PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
August 13, 2015

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisors Amos Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the July 9, 2015 Regular Meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the July 31, 2015 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

BABES IN THE WOODS SIGN – David Smith, representing the County Historical Society, stated that he started writing a book about the Babes in the Woods in January. As he was wrapping up, the sign was one of the loose ends. Both the Historical Society and the Township office have gotten calls about the condition of the sign. In researching the book he has been unable to definitively determine where the sign came from. PennDOT states they had nothing to do with it. They are willing to continue to grandfather it as a cultural resource in the right-of-way, but someone else must be responsible for the upkeep of the sign. In 1991 a group out of McSherrystown put up the existing sign. One of the men who was responsible for them doing it was on the mountain when the children were found and was stopped and questioned by the police. The same group repaired it again in 2004. The sign is in need of repair again. Mr. Smith said the Historical Society is interested in partnering with the Township to preserve the sign. Mr. Smith got an estimate of $475.00 to replace the existing plywood sign with a metal sign. This price does not include the posts, he believes they are in good shape and can be reused. The estimate replicates the existing sign in size, shape, color, and font. The Society is willing to pay for the sign if the Township will handle the installation. Vice Chairman Sheaffer suggested that the sign be turned 90 degrees so it is better visible and a two sided sign be put up. The Secretary stated that due to the size of the sign that will take it out of the PennDOT right-of-way. Vice Chairman Sheaffer suggested that it be turned to a 45 degree angle and making it like an arrowhead. Chairman Martin stated that he believes the Township is interested in partnering with the Historical Society. Mr. Smith said the proceeds from the sale of his book will go to

maintaining the sign. Vice Chairman Sheaffer made a motion to authorize the double sided sign and the Township will do the installation. Chairman Martin seconded the motion. Motion approved. If the cost is a problem the Township will help pay for it and if the location prohibits turning the sign we will revert to a single sided sign. Mr. Smith has heard two theories on who originally installed the sign. One is that the Cameron family had it installed. It was two of their workers who found the bodies. The second theory is that it was a project of the CCC camp. He has been unable to find any records.

UNFINISHED BUSINESS

Trash – The Secretary reported that she stopped trash service for non-payment for 8 residents. Three of those eight will be required to switch to bags. She requested authorization to turn them over to the Solicitor if they have not paid by August 24, 2015. Everyone is two quarters late and they are chronic delinquent customers. Vice Chairman Sheaffer made a motion to authorize the Secretary to turn over the nonpayment trash to the Solicitor. Vice Chairman Sheaffer seconded the motion. Motion approved.

Septic – Of the septic systems to be pumped n 2015 61 out of 117 are done. This is 51%. There are still two that have not been pumped that were due in 2014. The Secretary asked for authorization to have the Solicitor file against those two. Vice Chairman Sheaffer made the motion. Chairman Martin seconded the motion. Motion approved

1520 – 1570 Centerville Road – Chairman Martin explained that in order to determine the house numbers for Swamp Road and Vale Road he and the road crew walked and measured the roads. Since the Zoning Ordinance requires at least a 50 ft. right of way so he used 25 ft. as his increment. There is a list of the proposed new addresses on the minutes. Chairman Martin made a motion to assign the unnamed road Vale Road. Vice Chairman Sheaffer seconded the motion. Motion approved. The Secretary will notify each of the residents with their new addresses. She will also notify the Post Office and Cumberland County. The Secretary also has two companies to report the information for GPS units. The mailboxes need to be numbered and the address needs to be placed at the end of their driveway.

Hassinger Drive – The Chairman reported that we got an estimate from Blain & Sons for time and material. We could not get anyone else to give us an estimate. This includes us doing the excavation and the base work so the final cost will be more than what the bid is. Chairman Martin stated it was basically $3,000.00. Vice Chairman Sheaffer stated that was for the macadam portion. There is also an estimate for a concrete apron, that is about $5,000.00. Vice Chairman Sheaffer made a motion to repave the entrance to Hassinger Drive with a concrete apron and macadam in accordance with the proposal submitted by Blain & Sons Paving. Supervisors Seiders seconded the motion. Motion passed 2 to 1, Chairman Martin voted no.

Tony Sennett – The Solicitor stated that Mr. Sennett's lawyer left a message that he would meet with the Township, but it has not been set up yet. Chairman Martin expressed the urgency in getting this resolved before winter. He would like to meet with Mr. Sennett before the next Board of Supervisors meeting.

Hodecker – The Solicitor asked if the Supervisors wanted to discuss the five items for litigation in the open meeting or do we want to go into Executive Session. Chairman Martin stated he believes the public has a right to know why we are taking legal action against someone. The Solicitor stated the hearing is Tuesday at 10:15. Since this is strategy we will do it in Executive Session.

