

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
January 4, 2016

Those present: Chairman Gary Martin, Supervisor Amos Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Supervisor Seiders made a motion to approve the minutes from the December 10, 2015 Regular Meeting. Chairman Martin seconded the motion. Motion approved.

Chairman Martin made a motion to approve the December 31, 2015 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported that bills had just gone out that day. She stated she would like to get a delinquent list around the 15th of the month and send letters to the delinquent accounts giving them until the end of the month to pay. Chairman Martin made a motion to have the Secretary send delinquent letters. Supervisor Seiders seconded the motion. Motion approved.

Septic – 101 out of 116 that are due to be pumped in 2015 are done, approximately 86%. The Secretary stated that she will be sending a list of the unpumped properties to the approved haulers to see if any reports were missed. She will then send letters to any property owners who have still not had their system pumped.

Tony Sennett – The Solicitor stated he is still waiting to hear from Mr. Sennett. Chairman Martin wanted to know what we are to do in the event of snow, treat it like it is our road. Last year Mr. Sennett plowed down and blocked off the parking lot. Supervisor Seiders said Mr. Sennett was supposed to be at the meeting tonight. Chairman Martin assumed we still had an agreement and would wait to hear from Mr. Sennett or his attorney.

Hassinger Drive – The Secretary reported that the Wengers had not contacted her with dates for a meeting. Chairman Martin stated he met with the Wengers during the

month to discuss the issues and suggesting that he meet with Mr. Ries to discuss their issues. We will not do anything until we have a signed agreement from both of them.

Stambaugh Farm - Dale Heller introduced himself and said he was interested in purchasing the Stambaugh farm. He is aware that there is an agreement in place with the Stambaughs that the existing farm buildings must be removed. He asked how flexible the Township would be with allowing them to remain and be repaired if he purchased the property. Solicitor McKnight stated that he spoke to the attorney for the developers and they, like us, are open to leaving the buildings as long as Mr. Heller owned the property and allowed us, and the developer, to review the plans of what he is proposing to do. Chairman Martin discussed the problems caused on Smith Road by Mr. Stambaugh using three access points. Mr. Heller believed it would be easy to put in an internal driveway and not use the access points on Smith Road. Chairman Martin told Mr. Heller if he purchases the property that we would be willing to work with him as much as possible. Mr. Heller asked how much time he would be given to remove all the junk. Mr. Knepp explained that as long as he sees progress we will work with you. The Solicitor stated that we need to know that Mr. Heller is the owner, not that he has a right to purchase the property. Mr. Heller said he is aware of that. He thanked the Board for their time.

NEW BUSINESS

Pension Fund Disclosure Statement – The Secretary stated that the annual Act 44 Disclosure statement from PSATS is in the Supervisors’ packs. It needs to be adopted. Chairman Martin made a motion to approve the Pension Fund Disclosure Statement. Supervisor Seiders seconded the motion. Motion approved.

Building Removal Estimate – Chairman Martin stated this is to remove the falling down equipment shed out back. The Secretary said there are two estimates: one from Blue Mountain Excavating for \$6,400.00; and one from E. W. Mainhart for \$6,500.00. Supervisor Seiders made a motion to accept the estimate from Blue Mountain Excavating to remove the old equipment shed for \$6,400.00. Chairman Martin seconded the motion. Motion approved.

Max Klein Planning Commission Resignation – Chairman Martin stated that Max Klein was elected to the position of Township Auditor by write-in vote. As an Auditor, Mr. Klein cannot be on any other Township Committees. Chairman Martin made a motion to accept Mr. Klein’s resignation from the Planning Commission. Supervisor Seiders seconded the motion. Motion approved.

Wayne Stephenson Planning Commission Appointment – Chairman Martin stated that Wayne Stephenson was appointed as an Alternate to the Planning Commission at the December 10 BOS meeting. We now have a vacancy on the Commission and he would like to appoint Mr. Stephenson to fill it. Chairman Martin made a motion to appoint Wayne Stephenson to complete Max Klein’s term on the Planning Commission to fill the remainder of Max Klein’s position. Supervisor Seiders seconded the motion. Motion approved.

Fire Company Events – The Secretary reported that she has received a listing of Fire Company standby events and parades for 2016 for approval by the Board. Chairman Martin made a motion to approve the list of Penn Township Volunteer Fire Company standbys and

parades for 2016 as submitted by Chris Alleman, Fire Chief. Supervisor Seiders seconded the motion. Motion approved.

