

**PENN TOWNSHIP BOARD OF SUPERVISORS  
1301 Centerville Road  
Newville, PA 17241  
Tel: 717-486-3104 Fax: 717-486-3522  
Regular Meeting  
March 9, 2017**

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Martin, Vice Chairman Ken Sheaffer, Supervisor Seiders, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Vice Chairman Sheaffer made a motion to approve the minutes from the February 9, 2017 Regular Meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the minutes of the February 17, 2017 Special Meeting. Supervisor Seiders seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the February 28, 2017 Treasurer's Report. Supervisor Seiders seconded the motion. Motion approved.

**APPROVAL OF SUBDIVISION PLANS**

None

**ADJOURN FOR HENRY CONDITIONAL USE HEARING**

**UNFINISHED BUSINESS**

Trash – The Secretary reported that she has one delinquent account that is still stopped.

Septic – The Secretary reported that at the previous meeting there were 43 systems that had not been pumped in 2016. She said that number is now down to 19 and they have until the end of March to get them pumped. For the ones due to be pumped in 2017, 26% are already done. She is getting ready to send out the postcards.

Animal Ordinance – Chairman Martin stated that the Planning Commission has not had a chance to review the Ordinance. Chairman Martin made a motion to table the Ordinance until the Planning Commission reviews it. Vice Chairman Sheaffer seconded the motion. Motion approved.

Alarm System – Mr. Knepp stated that he has met with Danatech and they are to be here next Wednesday, the 15<sup>th</sup> to put the security and fire system in the new equipment building as well as adding the missing fire sensors to the new part of the main building.

Generator – Mr. Knepp reported that the module has been placed on the large air compressor to keep it from kicking on when the generator starts up so the generator is done. We have also purchased a smaller compressor. Doing it that way saved us about \$4,000.00.

Hair Road Guardrail – The Solicitor stated that he needed ratification to settle the claim with Donegal Insurance. He explained that the bills were \$16,615.69 between Chemung and our labor. The insurance company only wanted to pay \$9,000.00. The Solicitor said he recommended giving him a shot at trying to resolve the case, he offered to settle for \$15,000.00. The insurance company has now offered \$14,000.00, he countered with \$14,500.00. He has a release for the Supervisors sign. Chairman Martin made a motion to ratify the Solicitor's contact with the Donegal Insurance and to accept the settlement of \$14,500.00. Vice Chairman Sheaffer seconded the motion. Motion approved.

Official Map Ordinance – The Solicitor stated he looked at the Ordinance. He had one question and made a revision. The Township directs that the Official Map be recorded with the recorder of deeds. He contacted County Planning, he wants to know if they need notarized, do we put it on the map or put it on the Ordinance or both? Chairman Martin made a motion to send the Ordinance to the Planning Commission for their review. Vice Chairman Sheaffer seconded the motion. Motion approved.

New Truck – Chairman Martin stated that we discussed a new truck at the last meeting. He found out we could not lease one. He said the old truck is 17 years old. The fuel tank is leaking and needs to be replaced. The frame is rusted, we had it repaired in 2012 and it cost over \$11,000.00. The headlights need replaced, the hydraulic hoses are rotted, hydraulic lines and fittings are leaking and the air tank is rusted. The Roadmaster estimates the value of the vehicle at \$15,000 - \$20,000. The repairs we've identified are about \$20,000.00. Vice Chairman Sheaffer made a motion to start the process to purchase a new dump truck. Supervisor Seiders seconded the motion.

Beetem Hollow Culvert – The Secretary reported that in order to complete the permit process for the culvert we need to have Mr. Eckert sign a release. Mr. Eckert wants us to give him a detailed listing of what we want to do, he does not want any trees removed, he wants us to put in writing how we will leave his property when we are finished. Mr. Eckert's attorney is supposed to be contacting us. As soon as she hears from him, she will contact the Solicitor. Chairman Martin said it is a very large culvert on a dead end road. It needs to be replaced before it fails. It is a safety issue for all the residents who live south of it. The Solicitor stated that we have certain rights to do things that impact our right-of-way even though it is not on it. He will research it. Chairman Martin stated that the road is collapsing on the left side of the road so it is a significant safety issue.

Payment for the New Building – The Treasurer asked the Supervisors how much they want her to transfer from the money market to the general fund to pay for the building. The Supervisors advised her that she should transfer \$120,000.00 to the General Fund. Vice Chairman Sheaffer made a motion to authorize the Treasurer to transfer \$120,000.00 from the reserve to the General Fund. Chairman Martin seconded the motion. Motion approved.

