

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
October 13, 2016

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Martin, Vice Chairman Ken Sheaffer, Solicitor Marcus McKnight, Treasurer Martha Sheaffer (arrived late) and Secretary Vicki Knepp. Supervisor Seiders was absent due to work.

PUBLIC COMMENT

TODD VOGELSONG – Mr. Vogel song introduced himself. He is Chairman of the Zoning Hearing Board. He stated the Zoning Hearing Board is short three members and they really need assistance. He was planning on resigning from the Board when his term was up in January of 2017. He stated he will stay for another three years but he is looking at purchasing property outside of the Township. He stated the Board usually only meets four times a year. If it is the night of the week that keeps people from helping he is flexible and will change the meeting night. Advertising in the newsletter is great but we need to do something that will get better results. Chairman Martin thanked Mr. Vogel song for all his time and effort on behalf of the Zoning Hearing Board. The Supervisors will talk to residents to hopefully find some interested parties.

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the September 8, 2016 Regular Meeting with one correction. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the minutes of the October 10, 2016 Special Meeting. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the September 30, 2016 Treasurer's Report. Chairman Martin seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported that there is a new list. She would like permission to send letters giving the delinquent accounts until the end of the month or she will stop their service. Vice Chairman Sheaffer made a motion to authorize the Secretary to send the delinquent letters. Chairman Martin seconded the motion. Motion approved. The Secretary

reported that there is one account that slipped through the cracks last quarter. She has sent him a letter giving him until today to pay and will stop his service on Monday.

Septic – The Secretary reported that 190 of the 369 systems that are due to be pumped in 2016 have been pumped. That is only 51%.

Hassinger Drive – Chairman Martin stated that we sent a letter to Mr. Ries which was returned as undeliverable. Mr. Ries has requested a street sign. Vice Chairman Sheaffer made a motion to authorize putting up a street sign at Hassinger Drive. Chairman Martin seconded the motion.

Reinterment of Civil War Graves – Solicitor McKnight stated that Chris Hoffman has requested a date to move the graves. We need to pick a date and time and the Secretary should notify the both newspapers and civic groups. It was decided on November 16 at 1:00 PM and if it rains it will be done on November 17. Vice Chairman Sheaffer made a motion to move the graves on Wednesday, November 16, 2016 at 1:00 PM with a rain date of November 17. Chairman Martin seconded the motion. Motion approved.

New Equipment Building – Chairman Martin reported that the old building is down and construction will start on the new building in the next two weeks. The road crew did a good job of preparing the site.

Stambaugh – Mr. Stambaugh is still fighting. He is stacking hay where he is not supposed to and has not moved his silage yet. But it looks much nicer. He has covered the embankment we cleaned off with tires. The Solicitor stated he has two items on the Stambaughs. Mr. Gilroy filed an Answer to the Court action. It is not very detailed. The Solicitor will talk to Mr. Gilroy to see if they are serious about settling, otherwise he will set it up for arbitration or a court hearing. The hearing for the Quarry Hill Road property is October 25 at 9:30 AM. The Stambaughs plan to defend.

Sean Lacey Planning Commission Application – Chairman Martin stated we had tabled this last month to give Mr. Lacey a chance to attend one of the Planning Commission meetings. Mr. Lacey is applying to finish out Kathy Hughes term which ends January 2018. Chairman Martin made a motion to accept the application of Sean Lacey for the Planning Commission. Vice Chairman Sheaffer seconded the motion. Motion approved.

Budget - Chairman Martin stated that we had a budget workshop earlier in the week and have come up with a proposed budget for 2017. The Chairman reported that at a meeting earlier in the month we heard a presentation by Assistant DA Jaime Keating regarding the heroin epidemic in the County. Mr. Keating was asking municipalities donate just \$2.00 per capita toward funding the Drug Task Force. For us that would amount to approximately \$6,000.00. We had a little extra money in the budget and we earmarked it for that. Vice Chairman Sheaffer made a motion to have the Secretary advertise the budget. Chairman Martin seconded the motion. Motion approved.

NEW BUSINESS

Septic Planning Module Waiver #31-11-0296-054 – The Secretary reported that she has a request for a Septic Module Waiver for a lot on Beetem Hollow Road. When the property was subdivided into 5 lots in 1984 a Module was not done. Four of the five lots currently have on lot systems already. We need to either grant a waiver for the Module or do a Septic Module for the

lot. Chairman Martin made a motion to grant the waiver for a Septic Module on lot #31-11-0296-054. Vice Chairman Sheaffer seconded the motion. Motion approved.

Trina Manetta Auditor Application – Chairman Martin stated that Trina Manetta has applied for the position of Auditor. It will be a one year appointment. The position will be up for election next year to complete the term of James Proctor which is up January 2020.

PROJECT UPDATES

Route 233 Study - Chairman Martin stated that the Study was presented to HATS at the end of September. It was well received and may result in the intersection being placed on the 12 year plan.

Beetem Hollow Road – the Dirt and Gravel Road program was expanded to include low volume roads. The Roadmaster was proactive in applying for a grant through the program for Beetem Hollow Road. All the water from two ridges flows down to Beetem Hollow and it floods out every year. We have replaced two culverts, installed four new culverts and did 1200 ft. of perforated drainage pipe and crushed stone along the sides of the road. They will be finishing the paving on the road next week. We plan to apply for an additional grant next year for additional work on the road.

The Secretary reported that in order to apply for the grant again next year our road crew must be certified for dirt and gravel and low volume roads. We had two members who were certified, that certification is expiring in the next couple of weeks. We have registered all three members of the road crew for a two day certification program in State College next month.

