

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
October 8, 2015

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the September 10, 2015 Regular Meeting . Supervisors Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the September 30, 2015 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

Wolf Subdivision – The Secretary reported that the Planning Commission has recommended that the plans be approved, all changes on the revised plans were at Dickinson Township's request. We have received the Non-Build Waiver. Chairman Martin explained that basically the Wolf's want to subdivide their farm for estate purposes. Vice Chairman Sheaffer made a motion to approve the plans. Supervisor Seiders seconded the motion. Motion passed.

UNFINISHED BUSINESS

Trash – The Secretary reported that we have a new list, Southampton had just billed so the list is lengthy. The Secretary stated she would like permission to send letters on the 15th to anyone who had not yet paid giving them until the end of the month to pay or service will be stopped. Vice Chairman Sheaffer made a motion to authorize the Secretary to send the letters. Supervisor Seiders seconded the motion. Motion approved. The Secretary reported that she had also prepared a list of old delinquent, stopped accounts that we need to take action on:

- McIntosh, threatened to stop service for delinquent account. He paid Southampton and the check was returned for NSF. Letter sent to landlord but no action taken.
- Lynch – another tenant. He has ignored all requests for payment, letter sent to landlord and no response received.
- Chestnut – service stopped several months ago, Mr. Chestnut is in prison. Letter sent to landlord and Solicitor spoke with landlord, no action taken. Property is now for sale. We need to take legal action or file lien.

- Wilt – She has ignored all requests for payment, chronic problem. We have sent letters and the Solicitor has sent a letter. No response. She has also not made the toter available for collection so she owes for it.
- Kuhn - Mr. Kuhn has been placed in a nursing home. The Secretary believes that they forgot to stop service when he was placed in the home. The driver said nothing had been out for quite some time so the Secretary had Southampton stop the service. The Secretary recommends that we take care of this one.

Vice Chairman Sheaffer made a motion to authorize the Solicitor to take the appropriate actions, letter or legal action if need be, against McIntosh, Lynch, Chestnut and Wilt to include their landlords where appropriate. Supervisor Seiders seconded the motion. Motion approved.

Septic – The Secretary reported that pumping has slowed down for the year. 71 out of the 116 are done. Hopefully the reminder in the newsletter will get things going again.

There were hearing on September 28 for the two that were not pumped in 2014, Rhoads & LeDane. Judgment was made for the Township.

Tony Sennett – Chairman Martin reported there is a meeting with Mr. Sennett the next day at 2:00 at the Solicitor’s office. Mr. Sennett put his sign posts in the Township right-of-way. Mr. Sennett owns little slivers of ground on both sides of the road that block access to other properties. Chairman Martin’s suggestion is to trade properties with Mr. Sennett. Mr. Sennett will have to pay for the survey. Supervisor Seiders made a motion to trade properties with Mr. Sennett. Vice Chairman Sheaffer seconded the motion. Motion approved.

Hassingier Drive – Vice Chairman Sheaffer reported that he met with the pavers and took some more accurate measurements. They sent a revised proposal reflecting those changes. Vice Chairman Sheaffer reported that he has already gotten agreements to allow both property owners to allow them to cross Wingert’s property to allow access to their driveways by using Vice Chairman Sheaffer’s driveway while the road cannot be used. Vice Chairman Sheaffer made a motion to accept the revised estimate. Supervisor Seiders seconded the motion. Motion approved.

South Side Culvert – Chairman Martin reported that we got the DEP permit but it is too late in the year. We will make the repair next year. We will order the section of culvert over the winter so we have it in time.

Speed Limit Sign Farm Road – We are waiting to do one ordinance for all the roads. The Roadmaster has not had time to do the study for the additional roads.

Engine Retarder Signs – State will not issue warrants for engine retarder signs if we do not have a police department to enforce them. State Police will not enforce them.

New Pickup – Chairman Martin stated that the recommendation of the Roadmaster is that we buy a new backhoe. Our current one is 13 years old. We will hold off on the pickup. Vice Chairman Sheaffer made a motion to investigate the purchase of a new backhoe. Supervisor Seiders seconded the motion. Motion approved. Chairman Martin thought it would be around \$80,000.

Budget – Chairman Martin reported that we had a Budget Workshop on October 6. We have a first draft of the budget which has an \$86,116.00 deficit. That is mainly the new building we would like to put up. We do have a surplus of \$355,000. We need to check and see if any of the building can come out of the State Fund.

NEW BUSINESS

Zoning Hearing Board Resignation – Chairman Martin reported that Joan Fordham has tendered her resignation to the Zoning Hearing Board for personal reasons. Chairman Martin made a motion to accept Joan Fordham’s resignation. Supervisor Seiders seconded the motion. Motion approved.

New Furnace for the Shop – Chairman Martin reported that the furnace in the shop is not working. The Road Crew found one in Waynesboro for approximately \$6,000.00. Vice Chairman Sheaffer made a motion to authorize the Roadmaster to purchase the furnace. Supervisor Seiders seconded the motion. Motion approved.

