

**PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Special Meeting
October 10, 2016**

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Martin, Vice Chairman Ken Sheaffer, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp. Also present Debra Dyarman.

NEW BUSINESS

Appoint Interim Tax Collector –Chairman Martin made a motion to appoint Debra Dyarman as the Interim Tax Collector. Vice Chairman Sheaffer seconded the motion. Motion approved. Solicitor McKnight administered the Oath of Office to Ms. Dyarman.

Trick or Treat – Chairman Martin stated that Newville is having Trick or Treat on October 27. He said that we traditionally have our Trick or Treat the same night as the borough. Vice Chairman Sheaffer made a motion to hold Trick or Treat on Thursday, October 27, 2016. Chairman Martin seconded the motion. Motion approved.

BUDGET WORKSHOP

The General Fund Budget was reviewed. Treasurer Sheaffer explained that we had \$42,380.00 in unallocated funds. After much discussion it was decided to allocate \$6,000.00 for the Cumberland County Drug Task Force; \$1,000 for new office equipment; \$1,000.00 toward codes enforcement and the balance to administrative building office redesign.

The State Fund was balanced.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Chairman Martin seconded the motion. Motion approved.

NEXT MEETING October 13, 2016

Respectfully submitted,

Vicki Knepp
Secretary