

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
February 9, 2017

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Martin, Vice Chairman Ken Sheaffer, Supervisor Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the January 12, 2017 Regular Meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the January 31, 2017 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported that she still has five unpaid delinquent accounts. Today was the deadline for them to pay. She will get an updated list from Southampton tomorrow to make sure none of those 5 paid Southampton directly before she stops their service.

Septic – The Secretary reported that she sent letters out to all the approved haulers with lists of the properties that were to be pumped in 2016 but according to our records were not done. She stated that she has gotten their responses and still has 43 systems yet to be pumped. She will be sending a letter to the property owners giving them until March 30 to have their systems pumped.

Animal Ordinance – Chairman Martin stated that he has given the proposed Animal Ordinance to the Planning Commission for their review and comments. We will discuss their comments at our March meeting and advertise the Ordinance for the meeting after that.

Interior Doors – The Secretary reported that she spoke with Hershocks and they will be here to install the new doors on Monday, February 13.

Security Cameras – Tim Knepp stated that the cameras have been installed, there is an issue, Hiltons was in and did a firmware update on the recorder. We will see if that fixes the problem.

Alarm System - Mr. Knepp stated that before he put a totally new system out for bids, he met with Cy Steigelman of Danatech, our current alarm company, and went over what we want to do with the alarm system and the issues we have had in the past. Mr. Steigelman has lowered our annual monitoring costs by \$60.00 a year. In addition, we have a proposal from him to upgrade the existing system and integrating it with what we have of \$3,575.00. In reviewing Mr. Steigelman's proposal the Supervisors had a few questions on what is being proposed. Mr. Knepp will meet with Mr. Steigelman again and clarify those items. A discussion was held on if we would be able to get a cheaper quote from another company. Mr. Knepp stated that if we went with another company we would be starting over again and would have to pay to replace equipment that Mr. Steigelman will be able to make work with the system upgrade. Vice Chairman Sheaffer made a motion to approve upgrading the alarm system at a cost not to exceed \$4,000.00. Supervisor Seiders seconded the motion. Motion approved.

Generator – Mr. Knepp reported that the generator is in; however they have run into a problem. The air compressor in the shop has such a large draw on start up that it kicks the generator off. He said he is working with the electrician on options to correct the problem.

Engineer RFP – Chairman Martin reported that we received five proposals to the RFP, they met and picked what they thought to be the two best. He stated that they will be interviewing representatives from those two firms Monday, February 13.

Hair Road Guardrail – The guardrail is done, we need to submit the invoices to the insurance company to find out what they will pay.

NEW BUSINESS

Max Klein Auditor Resignation – Chairman Martin stated that we have received a letter of resignation from Max Klein. Mr. Klein stated that he does not have enough time to perform the duties of Auditor. Vice Chairman Sheaffer made a motion to accept Max Klein's resignation from the position of Auditor. Supervisor Seiders seconded the motion. Motion approved.

New Truck – Chairman Martin stated that we need to replace the 2000 dump truck. The Roadmaster has given him a list of items that need to be repaired on it, including the frame being rusted. A few years ago we paid \$13,000 to repair the frame and we now have the same problem again. Chairman Martin estimated that the cost will be around \$150,000.00. The Roadmaster recommended that we budget to replace it in 2018 and start the process to order it this year so that it is available in January for use during the plowing season.

Beetem Hollow Road Lower Culvert – Chairman Martin stated he received an email from Doug Brehm. They have some unfinished work on the lower culvert on Beetem Hollow GP 11 permit. The preliminary work has been completed. Doug gave Chairman Martin a fee of \$2,200.00 to finish the project. If we would have the new engineer to complete the project and we would probably have some additional costs to get the new engineer up to speed. Vice Chairman Sheaffer made a motion that we have Brehm-Lebo complete the permitting process for the lower culvert on Beetem Hollow Road. Supervisor Seiders seconded the motion. Motion approved.

CORRESPONDENCE

None

PROJECT UPDATES

Official Map - Chairman Martin reported that Kirk Stoner sent a new draft Official Map. He and Vice Chairman Sheaffer have reviewed it. Chairman Martin will meet with Mr. Stoner to discuss some changes they would like. He hopes to have it for the Planning Commission to review at their meeting. We will then advertise it and have the public hearing.

New Equipment Building – Chairman Martin reported that he meet with the contractor and went over issues with the building. The aprons will be poured in the Spring and there are a few other issues to be handled. The electric is completed and the inspection was done. We have received the CO. The road crew has started building racks and shelves and we are using the building.

Hassinger Drive – The check was sent to the Wengers so that they can pay the contractor and get their refund. We have not received signed Agreements from either the Reis or Wengers. The Solicitor stated he will send letters to them letting them know that as far as the Township is concerned our involvement is finished.

ZONING CODES ENFORCEMENT

Mr. Knepp reported that he had five permit applications for the month, one of which he denied.

