

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
September 8, 2016

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Martin, Vice Chairman Ken Sheaffer, Supervisor Amos Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer (arrived late) and Secretary Vicki Knepp.

PUBLIC COMMENT

NONE

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the August 11, 2016 Regular Meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the August 31, 2016 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported that all but one of the delinquent accounts had paid. Vice Chairman Sheaffer made a motion to have the Solicitor send a letter to the resident. Supervisor Seiders seconded the motion.

Septic – The Secretary reported that of the 369 systems due to be pumped in 2016 only 1654 are done. That is roughly 44%.

Hassinger Drive – Chairman Martin stated that since nothing has happened since Mr. Wenger rejected the agreement, we have sent both the Wengers and the Ries a letter telling them that we are not doing any more on paving the road. We had gotten quotes, all they need to do is make arrangements and we will pay 1/3 of the bill.

Reinterment of Civil War Graves – The Solicitor stated that on Wednesday, September 14 at 9:00 we will have the backhoe at the site of the graves and dig to see what we can find. He believes Chris Hoffman will take any remains back to their facility and then bring them back to the grave for the ceremony and transport to Fort Indiantown Gap.

New Equipment Building – Chairman Martin stated that he and Vice Chairmen Sheaffer had a meeting with the Township Engineer on the building to find out why we have been

charged so much for the design of a pole barn. We have a preconstruction meeting on the 28th of September. Blue Mountain will begin the demolition of the old building the week of the 12th with the removal of the roof and then the following the week raze the building. The road crew has moved all the small stuff out, all that is left is moving the equipment out.

Stambaugh – Chairman Martin reported that Blue Rock excavating has removed most of the buildings; part of the milk house is still standing. They have regraded everything except where Mr. Stambaugh has some silage remaining. We have been removing trees and brush from the Township right-of-way and clearing sight distance to pull out of Smith at Ritner Highway. There are still a lot of tires, plastic and junk that needs to be cleaned up. Mr. Knepp stated that he spoke with Sharon Brown from Blue Rock earlier in the day and she wanted him to let the Roadmaster and road crew that they did a very good job with the cleanup of the trees and brush. The Solicitor stated that he filed the Complaint on the appeal Mr. Stambaugh took. If he does not respond within the next few days the Solicitor will send out a 10 day notice. The Solicitor has also filed with the Magistrate for his failure to clean up Quarry Hill Road for \$550.00 plus costs. The hearing is scheduled for Tuesday, October 25 at 9:30 AM.

Snow Removal Grant – The Secretary reported that she received notification that FEMA approved the full amount of \$12,834.78. We received 75% of that or \$9,626.09. The Treasurer verified that the money was deposited in the General Fund this week.

Internet Conversion – Mr. Knepp reported that we ran into a snag with the Centurylink installation. For some reason, both the phone lines (voice and fax) run through the alarm system. A DSL cannot run through the alarm system. We had to have a technician in to run a line around the phone system for the DSL. We will work on getting everything transferred to the new system next week.

NEW BUSINESS

Budget Workshop – The Secretary reported that the Treasurer would like to wait until after the end of September, she suggested either the 10th or 11th of October. After discussion the workshop was set for October 10 at 8:00 AM.

Marc Thorne Resignation from Zoning Hearing Board – Chairman Martin reported that Mr. Thorne has moved out of the Township and must resign from the Zoning Hearing Board. Supervisor Seiders made a motion to accept the resignation of Marc Thorne from the Zoning Hearing Board. Vice Chairman Sheaffer seconded the motion. Motion approved.

Mable Stitt, Tax Collector Resignation – Chairman Martin stated that Mable Stitt has submitted her resignation effective with the 2017 Tax Year for health reasons. Vice Chairman Sheaffer made a motion to accept Mable Stitt's resignation. Supervisor Seiders seconded the motion. Motion approved.

Kathy Hughes Planning Commission Resignation – Chairman Martin stated that Ms. Hughes has moved out of the Township and has submitted her resignation from the Planning Commission. Vice Chairman Sheaffer made a motion to accept the resignation of Kathy Hughes from the Planning Commission. Supervisor Seiders seconded the motion. Motion approved.

Sean M. Lacey Application for Planning Commission – Chairman Martin stated that we have an application for the now vacant Planning Commission position. He would like to get input from the members of the Planning Commission before voting on the application.