LeDane – Vice Chairman Sheaffer stated that the dumpster was picked up and the excess vehicles have all been removed and the carport has been cleaned up. He is still waiting on the date of the sale from the auctioneer. The Secretary gave an accounting of the fines, money collected for scrap metal and the bill for the dumpster. Mr. LeDane still owes the Township $2,606.50. Mr. LeDane is also one of the two septics that were not pumped for 2014. His property is also on the tax sale listing. Chairman Martin said that Mr. LeDane needs the excess proceeds from the sale and it should be done as soon as possible.

South Side Culvert – Chairman Martin stated that he and Bill Green worked with DEP and Bill has submitted the paperwork for the culvert replacement permit. The manufacturer will take 3 weeks to make a drawing, 10 – 12 weeks to manufacture the pipe and then a month to cure. That will take it into December. In discussion with the Roadmaster it was decided to scratch the project until next year. When we get the DEP permit we will order the pipe and get it here. Then it can be installed on our schedule.

Rabanal – The Secretary reported that Mr. Rabanal sent in a money order for $200.00. Of that $200.00 she applied $35.00 to the returned check fee and $165.00 to his fines.

Speed Limit Sign Farm Road – Chairman Martin stated that we had a request from a resident for speed limit signs on Farm Road near the Mennonite School. Quite a few of our roads do not have speed limit signs. We have contacted LTAP, they will come out and do the road survey and train one of our employees so we can do our roads. The Roadmaster is waiting on a return call from LTAP to schedule it. Mr. Knepp mentioned that the Pedestrian Crossing at Hays Grove Church is down and almost in the woods.

Cumberland County Convention – The Secretary reminded the Supervisors that we had discussed and tabled this at the June meeting. She received a call from the Convention Committee that they need to have a count as soon as possible. Chairman Martin stated he had no problem with the Township Officials attending. It was determined that two of the Supervisors would attend the Tax Collector, Secretary and Treasurer will also attend. Vice Chairman Sheaffer made a motion to authorize 5 people to attend the convention. Chairman Martin seconded the motion. Motion approved.

Souders – Mr. Knepp reported that Mr. Souders' son is making progress and the neighbor is happy.

NEW BUSINESS

New Pickup – Chairman Martin reported that he has been discussing purchasing a new pickup with the road crew. We are looking at a general purpose 4 door light duty vehicle. It would be available for running errands, picking up totes, going to conventions, meetings, the Codes Enforcement Officer to take on investigations. etc. The Ford pickup just came out of the shop again and it is getting a little old. Vice Chairman Sheaffer made a motion to investigate purchasing a new pickup. Chairman Martin seconded the motion. Motion approved.

Boom Mower Rental – The Roadmaster would like to rent a boom mower. We normally get Dickinson's but it is having major mechanical issues. He would like to rent one for 2 weeks for $2,100.00 a week. Chairman Martin made a motion to rent the boom mower from Stephensons for 2 weeks at $2100.00 a week. Vice Chairman Sheaffer seconded the motion. Motion approved.

New Part Time Employee – Chairman Martin reported that today was Bobby Dean's last day. His health is deteriorating and he needs to apply for SSI Disability. He cannot get disability unless he does not work for five months. The Roadmaster would like to wait until we see what kind of winter we have before hiring anyone else. He believes that since we have a third full time employee we can manage without the part time employee. We will revisit the issue if it seems that we need someone at a later time.

Stormwater 85 Kutz Road – The Secretary reported that she received a call from Jonathan Bream of 84 Kutz Road about the stormwater runoff from 85 Kutz Road. When we had a Conditional Use Hearing on the property at 85 Kutz Road the previous year it was determined that the existing stormwater retention basin is not adequate. A stormwater management plan was done. We were unable to do anything because Terry Shetron was grandfathered. Mr. Shetron has sold the property. Mr. Bream is still having problems with rain water flooding his property. The Solicitor stated that if there is an obvious stormwater problem we need to send a letter to the new owner. The Secretary was directed to send the stormwater plan to Bill Green for review and have him investigate and have him give us his recommendations.

CORRESPONDENCE

None

PROJECT UPDATES

TRCP Grant – Chairman Martin stated he has met with Brian Funkhouser, the representative for Michael Baker. They discussed our goals, Mr. Funkhouser's approach to satisfying the requirements of the RFP and toured the entire area. Mr. Funkouser will develop a scope of work and get back in touch with Chairman Martin. Next month we should have something concrete.

ZONING/CODES ENFORCEMENT

Bowermaster, 101 South Side Drive – Mr. Knepp reported that there are three major issues going on at this property: first weeds and junk, there has been progress made on that. The second item was the complaint on the sewer smell. The Secretary has been in contact with the SEO. The Bowermasters do not have a septic system, they have a privy. The SEO said that at the very least the privy should be pumped. The third item we have been waiting to address is the falling down building and fence. We were waiting for the Dilapidated Building Ordinance. Chairman Martin made a motion authorizing the Secretary to send a letter to the Bowermasters telling them to pump their privy within 20 days, if they fail to do so it will be turned over to the Solicitor. Vice Chairman Sheaffer seconded the motion. Motion approved.

