mr. Knepp thought would be needed. Mr. Knepp suggested that in addition to the AED and CPR we should have training in snake bites and severe lacerations. Mr. Knepp asked if there were first aid kits on the trucks. We need to check with the Roadmaster.

Mr. Knepp reported he had 8 permit applications for the month, 7 approved and one we are kicking back. He had four complaints, one is Bradley at 1864 Walnut Bottom Road, and it has piles of construction debris and a number of vehicles. He spoke with a gentlemen who was working at 34 South Side Drive. They were cleaning out the property and he should be getting to the weeds and grass on Monday.

### **SOLICITOR REPORT**

The Solicitor reported he has spoken with John Lopp and sent the Preventative Maintenance Agreement to him for review.

George Stambaugh withdrew his appeal.

Dilapidated/Deteriorating Building Ordinance –The Solicitor distributed copies of a draft ordinance for the Supervisors to review for next meeting.

May 21 he sent a letter to contractors who were using Gettle Road to access the Ickes property.

### **OTHER REPORTS**

COG Report – County found a mosquito with West Nile. We need to be vigilant about standing water. The new Dickinson Township Manager is a retired Army officer.

### **APPROVAL OF BILLS LISTING**

Vice Chairman Sheaffer made a motion to pay the bills. Supervisors Seiders seconded the motion. Motion approved.

### **SUPERVISORS' COMMENTS**

Vice Chairman Sheaffer stated a Cooke Township resident complained to him that the hedge was getting high at 1650 Pine Road. It is obstructing line of sight when attempting to pull out at the stop sign. Mr. Knepp was instructed to speak with the property owner.

### **ADJOURNMENT**

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Seiders seconded the motion. Motion approved.

### **NEXT MEETING July 9, 2015**

Respectfully submitted,

Vicki Knepp  
Secretary