Victor Barrick – Mr. Knepp stated that Mr. Barrick has an existing shed that does not meet setback requirements that he would like to relocate and build another building in its place. Both of the buildings would be 3 and 4 ft. from the property line. Mr. Barrick owns the property to the rear of where he wants to place these buildings and relatives own the property on either side. Mr. Knepp stated that Mr. Barrick does not have the room to put them anywhere else on his lot. Mr. Knepp stated he must follow the Ordinance, he cannot approve it. We are going to be making revisions to the zoning in the future. The Solicitor asked what harm is being caused. If we are going to be changing the Ordinance why do we need to rush to make him get a variance for a couple of months? Chairman Martin stated we have made allowances in the past for people with preexisting lots before zoning. Vice Chairman Sheaffer stated that in the past we have made the exceptions with letters from the adjoining property owners stating they have no objection. The Solicitor recommended we send Mr. Barrick requesting that he provide us with letters from the neighbors stating they have no objection.

87 South Side Drive – Mr. Knepp stated we had an issue with chickens and the dog running loose. We also discovered that the chicken coop is over the property line. We had sent Ms. DeMarco a notice of violation letter stating that she had to keep the chickens penned and the dog on her property. We received another complaint after the letter was sent and so a citation was issued. Mr. Knepp said that while he was delivering the citation, the chickens were running loose and he issued a second citation. We never received any response from Ms. DeMarco to the letter or either citation, the Solicitor sent a letter which she again ignored. We filed with the District Magistrate and the hearing was Tuesday. Ms. DeMarco paid both citations and costs and was instructed that she had 2 weeks to remove the chicken coop and apply for a permit to erect it in a permitted location.

83 South Side Drive – Mr. Knepp reported that he and Chairman Martin met with Ms. Warren. The cows and pigs are gone. They still have a few goats. Their chicken coop was also over the property line. Ms. Warren stated that it is a dog run and they have moved it off the Kelly property onto their own.

David Young - Mr. Young would like to pave his parking area from the concrete fuel pad to the road. He submitted his application with a previous stormwater management plan. With the area he wants to pave, it would put his impervious coverage to 29%. This would naturally drain to an existing culvert to a natural swale on the west side of his property. Mr. Knepp believes that it will handle the drainage. Since we don't have an engineer Mr. Knepp wanted to know what the Supervisors want to do. There was a discussion on the use of porous asphalt as opposed to regular asphalt and the possibility of Mr. Young using that. If not he will need to have a new stormwater management plan done.

Mr. Knepp said he denied South Fairview Church of God's application to pave their parking lot because it would put them way over the 20% and they would need a stormwater management plan. They have come back to him and asked if they would be able to do just the main portion of the lot. When he sees a new application he will let them know.

SOLICITOR REPORT

FPE Engineering – The Solicitor stated that he is waiting to hear back from the attorney on setting up the mediation.

Hodecker – The Solicitor reported that the Hodeckers' attorney said Mr. Hodecker is retiring and will not be using the sawmill. The Solicitor requested and received a letter from Mr. Hodecker's attorney stating that fact and asking that we withdraw our suit. The Solicitor said we need to have an agreement that any activities Mr. Hodecker conducts using the mill equipment cannot begin before 7:00 AM. His recommendation is that we do not withdraw the suit, rather ask the Judge put it on hold. That way we would not need to re-file it and start all over again if the need arises. Chairman Martin made a motion that we have the Solicitor ask the Judge to put the case on hold. Vice Chairman Sheaffer seconded the motion. Motion approved.

44 Hair Road – Chairman Martin asked for an explanation of the last letter he received from Mr. Nolt. The Solicitor explained that Mr. Nolt did not show up at the Magistrate's hearing, failed to file an Appeal of that decision with the Court of Common Pleas, skipped the Commonwealth Court and went right to the State Supreme Court and said that the Township has no right do this. He did not sue the Township, he sued the Supervisors individually. The Solicitor stated that he called the Supreme Court and they requested an Answer. The Solicitor has Affidavits for each of the Supervisors to sign individually. He will file an Answer stating that Mr. Nolt never appealed the Ordinance; it is a reasonable ordinance that has been passed by many municipalities.

OTHER REPORTS

Fire Marshal's Report – Mr. Knepp said they had one reportable fire. Bob Kough has the report and he is out of town.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Seiders seconded the motion. Motion approved.

SUPERVISORS' REPORTS

Supervisor Seiders – Nothing

Vice Chairman Sheaffer – Slow month.

Chairman Martin – A new sign has been put up at the park and DJ office, county is paying half the bill. At the Ag Preservation Board Meeting it was reported that County Contributions to Ag Preservation is \$824,000.00. The State will match. One of the farms that they plan to preserve is in Silver Spring Township. Silver Spring is giving \$200,000.00 to the County so the State will match. There will be 3.2 million available this year. They also reported that when utilities such as PPL transmission lines go through an area it never recovers and that is a big issue for preserved farmlands.

ADJOURNMENT

Supervisor Seiders made a motion to adjourn. Vice Chairman Sheaffer seconded the motion. Motion approved.

NEXT REGULAR MEETING March 9, 2017

Respectfully submitted,

Vicki Knepp
Secretary