Chairman Martin made a motion to table Mr. Lacey's application until the October meeting. Supervisor Seiders seconded the motion. Motion approved.

Chairman Martin stated we need to find at least two people for the Zoning Hearing Board, three would be better; a Tax Collector; and an Auditor to replace Jim Proctor. He stated that he has spoken with Trina Manetta who had run for the position of Tax Collector a few years ago. Ms. Manetta has said she is be interested in the position.

PROJECT UPDATES

Route 233 Corridor Study – Chairman Martin stated that he will be going to HATS with Steve Gault form Michael Baker International to do a briefing on the Study.

Chairman Martin reported that the Beetem Hollow County Grant project is almost complete. The County Coordinator has said the road crew has done a great job.

The construction of the water tower will begin next week, it will take 4 – 6 weeks then they will start site construction. No permits have been applied for yet.

ZONING CODES ENFORCEMENT

Mr. Knepp reported that he had two complaints: the first was for domestic animals again, chickens, rabbits and ducks running around at 1830 Pine Road. He spoke with the resident of 1830 Pine Road and we sent them a letter giving them 10 days to comply with the Ordinance. The second complaint was about the same property from a different neighbor that included not only the animals but weeds and junk. He met with the resident of 1830 Pine Road today. It appears that there is more going on than the animals, etc. It appears to be a neighborhood feud. The ducks are gone and the weeds have been cut.

15 Kutz Road – Mr. Knepp stated he had a complaint from the neighbor at 13 Kutz Road that the resident of 15 Kutz Road has put up a fence. We have not issued a permit for a fence at 15 Kutz Road. Mr. Knepp investigated and there is a "fence", not only does he need a permit for the fence, because of the height he needs a Conditional Use Hearing and UCC inspections. Mr. Knepp has also notified the State Police regarding plants on the property. The resident at 15 Kutz Road has also drug dirt along the road in the Township right-of-way. The Roadmaster says the height is not acceptable. Mr. Knepp was instructed to send the resident a letter giving him 10 days to apply for a permit and start the Conditional Use Hearing procedures. The resident must also meet with the Roadmaster to discuss what he needs to do along the roadway.

Mr. Knepp reported that he issued 8 permits for the month. One of them was for a driveway that was being paved without a permit. Interstate Paving was the contractor. We have had issues with them in the past. Chairman Martin made a motion to have the Solicitor send a letter to Interstate Paving informing them that in the future we will be fining them anytime they start a job in Penn Township prior to obtaining the appropriate permits. Vice Chairman Sheaffer seconded the motion. Motion approved.

Mr. Knepp stated in the last two months he has been dealing with several domestic livestock complaints. He printed off a copy of the County Model Ordinance and gave it to Chairman Martin. Chairman Martin said he has not had a chance to review it. The Solicitor asked for a copy of the model ordinance.

SOLICITOR REPORT

FPE – The Solicitor stated we are over \$120,000.00 in terms of the demand. He wants to see if he can get things set up before early October.

Hodecker – The Solicitor sent a copy of the response he received from the Hoedeckers' attorney. He is setting up a conference with the Judge to come up with a schedule to get it resolved.

44 Hair Road – The Solicitor stated that he is giving Mr. Nolt until September 20 to comply with the Landlord Ordinance; otherwise we will be filling with the Magistrate for \$400.00 plus cost.

Citation & Alarm Ordinance – The Solicitor stated that the Ordinances have been advertised. Vice Chairman Sheaffer made a motion to adopt Ordinance 2016-2 The Alarm Ordinance. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to adopt the Citation Ordinance 2016-3. Supervisor Seiders seconded the motion. Motion approved.

OTHER REPORTS

Fire Marshal –Assistant Fire Marshal Knepp reported that they investigated 3 fires for the month: one at 88 Seavers Road; one trash truck on Walnut Bottom Road and one at 43 Irish Gap Road. Mr. Knepp said he requested that the State Police Fire Marshal investigate the fire at 43 Irish Gap Road since the Township has a history with the property owner. Also, a burn ban has been enacted for the Township.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Seiders seconded the motion. Motion approved.

SUPERVISORS' COMMENTS

Chairman Martin stated that the guys did a great job on Beetem Hollow and did a good job on the Stambaugh property. The Secretary said they also did a nice job of cleaning all the mess behind the building in prep for demolition.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

NEXT MEETING October 13, 2016

Respectfully submitted,

Vicki Knepp
Secretary