

**PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
June 8, 2017**

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Albert Shuller, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the May 11, 2017 Regular Meeting. Supervisor Shuller seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the May 31, 2017 Treasurer's Report. Supervisor Shuller seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – the Secretary reported that all three accounts that had been stopped paid their bills and service has been reinstated.

Septic – Of the 291 systems to be pumped in 2017, 103 are done. There are still 4 that were to have been pumped in 2016, the first round of letters were done, second round needs to be sent yet.

Beetem Hollow Culvert – The Secretary reported that she signed the contract with the County for the grant that day. The grant is for a little over \$140,000.00. There is an issue with the drawings for the culvert. The issue is with the angle walls from Bill Green's diagram. Once County gets back to her with the correct angle she might need to have Craig Wilson do new diagrams for Keystone.

Diesel Fuel Tanks – Tim Knepp reported that Mr. Fisher was out of town most of last month. He is to be getting back to us this month.

Official Map – The Solicitor reported that the Ordinance has been advertised. He recommended that we approve the text of the Ordinance conditioned on getting the Official Map from County. Chairman Martin reported that it has gone through the Planning Commission and they have approved it. Vice Chairman Sheaffer made a motion to approve Ordinance 2017-01 The Official Map. Supervisor Shuller seconded the motion. Motion approved.

No Entry Structure Ordinance – The Solicitor stated the Ordinance has been properly advertised and now is the time for the hearing on the Ordinance. The Ordinance deals with a dangerous condition on a property, the purpose is to let firefighters and emergency personnel know that there is a danger. A sign would be posted on the property to let emergency personnel know and 911 Dispatch would also be notified. Chairman Martin stated that we do not go in and inspect people’s properties. They are identified through an ambulance call or some other time that we are in the property legally. We are trying to save firefighters or emergency responders from unnecessary injury. Vice Chairman Sheaffer made a motion to adopt Ordinance 2017-02 The “No Entry” Structure Ordinance. Supervisor Shuller seconded the motion. Motion approved.

Walking Trail Cameras – Mr. Knepp reported that he met with Hilton Locks about updating the camera system at the walking trail. They are putting in the new cameras at the firehouse. Not all of the current cameras are functioning. The location of the recorder and monitor would not work for a new system due to environmental concerns. If an alternate location is available at the fire station it would need to be climate controlled and inaccessible to unauthorized personnel. Another option would be to try to “shoot” the signal to the Township Building to monitor it there. To cover the entire trail would require 8 cameras. The cameras on the eastern portion of the trail would need to be pole mounted and power would have to be taken to the pole; you would also need a wireless transmitter on the pole. He said he is still waiting for information. He has a quote from Hilton’s for \$9,322.00; this is only a starting point. Supervisor Shuller said the original grant might have required a camera system. He recommends that we do have cameras. Chairman Martin stated that he does not believe we need we need to add cameras to cover the eastern portion of the trail. Chairman Martin made a motion to table the cameras until we are able to obtain more information. Vice Chairman Sheaffer seconded the motion. Motion approved.

Animal Ordinance – Chairman Martin state the Ordinance is still with the Planning Commission. They have been a little busy lately. Vice Chairman Sheaffer made a motion to table the Animal Ordinance. Chairman Martin seconded the motion. Motion approved.

Fence at DJ’s Office – Mr. Knepp reported that the fence has finally been repaired. The rest of the fence needs to be pressure washed.

NEW BUSINESS

Crown Castle Right-of-Way Agreement – Chairman Martin stated that we received a request from Crown Castle for a Right-of-Way Agreement for Wireless Communication Towers. Chairman Martin stated that we would have to mow around them. Crown Castle represents themselves as a public utility; however, they have lost an appeal to the PUC to be considered public utility. Vice Chairman Sheaffer made a motion to meet with Crown Castle to discuss what they are looking for and what we can expect. Supervisor Shuller seconded the motion. Motion approved.

Cumberland County Association of Township Officials Convention – The Secretary reported that the convention is October 5 at McCulloch’s Highland Vue Farm in North Newton Township. She must have the number attending by September 7. Chairman Martin made a motion to table until next month. Supervisor Shuller seconded the motion. Motion approved.

VERUS Escrow Account – The Secretary reported that the Treasurer has opened the account and the bank requires authorization for her to be the signator on the account. Vice Chairman Sheaffer made a motion to authorize Martha Sheaffer, Treasurer, to be the signator on the VERUS Escrow Account number ending in 0370. Supervisor Shuller seconded the motion. Motion approved.

VERUS Sewage Facility Planning Module – Elky Wetherill stated that he needs to submit to DEP the Sewage Facilities Planning Module Exemption Card. If DEP approves this they will be exempt from completing a whole Sewage Planning Module. The Secretary needs authorization to sign the Exemption on behalf of the Township. Vice Chairman Sheaffer made a motion to authorize the Secretary to sign the Sewage Facilities Planning Module Exemption Card. Supervisor Shuller seconded the motion. Motion approved.