34 South Side Drive – Mr. Knepp reported that we have been in touch with the property management company on several occasions. Yesterday there was a gentleman at the property, Mr. Knepp stopped and spoke with him thinking he was there to mow the property. The gentleman was there to give an estimate on repairing the fence falling onto the McManus property. Mr. Knepp was told that the property management company usually just pays the fines rather than pay to have properties mowed every two weeks. This same company also handles 49 Station Road. The weeds on this property are worse that 34 South Side. Chairman Martin made a motion to have the Solicitor file against both properties $500. Plus costs and the Township mow the properties and bill the company. Vice Chairman Sheaffer seconded the motion. Motion approved.

George Stambaugh – Mr. Stambaugh was present. Mr. Stambaugh said the electrician wanted an extension to make the repairs to the Quarry Hill Road property; he was not able to get it done by July 15. Mr. Knepp stated that the two main things that had to be done were the outside electrical panels exposed to the weather and the missing support column on the balcony. Mr. Knepp stated that he drives by now and sees people standing on that balcony smoking right where it is not supported. Mr. Stambaugh stated he will replace the post immediately. Vice Chairman Sheaffer made a motion to give Mr. Stambaugh a 45 day extension get this accomplished, if it is not completed in 45 days the Solicitor is authorized to file. Supervisor Seiders seconded the motion. Motion approved.

Mr. Stambaugh stated the road crew did a very nice job on Smith Road. He wanted to know when the Agreement was filed with the work he needed done. The Secretary told Mr. Stambaugh if he would call the office on Monday she will have a copy with dates. Mr. Stambaugh stated he believed the 30 days was up but he did not have it done. He will come back next month and hopefully have most of it done. Mr. Knepp stated there is the whole line of equipment sitting along Ritner Highway. Mr. Stambaugh said he is working on it. Mr. Knepp said Mr. Stmabaugh was told before about moving stuff over from West Pennsboro. Mr. Knepp thought that was where this was coming from. The Solicitor read to Mr. Stambaugh a copy of the letter had been sent to Mr. Stambaugh's attorney regarding the items lined up across from the Carriage House. Mr. Stambaugh had been told not to do so. The Supervisors have authorized him to file. Mr. Stambaugh stated it was his farm machinery stored there until he gets a building. The Solicitor recommended that we do not give Mr. Stambaugh any more breaks since he won't cooperate. Mr. Stambaugh stated he will move the stuff that is not vital. He stated that he has problems with windshields getting busted when he moves it back on Smith Road. Vice Chairman Sheaffer made a motion to authorize the Solicitor to file suit. Chairman Martin seconded the motion. Motion approved. Chairman Martin stated that if the stuff is moved by the hearing date, we will cancel it.

Chairman Martin stated that we have repaired two out of the three driveways on Smith Road. The one nearest Route 11 needs to be done yet. The Solicitor stated that he sent another letter dealing with Smith Road. He has given Mr. Stambaugh 15 days to cooperate with getting the storm water dealt with. Also there is junk and debris along Smith Road that interferes with our mowing.

1899 Walnut Bottom Road – We had received a complaint about the house a month ago, we were waiting until the Dilapidated Building Ordinance was passed. If the Ordinance is passed tonight Mr. Knepp plans to stop in and talk with Mr. Ickes. Chairman Martin stated that he spoke with one of the sons yesterday who indicated that they had no current plans to remove it.

Mr. Knepp reported that he had 5 permit applications for the month and 2 complaints.

SOLICITOR REPORT

Dilapidated Structure Ordinance – The Solicitor stated this is the time for the audience to make any comments regarding the Ordinance. It has been advertised. Supervisor Seiders made a motion to adopt the Dilapidated Structure Ordinance. Chairman Martin seconded the motion. Motion approved.

Maintenance Agreement with the DJ Office – The Solicitor will follow up.

FPE – The Solicitor stated we got photos from FPE. Chairman Martin said there should be more. The Solicitor asked the Supervisors if they would consider mediation to see if they can work out a settlement. The Supervisors said they would.

68 Lebo Road – The Solicitor gave the Supervisors a copy of the letter to the Arnolds about the in ground pool with no fence. Mr. Arnold was instructed to contact Mr. Knepp.

Landlord Ordinance – The Solicitor stated he is still working on it.

8:30 Supervisors Seiders left due to illness

OTHER REPORTS

WCCOG –Will have a leadership change in COG next year. Bill Jones is not running for Supervisor again.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Chairman Martin seconded the motion. Motion approved.

SUPERVISORS' COMMENTS

Chairman Martin stated he hopes everything works out alright for Bobby Dean. He did a good job for the Township. He was reliable, conscientious and worked hard while he was here. He has severe health issues, but he is not one to take a handout. He wanted to earn everything. Chairman Martin stated he has a lot of respect for him.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

NEXT MEETING September 10, 2015

Respectfully submitted,

Vicki Knepp
Secretary