Water Tower – Wayne Stevenson inquired if anything was going to be done where 233 was cut to run the pipe across, it is getting pretty rough. Chairman Martin replied that it is a State road and we have no input. PennDOT will get the contractor back, it might take awhile.

ZONING CODES ENFORCEMENT

Tim Knepp reported that he had 10 permit applications for the month. He had to deny one for paving the parking lot of the South Fairview Church because it would put them over the 20% impervious and requires a stormwater management plan. He reported that he also had 4 complaints. The most significant complaints have been from Bonny Snyder against her neighbor Chris Bream. Mr. Knepp said he had investigated the complaints and they were all unfounded. Because of the number of complaints we have received, Mr. Knepp said he and Chairman Martin went and met with Mr. Bream and went over the property reviewing all the complaints. Mr. Knepp recommends that the Solicitor send the complainant a letter indicating that they are frivolous complaints and that if they are bordering on harassment. Chairman Martin said Mr. Bream is doing some improvements that are not completed yet, it's a work in progress. He did not see any violations there. He believes that the first letter should come from the Township not the Solicitor.

50 Cornman Drive – Mr. Knepp reported that he had sent the residents a Notice of Violation for failure to post the address adequately on their property as required by Ordinance 2015-04 Numbering of Buildings. They still did not post their address after the appointed time so he cited them. The time period on the citation had expired he turned it over to the Solicitor to file with the District Justice asking him to double the fine, which would be \$50.00, plus cost.

127 South Side Drive – Mr. Knepp stated he just sent out a certified letter to the property owner of 127 South Side Drive for a mobile home with a front porch that is falling down. In order to get in and out of the mobile home you must walk under this porch. They have 10 days to begin repairs or tear the roof off.

Bowermaster – Mr. Knepp asked if anything is going on with the repairs to 101 South Side Drive. Chairman Martin reported he called the Bowermasters and left a message, they have not returned the call. We have someone ready to do the repairs for the Bowermasters. Chairman Martin will try to contact them one more time and if they do not reply we will have the Solicitor send a letter. Vice Chairman Sheaffer made a motion to authorize the Solicitor to send the Bowermasters a letter if they do not reply to Chairman Martin. Chairman Martin seconded the motion. Motion carried.

954 Centerville Road Unilever Warehouse – Mr. Knepp reported that Unilever has an agreement with Amazon that Amazon will sell some of their products and have fenced off a portion of the interiors of the warehouse for the Amazon operation. They did not notify us that they were doing so. Mr. Knepp received a call from Scott Birosik with a question about a fire exit. There is a passageway between the fence and the wall to get to the fire exit. Unilever would like to put a sliding gate in the fence at the fire exit to allow people in the caged area access to the fire exit. Amazon does not want to lose the floor space they would need to keep clear so they do not block the fire exit. Mr. Knepp said from his research of the fire code, the exit way has to be a minimum of 28 inches in width and it is not. The first problem is that needs to be addressed is the proper clearance to the fire door. Mr. Knepp requested that he have a fire protection specialist look at this. He has someone in mind that has a fire protection specialist business and has the degrees to back their opinions up. Their charge is \$65.00/hour. The organization is KPN Consulting, LLC. Chairman Martin stated that it is a life safety issue and also the warehouse has a history of not working with us. He is not in favor of granting a waiver. Unilever also asked if they could just eliminate the fire exit, Mr. Knepp stated there is a formula to determine the number of fire exits a building must have. They just cannot eliminate one. The Solicitor stated that he believes putting this fence up in the warehouse effectively blocks the fire exit for employees working in the center of the warehouse. Mr. Knepp stated that during daytime operations both ends of the fence are open; however the Amazon operation is not a 24 hour operation like the rest of the warehouse, so when they leave it is locked. Vice Chairman Sheaffer made a motion to authorize the Codes Officer to consult with the fire protection consultant on the Unilever warehouse. Chairman Martin seconded the motion. Motion approved.

SOLICITOR REPORT

Hodecker – The Solicitor reported that settlement discussions with the Hodecker have gotten nowhere. He is needs to set up a conference with the judge to get this resolved.

44 Hair Road – The Solicitor stated he has filed. The hearing date is November 15 at 10:30 AM. He has filed for \$400.00 fine plus \$250.00 cost. He told the Magistrates office to serve by Constable. The Nolts are refusing certified mail.

FPE Engineering – The Solicitor stated he is looking for a recommendation for a mediator. He wants to get it settled this year. Chairman Martin stated it has been 4 years. The culvert is ordered for delivery next spring.

OTHER REPORTS

Fire Marshal's Report – Mr. Knepp reported that they had one fire investigated for the month. It was an accidental vehicle fire on I-81.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Chairman Martin seconded the motion. Motion approved.

The Solicitor stated he received a bill from the Clerk of Courts for recording the Tax Collector's Oath of Office. It was questioned if this was something new. We never paid to record an oath in the past. The Solicitor stated he will check into it. Chairman Martin stated he did not think we should make the new Tax Collector pay it. In the meantime we might want to make a motion to pay it. Vice Chairman Sheaffer made a motion to pay the bill for recording the Tax Collector Oath of Office pending explanation. Chairman Martin seconded the motion. Motion approved. Secretary Note: The Solicitor has notified us that Cumberland County is now paying the bonds for the Tax Collectors each year. Since they started doing that they are requiring the Tax Collectors to file their Oaths of Office with the Clerk of Court.

SUPERVISORS' COMMENTS

None

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

NEXT MEETING November 10, 2016

Respectfully submitted,

Vicki Knepp
Secretary