

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
May 11, 2017

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Martin, Vice Chairman Ken Sheaffer, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

RESIGNATION/APPOINTMENT OF SUPERVISOR

Chairman Martin explained that the day of the April 13, 2017 Board of Supervisors Meeting Amos Seiders submitted his resignation to the Board. Vice Chairman Sheaffer made a motion to accept the resignation of Amos Seiders from the Board of Supervisors. Chairman Martin seconded the motion. Motion approved.

Chairman Martin stated that they had applications for the position of Supervisor from all four candidates running for the office in the Primary Election. In order not to influence the election they decided to appoint someone who is not running for the office. Chairman Martin stated that Albert "Buck" Shuller has agreed to accept the position on a temporary basis. Mr. Shuller was a past Supervisor and has experience in the position. Vice Chairman Sheaffer made a motion to appoint Albert H. "Buck" Shuller, Jr. to complete the term of Amos Seiders as a Supervisor of Penn Township. Chairman Martin seconded the motion. Motion approved.

The Secretary stated that the bank is requesting that we make a motion to delete Mr. Seiders from the Township bank accounts. Chairman Martin made a motion to remove Amos Seiders and add Albert Shuller as a signer on the Township Fund account ending in 92 and the State Fund account ending in 84. Vice Chairman Sheaffer seconded the motion. Motion approved.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the April 13, 2017 Regular Meeting. Chairman Martin seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the April 30, 2017 Treasurer's Report. Chairman Martin seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

Eric Diffenbaugh was present representing Steve and Tammy Hammond. The Hammonds wish to subdivide a portion of the lot their daughter lives at and add it to their lot. The Secretary reported that the Planning Commission recommended approval of the Subdivision with the condition that the recommendations of the Township Engineer and the County Planning Commission be implemented. The Secretary reported that she has reviewed the plans and they do reflect the addition of the conditions. Vice Chairman Sheaffer made a motion to approve the Subdivision. Supervisor Shuller seconded the motion. Motion approved.

UNFINISHED BUSINESS

Trash – The Secretary reported that from the lengthy delinquent trash list of the previous month we are down to 3 people who have not paid their bills. She will be stopping their service on Monday. She also reported that we have two accounts that are stopped and are rather old. She would like authorization to pay Southampton a total of \$188.02 and turn these over for legal collection. Vice Chairman Sheaffer made a motion to authorize the Secretary to pay Southampton for the two stopped accounts and take action to collect them. Supervisor Shuller seconded the motion. Motion approved.

Septic – The Secretary reported that she has provided the list of the systems due in 2016 that were not pumped to the Solicitor and letters have been sent out. The list was originally 11 people. It is now down to 9. For 2017 there are 291 to be pumped, 92 are already done.

Beetem Hollow Culvert – The Secretary reported that we have submitted to County Conservation for a grant for replace the upper culvert on Beetem Hollow Road. The amount of the request is over \$140,000.00. Chairman Martin reported that The Township Engineer met with him and the Roadmaster and reviewed the lower culvert. We plan to replace that one in 2018. The Engineer feels that the road is wide enough that it can be done without closing the road.

Diesel Fuel Tanks – Both pumps are now working. The gentleman who is going to sandblast the tank and bollards was rained out and we are having difficulty reaching him to reschedule.

Ridge Escrow Account – The Secretary reported that we have set up the account and have paid invoices out of it. She has sent a letter requesting additional funds and an accounting of the activity to the account to Ridge Development. She said she reviewed the agreement and it allows us to pay all Township professionals from the fund so we will be able to pay the hydro-geologist. She stated that we need to consider upping the required balance to \$10,000.00 due to the size of the invoices being paid out of it. She asked whether we should deduct our administration fee until the end or if we should pay ourselves as they occur. She was told to do it as they occur. The Solicitor stated that if we need to up the balance he will write to the developer.

Official Map – The Solicitor stated that he would like permission to advertise the map and ordinance for the June 8, 2017 meeting. Chairman Martin made a motion to authorize the Solicitor to advertise the Official Map and Ordinance public hearing for the June 8, 2017 Board of Supervisors Meeting. Vice Chairman Sheaffer seconded the motion. Motion approved.

No Entry Structure Ordinance – Tim Knepp reported that he has discussed the ordinance with the fire company and they believe it is a good idea. He showed a mock up of the

sign we would post on the structure and explained to the public what we want to do. There was some public concern that we would be going into people's homes and inspecting them. It was explained that was not the case. If we receive a report from the fire company or other emergency personnel that a building has excessive fire load or posed a danger to emergency personnel the building would be posted. The only time there would be a fine was if the posted sign was removed. Vice Chairman Sheaffer made a motion to advertise the No Entry Ordinance for the June 8, 2017 meeting. Supervisor Shuller seconded the motion. Motion approved.

NEW BUSINESS

VERUS – The Secretary reported that she received a call from Elky Wetherill telling her that they would be bringing plans for the Mains property for the June 19, 2017 Planning Commission Meeting. She stated that she emphasized to Mr. Wetherill that they needed to submit funds for the establishment of an escrow account and that the plans would not be considered until it was done.

