

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
December 10, 2015

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the November 12, 2015 Regular Meeting. Supervisors Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the November 30, 2015 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported nothing new since last month.

Septic – 89 out of 116 that are due to be pumped in 2015 are done, approximately 76%.

Tony Sennett – The Solicitor stated that he has been in contact with Mr. Sennett's attorney. We are still waiting on Mr. Sennett to contact the engineer. The Solicitor spoke with Michael Wadel at Diffenbaugh's. Michael has spoken with Mr. Sennett and the attorney. He estimates the cost would be between \$600 - \$875.00 to prepare the right-of-way plan for approval. The Solicitor asked for authorization to write to Mr. Sennett's attorney asking to get the transfer done. The Solicitor said he will do the legal description and deeds to keep the costs down for Mr. Sennett. Chairman Martin made a motion to authorize the Solicitor to send a letter to Mr. Sennett's attorney concerning the Irish Gap Road transfer of property. Supervisor Seiders seconded the motion. Motion approved.

Hassing Drive –Chairman Martin stated that all three involved parties were present. He first explained that the Agreement with the Township is an Access Agreement. It is not a

Township road, it is a private drive. The Agreement says we will help maintain the right-of-way and we will honor our commitment. However, the Township has spent time and effort getting a plan together and it fell through. We would like a meeting with all parties to determine what is going to be done and draft a written agreement to be signed by all parties. Mr. Wenger was told to contact the Secretary with available dates for a meeting and she will set it up with all parties. We will make the meeting room available for the meeting.

Civil War Soldier Grave Reinterment – Vice Chairman Sheaffer stated he has not had a chance to do anything on this.

South Side Culvert – The Solicitor stated he needs to make sure he has all the numbers and schedule the mediation meeting.

Speed Limit Sign –The Secretary stated the Ordinance has been advertised and she had the road crew review the speed limits to make sure no errors were made in the process of getting them from the road crew and typing the Ordinance. The Solicitor stated now is the time for the public hearing on the Ordinance. This is an ordinance that sets speed limits across the Township on Township roads as follows: Beecher Drive - 20 MPH; Bradi Drive – 20 MPH; David Glenn Drive – 20 MPH; Deer Ridge Lane – 20 MPH; Fox Hollow Lane – 20 MPH; Irish Gap Road – 20 MPH; Point Road – 25 MPH; High Mountain Road – 35 MPH; Peach Orchard Road – 25 MPH; Seavers Road 35 MPH, with 10 MPH curve; Smith Road – 24 MPH; Kelly Road – 25 MPH; McCullough Road – 25 MPH; Farm Road South – 25 MPH. Vice Chairman Sheaffer made a motion to approve Ordinance 2015-08 to Establishing Maximum Speed Limits For Township Highways. Chairman Martin seconded the motion. Motion approved.

Hassingier Drive – Chairman Martin stated we need to discuss Hassingier Drive again. He believes we need to vote to rescind our concrete option so that we can start with a clean slate. He does not want our options to be limited. Vice Chairman Sheaffer made a motion to rescind the concrete contract. Supervisor Seiders seconded the motion. Motion approved.

Budget – The Secretary stated that the budget was advertised and made available for review for 20 days. Vice Chairman Sheaffer made a motion to approve Resolution 2015-11 Establishing the Budget for 2016. Supervisor Seiders seconded the motion. Motion approved.

Hatchery Ponds – Supervisor Seiders stated that he would not contact the Hatchery for personal reasons.

John LeDane – Vice Chairman Sheaffer stated he spoke with the Auctioneer. The sale brought in \$1,149.00. This was \$100.00 less than the Auctioneer's expenses. None of our expenses were recouped and we incurred additional expenses. In addition, Mr. LeDane is starting to junk everything up again. Vice Chairman Sheaffer asked if we could put a lien on the property. The Solicitor said we can enter it as a Sheriff's lien in County Court. Chairman Martin suggested that the Township send Mr. LeDane a letter telling him we have noticed that he is starting to accumulate junk again and if it gets excessive we will file charges against him again and will include the costs we spent the last time. Vice Chairman Sheaffer made a motion to do so. Chairman Martin seconded the motion. Motion approved.

NEW BUSINESS

Holbert Myers – Mr. Myers is moving to North Carolina. He has been active on the Zoning Hearing Board since its inception in 2006. Chairman Martin made a motion to accept Mr. Myer's resignation from the Zoning Hearing Board and that we send him a letter thanking

him for his service. Supervisor Seiders seconded the motion. Motion approved. Vice Chairman Sheaffer stated that the Zoning Hearing Board Solicitor was impressed by Mr. Myers energy putting together the mock hearing. Most people who are moving away from the area would not have taken the time and energy that he did. Chairman Martin stated we only have two members now so we really need to start looking for someone for the Zoning Hearing Board.