CORRESPONDENCE

PA DEP Recycling Grant – The Secretary stated that she received a letter from PADEP that they have approved the Township’s Act 101 Recycling Performance Grant in the amount of \$169.00.

PROJECT UPDATES

Tri-County Grant – Chairman Martin reported that there was a meeting with the Planning Commission. Mr. Funkhouser suggested the rezoning of some properties; the Planning Commission had some suggestions so it will be revisited at a future Planning Commission meeting.

ZONING/CODES ENFORCEMENT

Mr. Knepp reported that he had 57 permit applications and 25 complaints for 2015. There are a few issues that we will be going to court on that the Solicitor will cover.

SOLICITOR REPORT

The Solicitor reported that he had a discussion with Southampton Township and they expect a promising contract with Advanced Waste.

The Solicitor stated that there is a trash issue of someone who owed the Township for delinquent bills, when we stopped their service they signed up with Dickinson Township. The resident made the mistake of complaining to our Secretary that their trash was not picked up. Advanced has stopped their service through Dickinson and pulled their toter and the Solicitor has sent them a letter telling them they had to pay us to reinstate the service.

The Secretary received notice that the property sale of 1845 Walnut Bottom Road was to settle today. We have \$4,320.00 of outstanding invoices for mowing and cleanup on this property. He spoke with and sent several letters to the settlement agent today. The new owners have agreed to pay \$1,500.00 on these invoices. The Solicitor recommended that we accept it as settlement. It has proven very difficult to collect these fees in the past and he recommends that we accept it. Chairman Martin made a motion to accept the \$1,500.00 as in full satisfaction of the expenses. Supervisor Seiders seconded the motion. Motion approved.

The Solicitor stated that the Secretary had also notified him that the property at 49 Station Road was sold and settlement would be soon. We have an outstanding bill of \$1,320.00 for mowing and maintenance on this property too. He has sent out a certified letter to the property management company on this property as well. Chairman Martin made a motion to have the Solicitor file with the Magistrate. Supervisor Seiders seconded the motion. Motion approved.

FPE Engineering - Still trying to set up the mediation.

Hodecker – Needs to be scheduled yet.

Stambaugh – We filed the complaint, if we don't have an answer in 20 days the Solicitor will file for a default judgment.

43 Irish Gap – The Solicitor was instructed to proceed with this now that the Holidays are over.

Fire Inspector – The Solicitor stated he spoke with MDIA about this. They are going to get some sample ordinances for him to review. The Solicitor wants to run it by our insurance company to make sure we are covered.

Bowermaster – The hearing is scheduled for January 26.

Alarm System Ordinance – The Solicitor stated that he was contacted by the Codes Enforcement Officer with questions about the Alarm Ordinance: one was what do we do after five false alarms; and what is a calendar year. We need to change the wording to five or subsequent alarms, after 6 months with no false alarms reset to the first finable offense. The Solicitor will make the changes and have the Codes Officer review it and if OK he will advertise it.

OTHER REPORTS

COG Report – Bill Jones was reelected President and Wayne Myers from West Pennsboro is Vice President. Dickinson Township's Manager has submitted his resignation. The Solicitor stated that Shippensburg got a low price for salt; however the provider is not approved for Liquid Fuels.

Chairman Martin said he had a discussion with John Wardle. John brought up concerns about the Cooke Township Fire Chief using his red light and siren responding calls in Penn Township. He should not use his red lights and sirens for calls in Penn, only to calls in Cooke.

Mr. Knepp said that Shippensburg EMS is in the process of trying to purchase 2 more Lucas II devices. Only one of the two medic units has one. He asked if the Supervisors would be willing to have someone from SA-EMS come to a meeting. The Supervisors replied to that they would be willing to listen to them.

APPROVAL OF BILLS LISTING

Supervisor Seiders made a motion to pay the bills. Chairman Martin seconded the motion. Motion approved.

SUPERVISORS' COMMENTS

Chairman Martin stated that Vincent T. DiFilippo is now a County Commissioner and was removed from the Land Preservation Board and Chairman Martin has been appointed to replace him for the next three years on the Land Preservation Board.

ADJOURNMENT

Chairman Martin made a motion to adjourn. Supervisor Seiders seconded the motion. Motion approved.

NEXT MEETING February 11, 2016

Respectfully submitted,

Vicki Knepp
Secretary