## **NEW BUSINESS**

## **CORRESPONDENCE**

Handyman Job – Chairman Martin stated that the Roadmaster would like to hire someone to replace Bobbie Dean for mowing, washing trucks and odd jobs around the building. It would be about 16 hours a week. Vice Chairman Sheaffer made a motion to approve the position. Chairman Martin seconded the motion. Motion approved.

Radios – Bob Kough, Jr. stated that the county is in Phase 1 of replacing all of the emergency services radios. The current radios are getting to the point where they need replaced and many never worked correctly. They are looking at Project 25 radios which is what just about everyone is using now. The County Commissions have approved it, a survey has been sent out to see what people don't like about the existing system and what they would like to see on the new. It will take time, possibly 2022 or 2023. There will be about 5 years to come up with the money to replace radios.

Abandoned Buildings - Chairman Martin said that the county has a program that they can fund for abandoned buildings. They will provide grant money for municipalities to purchase the property, remove the building and resell the property. The problem is that the program is designed for a building that has been abandoned on a lot. Once they tear it down, they resell the lot. They did not know if that would apply to our circumstances where people have built a new house and left the old up. He does not think it is something we can use.

Resolution 2017-09 – The Secretary reported that she worked with the Tax Collector to go through the old Tax Records from Mabel Stitt. The State Historical Society requires a Resolution that lists all the documents that will be disposed of. Chairman Martin made a motion to approve Resolution 2017-09. Vice Chairman Sheaffer seconded the motion. Motion approved. The Secretary has gotten an estimate on the cost to shred the documents from Shredding Solutions in Carlisle. It is \$5.00 per copy paper sized box. She estimates that the cost will be less than \$100.00 to have them shredded.

Injection Wells – Chairman Martin reported that last month he and several members of the Planning Commission met with Representative Tallman and his staff to discuss the injections wells going in at the Ickes property. They toured the field. The wells are in, they are grouted, and they are capped and locked. Mr. Ickes told him that they drilled 200 feet and did not hit water in any of the wells. They have also found out that the plan is to run all the roof water into the injection wells and the surface water into retention ponds. Ridge Development will be at the March 20 Planning Commission Meeting to answer questions. This meeting is open to the public. The Solicitor recommended that we follow the Township Engineer's suggestion that there be a permanent maintenance bond. Chairman Martin stated we need to get protection for the neighbors' wells too. Chairman Martin was frustrated that the Township did not need to be notified when DEP and EPA are involved with the process. Chairman Martin would like to know what happens with the existing wells if they are denied by DEP. He would like to know if there is a well where they propose to build. If so, what happens to the well?

## **CORRESPONDENCE**

The Secretary reported that we received a letter from South Newton Township requesting the services of the Fire Police at four events:

- May 20, 2017 Spring Gun, Cash & Meat Bash
- May 27, 2017 Walnut Bottom Memorial Day Parade

- June 22 – 24, 2017 South Newton Township Firemen’s Fair
- September 9, 2017 Outdoor Sportsman’s Drawing

Vice Chairman Sheaffer made a motion to authorize the Fire Police to participate in South Newton’s events. Supervisor Seiders seconded the motion. Motion approved.

## **PROJECT UPDATES**

Equipment Building – Chairman Martin reported that we identified a few issues with the new building that were corrected by the contractor. The concrete aprons have also been poured. The building is complete and paid for. We are using it. We have to finish the landscaping around the back.

Hassinger Drive – The Solicitor reported that he sent a letter out February 20 to both the property owners on Hassinger Drive stating that the Township will not participate in any further expenses since there is no public interest left.

Fuel Tanks – Chairman Martin reported that the fuel pump quit working on the fuel tank. The new pump is scheduled to be installed tomorrow. We had the second half of the tank converted to diesel and then that pump went out. The vendor is to check out the second pump and see if it can be repaired.

## **ZONING CODES ENFORCEMENT**

Tim Knepp reported that he had two permit applications for the month and no complaints for the year yet.

Beth DeMarco, 87 South Side Drive – Ms. Demarco was given two weeks to contact the Township after her hearing. She did contact Mr. Knepp and he went to her property and explained what needed to be done. He gave her a week to apply for permits and move her structure off Mr. Kelley’s property. It has now been three weeks and she has not gotten back to him or applied for permits. Mr. Knepp asked the Supervisors how they wanted him to handle it. Mr. Knepp was instructed to contact Ms. DeMarco and find out what the status is on moving the coop and applying for the permit.