Walking Trail Cameras – Chairman Martin stated that the fire company has upgraded their camera system. He wonders if we need to upgrade the walking trail cameras. Mr. Knepp asked if there was any grant money available. How many cameras are there? Vice Chairman Sheaffer made a motion to table the walking trail cameras until more information is obtained. Supervisor Shuller seconded the motion. Motion approved.

Hydro-Geologist – Chairman Martin reported that he, Wayne Stevenson, the Township Engineer and the Township Secretary met with William Seaton of ARM Group out of Hershey. Chairman Martin stated that we were all favorably impressed with Mr. Seaton and believe he will do a good job for us. Vice Chairman Sheaffer made a motion to hire William Seaton of ARM Group to be the Township's hydro-geologist. Supervisor Shuller seconded the motion. Motion approved.

Comprehensive Plan & SALDO – Chairman Martin stated that we need to start working on updating the Comprehensive Plan, the SALDO and the Zoning Ordinance. The Supervisors will meet the third Thursday for the next 4 months, with the exception of May when they will meet the 23. Vice Chairman Sheaffer made a motion to advertise workshops to review the Comprehensive Plan, SALDO and the Zoning Ordinance. Supervisor Shuller seconded the motion. Motion approved.

CORRESPONDENCE

None

PROJECT UPDATES

Chairman Martin stated that he met with the Township Engineer and reviewed the South Side Drive culvert. We did not receive the culvert extension so it now looks like it will be put off until 2018.

ZONING CODES ENFORCEMENT

Tim Knepp reported that a local Mennonite Church has made the repairs to Mrs. Bowermaster's barn and, more importantly, has repaired the house where it was falling down. They have placed support posts in the kitchen area where the roof was collapsing to keep it in place and have replaced the roof with metal.

Mr. Knepp stated that he had 7 permit applications for the month, 6 of the 7 have been approved, and he would like to discuss the other with the Supervisors. George Stambaugh has applied for a permit for a milking parlor, holding area and free stall barn. He provided the Supervisors with copies of the application and lot diagram. Mr. Knepp stated from the description he is unable to determine the size of the building and the diagram is inadequate for him to determine where it is to be located. The Supervisors agreed with Mr. Knepp and told him the application should be rejected for incomplete detail and inadequate drawing.

SOLICITOR REPORT

LeDane – Solicitor McKnight supplied the Supervisors with a copy of the claim he is filing against the LeDane Estate for judgments and fees. The Secretary stated that the property is in need of mowing and if the Township has to mow it, there will be additional fees. The Solicitor will notify Andrew Shaw the attorney for the Estate.

Nolt – The Solicitor stated that he has not filed the Writ yet.

Kyle Snyder – Mr. Knepp stated that there is an additional animal on the property that violates the agreement that Mr. Snyder signed with the Township. Mrs. Snyder was present and wanted to see a copy of the agreement. The Secretary supplied her with a copy. The Solicitor informed her that if they will not comply with the agreement that they signed they will have to have a Conditional Use Hearing to keep their animals.

FPE – The Solicitor stated that the attorney for the insurance company has agreed to mediation.

OTHER REPORTS

COG – Chairman Martin reported that the County will be having a webinar Reverse Fiscal Impact on Pre-Disaster Planning. The Western Outreach Meeting will be on June 20. County will soon have their electronics recycling facility running. CCED is doing a study on Exit 49 in conjunction with HATS. Mosquitoes in pools in both Berks and Schuylkill Counties have tested positive for West Nile Virus.

Ag Preservation - No meeting

Roadmaster – Chairman Martin said the road crew cleaned gutters, constructed a drainage wall around the new equipment building, have been cleaning up the yard around the Township Building, cold patched pot holes on Township Roads, repaired a sink hole on Smith road and cut dead trees in the Township right of way along South Side and Peach Orchard. In the upcoming month they will begin roadside mowing and will be doing shoulder work on Farm Road South and Quarry Hill Road.

Fire Marshal's Report – Bob Kough stated he had nothing to report for the month. Chairman Martin stated that the Junior Members at the fire company have been holding fund raisers for funds to purchase equipment. Vice Chairman Sheaffer made a motion to make a onetime donation to the Junior Firefighters matching their fund raiser up to \$500.00. Supervisor Shuller seconded the motion. Motion approved.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Chairman Martin seconded the motion. Motion approved.

SUPERVISORS' REPORTS

Vice Chairman Sheaffer reported that he has been busy with the Boys Scouts, the Fire Company and mowing lawns.

Chairman Martin reported that he attended the South Mountain Partnership meeting in Greencastle, interviewed the hydro-geologist, met with the Township Engineer on several occasions and attended the Conservation Collaborative down at the fire station earlier in the evening.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Shuller seconded the motion. Motion approved.

NEXT REGULAR MEETING June 8, 2017

Respectfully submitted,

Vicki Knepp
Secretary