Wayne Stevenson – Chairman Martin stated that Mr. Stevenson has applied for a position on the Planning Commission. There are currently no vacancies; however due to changes in the MPC we may now have Alternate Members to the Planning Commission like we do for the Zoning Hearing Board. Also, there is a possibility that Max Klein may be resigning, due to being elected as an Auditor. Mr. Stevenson has been a resident of Penn Township for 25 years. He has experience being on and working with Planning Commissions and is able to read mechanical and architectural drawings. He is a business owner. Vice Chairman Sheaffer made a motion to approve Mr. Stevenson's application for the Planning Commission. Supervisor Seiders seconded the motion. Motion approved.

2016 Board of Supervisors Meeting – Chairman Martin stated that we need to establish dates for 2016 in order to advertise them. Chairman Martin made a motion to continue to have the Board of Supervisors Meetings on the second Thursday of each month with the exception of January which must be held on January 4. Vice Chairman Sheaffer seconded the motion. Motion approved. The Secretary stated that Vice Chairman Sheaffer will be out of the country and unavailable from Dec. 28 through January 13. She asked Supervisors Seiders to let her know as soon as possible if he will be available for the January 4 Reorganization Meeting and also stop into the office periodically during that time to see if anything needs signed.

2016 Engineering Fees – Chairman Martin stated that we were notified that there will be an increase in engineering fees for 2016. The Secretary stated that they are going up from 4 – 5%.

Treasure's Bond – The Treasurer stated we just received the invoice to renew her bond for the year. She is bonded for 1.5 million. She added up the total of all our accounts and it is approximately \$920,000.00. She believes we should lower the bond to 1 million. Vice Chairman Sheaffer made a motion to lower the Treasurer Bond from 1.5 million to 1 million. Chairman Martin seconded the motion. Motion approved.

CORRESPONDENCE

Fire Company – The Secretary reported that she had a request from the fire company for Worker's Comp coverage for members of the fire company enrolled in an EMT course for their ambulance ride along. She requested a letter from the Fire Chief authorizing this activity and listing the individuals. In order to make this official, she requested the Board of Supervisors to approve this activity. Supervisor Seiders made a motion to approve this as an authorized activity for members of the fire company. Vice Chairman Sheaffer seconded the motion. Motion approved. Mr. Knepp asked if we could make this a "blanket" approval for future classes. The Secretary stated no. Technically she needs to receive a letter from the Fire Company every year listing the authorized activities for Worker's Comp coverage and have them approved by the Supervisors. The fire company does not do this.

Cumberland County Historical Society – The Secretary reported that the Historical Society has asked for their annual donation. Vice Chairman Sheaffer made a motion to donate the same amount as we did last time. Supervisor Seiders seconded the motion. Motion approved.

PROJECT UPDATES

Tri-County Grant – Chairman Martin stated that Brian Funkhouser will be meeting with the Planning Commission on December 21. They will look at three scenarios and hope to have the second open house in February or March.

ZONING/CODES ENFORCEMENT

Mr. Knepp stated he issued three permits for the month. He stated that somehow a UCC permit was issued without first issuing our permit. We had no complaints for the month.

SOLICITOR REPORT

FPE – The Solicitor stated that they want to get it mediated this winter.

Hodecker – The Solicitor stated that he has objected to their separate suit under the basis that we have an action already pending. He needs to take the next step to have it argued in front of the Court.

Stambaugh – The Stambaugh's did not sign for the Complaint that was sent certified mail. The Solicitor will have the Constable serve it. Mr. Knepp stated that the trailers are still sitting out in the field.

The Solicitor gave the Secretary a copy of an article regarding a ghost town on Irish Gap Road. The Secretary stated that there were two incidents on Quarry Hill Road on Monday one was an attempted robbery and the other was an armed threat.

43 Irish Gap Road – The Solicitor stated he still needed to send the letter to Mr. Henry about evicting the residents of the garage, Chairman Martin suggested that we wait until after the Holidays now. We do not want to put someone out of their home for Christmas.

Township Fire Inspector – The Solicitor stated he will speak with MDIA at the COG meeting next week to see if they have any sample ordinances.

Bowermasters – The Solicitor stated he has the complaint. What do the Supervisors want the fines and legal fees to be? Since it is a first offense Chairman Martin suggested we be lenient. Fine will be \$200.00 plus \$150.00 for legal fees.

South Fairview Road & Gun Club – The Solicitor had the certified proof that the notice was posted and it was posted on the building. Mr. Knepp stated that whenever he goes by he looks and it appears they are not using the range.

OTHER REPORTS

None

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Seiders seconded the motion. Motion approved.

SUPERVISORS' COMMENTS

Vice Chairman Sheaffer wished everyone a Merry Christmas and a Happy New Year.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Seiders seconded the motion. Motion approved.

NEXT MEETING January 4, 2016

Respectfully submitted,

Vicki Knepp
Secretary