Bowermasters – Mr. Knepp stated that this has been going on for a year and a half. The barn is falling apart. We took her to court, we have a judgment. They have done work on it that actually made it worse. Chairman Martin had contacted a local Mennonite farmer who was willing to make the repairs for free. The son that agreed to act as the go between has not returned calls to Chairman Martin. What was a small hole is now the entire half of the roof. Issue is the homeowner does not have any money; the son who lives there does not give her any assistance. If we take action it has to be against her, and she does not have the resources. The barn sits about 6 inches off the roadway and is two stories high. If it falls in the roadway it would block access to everyone else on the road. Chairman Martin is concerned that they started to work on it, made it worse and then stopped. He directed the Secretary to send a letter to the Bowermasters telling them they are liable for any damages caused and costs for emergency removal if it should fall and we need to go out there and push it off the road to get the road open.

Fire & Safety Inspection – Mr. Knepp reported that he did a fire and safety inspection on the road crew facility with Chairman Martin. They had a number of findings: missing 8 fire extinguisher signs; missing 3 fire extinguishers; no flammable liquids cabinet; an incorrectly wired outlet; an incorrect extension cord for the pressure washer; and the pressure

washer/welder outlet needs re-fed. Mr. Knepp stated that we also have two blocked exits that need to be cleared. Mr. Knepp stated that he has corrected the majority of them already and asked Chairman Martin to speak with the employees about the blocked exits.

## **SOLICITOR REPORT**

FPE Engineering – The Solicitor stated that he has identified a mediation company. He needs a second one to minimize the costs. Once he has that he will be in touch with the other side. The Secretary reminded him that the pipe is to be here May 1<sup>st</sup>.

Hodecker – The Solicitor reported that they have a meeting with the judge on the 16<sup>th</sup> to request the continuance.

44 Hair Road – We have responded to the Supreme Court and we are waiting on the Supreme Court's action.

Stambaugh's – The Solicitor stated he contacted the attorney for the Stambaughs to see where they stand on the appeals. Mr. Gilroy indicated that he has not heard from the Stambaughs for some time, he will check where they stand. Mr. Knepp reported that the Stambaugh property is getting worse. Chairman Martin stated that he has moved in a couple hundred bales of hay and has lined up a bunch of equipment and has tires stacked up. This is across from the Carriage House. Chairman Martin stated that he spoke with Vector Control. They want to meet with Mr. Knepp and go over to the Stambaugh property and spray the tires. We need to inform Mr. Stambaugh that it is a violation to have the tires. Mr. Knepp reported that when Mr. Stambaugh stopped in about a permit Mr. Knepp discussed with him what needs to be cleaned up at the Quarry Hill Road property, he got nowhere with Mr. Stambaugh. He also told Mr. Stambaugh that before he issues any permits, Mr. Stambaugh must stake out the location of the buildings.

Chairman Martin reported that he attended a HATS meeting that day. It was a discussion on freight delivery in Cumberland County. There were a lot of complaints about PennDOT and the State Police, specifically that the State Police will close 81 without notifying any of the municipalities. The information from the meeting will be taken back to Dauphin, Perry and Cumberland counties and come up with recommendations. Mr. Knepp asked if we could get the new Barracks Commander come to a meeting, we can give him a list of questions we want addressed ahead of time.

## **OTHER REPORTS**

Fire Marshal's Report – Mr. Kough reported that the only thing in the past month was a warehouse accident that resulted in a foot amputation.

## **APPROVAL OF BILLS LISTING**

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Seiders seconded the motion. Motion approved.

## **SUPERVISORS' REPORTS**

Chairman Martin reported that he and Vice Chairman Sheaffer interviewed candidates for Township Engineer and attended a Special Meeting. He worked with Barry from AgPoint

and the workers to repair the issues with the new building. He worked with Kirk Stoner on the Official Map; attended the HATS Freight Study; met with Will Tallman and the Planning Commission on the injection wells; met with Rick Mains and Greg Clellan about driveway issues with the Mains property; did safety inspection of the garage; attended the radio meeting; and worked with the road crew on several issues around the Township Building.

Vice Chairman Sheaffer – The engineer interviews and Special Meeting and was involved with the local community, Fire Company, etc.

Supervisor Seiders – No report

Chairman Martin reported that he was in to sign checks on Wednesday and then they did not get another signature until Thursday.

### **ADJOURNMENT**

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Seiders seconded the motion. Motion approved.

### **NEXT REGULAR MEETING April 13, 2017**

Respectfully submitted,

Vicki Knepp  
Secretary