Fire Chief Porta John – Mr. Knepp reported that the Fire Chief approached him regarding the location of the Porta John at the walking trail. He does not like where it is and asked why we need it in the summer when the outside bathroom is open. Chairman Martin inquired why he is upset about its location. Mr. Knepp said it is because it blocks the view of the landscaping.

CORRESPONDENCE

Chairman Martin reported that we received an email from Heather Urban a resident on Walnut Bottom Road. She is concerned that the Church beside her house had a burial and she is concerned that it is too close to her well. The Church was there prior to zoning and the cemetery is grandfathered in. The Solicitor felt that zoning does not pertain to existing cemeteries. Chairman Martin made a motion to have the Solicitor send Ms. Urban a letter regarding the burials. Vice Chairman Sheaffer seconded the motion. Motion approved.

PROJECT UPDATES

None

ZONING CODES ENFORCEMENT

Tim Knepp reported that he had three permit applications for the month and two complaints. One complaint was on Irish Gap about burning after dark and on a holiday. It was a recreational fire in a fire pit so it was exempt. Mr. Knepp asked Vice Chairman Sheaffer about the grass at the Boy Scout House. It needs to be mowed. Vice Chairman Sheaffer said he would get it taken care of. The second complaint was a repeat offender, every year the property of 22 Church lets noxious thistles and weeds grow up. A letter has been sent to the property owner.

6 Quarry Hill Road and the adjacent property – The 6 Quarry Hill has an accumulation of junk and debris, the agricultural area has been mowed, but the yard has been allowed to grow high. There are numerous tires that are a breeding area for mosquitoes. Junk is blocking numerous doors and the porches. There is no address number available on the property and no Landlord/Tenant form on file. The adjoining property has no street address, but it has numerous junk vehicles and farm equipment and high weeds. Vice Chairman Sheaffer made a

motion to have the Solicitor send letters to Mr. & Mrs. Stambaugh regarding the violations. Supervisor Shuller seconded the motion. Motion approved.

SOLICITOR REPORT

FPE Engineering – The Solicitor reported that the insurance company has agreed on mediation. We could pay to bring a mediator in or go to their facility in DC. The Solicitor said he would like at least one of the Supervisors to attend. Chairman Martin and Vice Chairman Sheaffer would like to attend. The Solicitor stated we might want to take Craig Wilson with us. Chairman Martin made a motion to authorize him and Vice Chairman Sheaffer to accompany the Solicitor to the arbitration. Supervisor Shuller seconded the motion. Motion approved.

44 Hair Road – The Solicitor said he needs to get together with the Constable.

Kyle Snyder – Mr. Snyder has applied for a Conditional Use Hearing. The Secretary reported that it has been forwarded to the Planning Commission for their June 19 meeting and will schedule the hearing for the July 13 Board of Supervisors Meeting.

Ridge Escrow Account – The Secretary informed the Solicitor that she received the check to replenish the escrow account. The Solicitor said that Mr. Suhr asked for a copy of the expert's report prior to the next Planning Commission meeting. The Solicitor suggested that we have the balance of the escrow account increased to \$10,000.00. Vice Chairman Sheaffer made a motion to increase the balance of the escrow account to \$10,000.00. Chairman Martin seconded the motion. Motion approved.

OTHER REPORTS

COG – Meeting is next week, no report.

Ag Preservation - Meeting will be next Wednesday. There are 8 farms being considered, one in Penn Township.

Roadmaster – Last month they mowed the roads, did shoulder work on Farm Road South and paved at the intersection with Walnut Bottom Road and made a place for scrap metal. Next month they plan on doing additional shoulder work, paving & spot patching, mowing and assisting Cooke Township. There was an article in the Valley Times Star about Jeff Gillaugh and Ernie Beecher's actions to save a woman involved in a vehicle accident.

Fire Marshal's Report – The Fire Marshal is at the Radio Meeting. Mr. Knepp said there was one fire to report up Centerville Road.

Newsletter – The Secretary said she would like to put a survey in the newsletter regarding the park and recreation facilities. She has put the survey in the Supervisors' packs and asked if they have any changes for it.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Shuller seconded the motion. Motion approved.

SUPERVISORS' REPORTS

Supervisor Shuller reported that he came in to introduce himself to the road crew and touch base. He did an inspection of the Centerville Park and the walking trail. Along with Vice Chairman Sheaffer and Bob Kough, Jr. he attended the Municipal Advisory Board. The County Electronics Recycling Center should be opening up June 15 in the old barn near the jail; they will be charging .50/lbs. The new radio system was also discussed.

Vice Chairman Sheaffer reported that as well as attending the Municipal Advisory Meeting he was busy with Scouts, car shows and preparing for the Fire Company Fair.

Chairman Martin reported that he answered letters from 11 7th graders asking questions about planning and land preservation.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Shuller seconded the motion. Motion approved.

NEXT REGULAR MEETING July 13, 2017

Respectfully submitted,

Vicki Knepp
Secretary