Tree Trimming – Chairman Martin reported that there are trees on Beetem Hollow that are overhanging the road that need to be trimmed before snow plowing. There is also one on South Side. Letters are to be sent. Chairman Martin made a motion to authorize the Secretary to send letters to the property owners about the trees that need to be trimmed on Beetem Hollow. Vice Chairman Sheaffer seconded the motion. Motion approved.

Bluetooth Earpieces for the Road Crew – Chairman Martin asked the Solicitor if there is any issue with purchasing Bluetooth devices for phones that are not owned by the Township. The Solicitor stated we can type a receipt telling them that if they leave Township employment they will return it. Vice Chairman Sheaffer made a motion to authorize the purchase of two Bluetooth headsets at approximately \$80.00 each. Supervisor Seiders seconded the motion. Motion approved.

County Waste Management Planning Division – The Secretary reported that The County has updated their waste management agreement and must notify all the municipalities that they are doing so.

CORRESPONDENCE

None

PROJECT UPDATES

Tri-County Grant – We had an Open House prior to the meeting.

ZONING/CODES ENFORCEMENT

Mr. Knepp reported that he issued two permits for the month, one for a shed and the other, South Fairview Church was putting up a fence without obtaining a permit. They have now gotten their permit.

We had one complaint from the resident at 1158 Centerville Road; she is still not getting along with her neighbor. Since we have not done anything with her previous complaints she is now sending them to the Cumberland County Department of Public Safety. They forwarded it to us and the fire company. She is complaining that the resident next to her has installed a woodstove and that the house is old. Mr. Knepp stated he requires no permits from us to put a woodstove in; however if he is putting in an outdoor wood burner or a free standing woodstove

he requires a UCC inspection. Mr. Knepp has tried to meet with him 2 times to explain the permit requirements.

Bowermaster – We have notified them of the Dilapidated Building violation. They have missed their start date; however the completion date is not until November 2.

Stambaugh – Mr. Knepp stated that improvements have been made a 6 Quarry Hill Road, the post has been replaced, the electric has been remedied and is no longer in violation, and the grass and weeds have been cut including around the vehicles at the end of the road. The property looks better than it has in a long time. There is an RV sitting at the house. He will keep checking to make sure no one is living in the RV.

The Solicitor stated that the Stambaughs have hired a new lawyer, Greg Knight. Mr. Knight wants a listing of all outstanding issues. The issues are: payment of the judgment; get rid of the mobile homes; money for the damage done to Smith Road; a garage or shed at Quarry Hill falling down; and all items on the Agreement the Stambaughs signed prior to settlement on the property. The Solicitor will ask the names and date residents arrived at the Quarry Hill Road property.

SOLICITOR REPORT

FPE – The Solicitor reported that he is trying to get the mediation set up. He still needs to get any other billing from the engineers. And he has added the Finding from the State Fund Audit for the guardrail we were unable to bid because we did not get the information in time.

Landlord/Tenant Ordinance – The Solicitor stated now is the time and place for the enactment of the Ordinance 2015-07, it has been advertised. Chairman Martin made a motion to adopt Ordinance 2015-07 Tenant Landlord Reporting. Supervisor Seiders seconded the motion. Motion approved. Vice Chairman Sheaffer made a motion to adopt Resolution 2015-010 placing Ordinance 2015-07 under Ordinance 2015-05 Alternate Dispute Ordinance. Supervisors Seiders seconded the motion. Motion approved.

Hodecker – The Solicitor stated he filed Preliminary Objections to the lawsuit Mr. Hodecker filed seeking a judgment saying we can't hassle him over his sawmill operation which he claims is actually a farm operation, saying we already had a lawsuit pending prior to the filing of the suit. The Solicitor also filed a complaint against Mr. Hodecker for violations of both the Zoning and Nuisance Ordinances. The Solicitor is asking for \$2,250.00 plus costs. We need to review the existing Nuisance Ordinance and update it.

OTHER REPORTS

Trash – Chairman Martin stated the trash contract is up for renewal next year. There was a meeting to discuss issues at Southampton Township. Chairman Martin stated that there are other companies interested in bidding on the contract this time.

Chairman Martin reported we did rent the boom mower. The Road Crew was pleased and said it was worthwhile to rent.

The Secretary reported that she turned over to the Solicitor a Right to Know request asking for copies of all building permits issued by the Township from 2008 through now. She

would not be able to do it is the 5 day time line and for \$100.00. The Solicitor will contact Mr. Suhr and find out what he is looking for.

APPROVAL OF BILLS LISTING

Supervisor Seiders made a motion to pay the bills. Chairman Martin seconded the motion. Motion approved.

SUPERVISORS' COMMENTS

Supervisor Seiders stated that the water cress farm has high weeds again. The Solicitor needs to send another letter. The fish hatchery pond on Leeds Road is overgrown. We need to make the hatchery clean it up. Go to see Flight 93.

The Secretary reported we had the Liquid Fuels Audit. There was one finding for over \$11,000.00 because the guardrail was not bid on the culvert. We could not bid it because we did not get the information from FPE.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Supervisors Seiders seconded the motion. Motion approved.

NEXT MEETING November 12, 2015

Respectfully submitted,

Vicki Knepp
Secretary