

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
July 13, 2017

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Albert Shuller, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

SPECIAL PRESENTATION

Chairman Martin stated that the Board would like to make a Special Presentation and called Roadmaster Jeff Gillaugh to the front. Chairman Martin read a Proclamation that explained that on May 22, the Roadmaster and road crew member Ernie Beecher spotted skid marks on Route 11 leading into a field in West Pennsboro Township. They investigated the skid marks and found a woman pinned under her car. They called for emergency assistance and stayed with the woman until fire and EMS personnel arrived. The woman had been pinned under the car for quite some time. Without their vigilance it is possible that the victim might not have survived. Mr. Beecher was unable to attend the meeting. On behalf of the Township, Chairman Martin thanked Mr. Gillaugh and Mr. Beecher for their diligence.

PUBLIC COMMENT

Randy Heishman, 2675 Walnut Bottom Road – Mr. Heishman stated that he was attending on behalf of the house on the fish hatchery property. The State plans to tear down the house. He would like to offer some ideas to the Township for preservation of the house. One of his suggestions was to pick the house up and move it to the fire company. He said Silver Spring Township had gotten grants to put displaced housing on their property. Chairman Martin asked if there is a time frame on the demolition. Rachel Hollenbaugh said it could be tomorrow or it could be years down the road. Vice Chairman Sheaffer asked if anyone was willing to research the property. Ms. Hollenbaugh said she has tried but has not had much success. Vice Chairman Sheaffer stated that without documentation we will have problems getting grants, it will not be easy or cheap.

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the June 8, 2017 Regular Meeting. Supervisor Shuller seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the June 30, 2017 Treasurer's Report. Supervisor Shuller seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

Reiff Septic Planning Module – The Secretary reported that Edwin Reiff would like to build a home on his property at the corner of Station Road and Pine Road. The first step is to complete the DEP Septic Module. The Septic Enforcement officer has reviewed the plans and has no issues, we have both County and Township Planning Commission comments and they have recommended approval. Vice Chairman Sheaffer made a motion to approve the Septic Module. Supervisor Shuller seconded the motion. Motion approved.

ADJOURN FOR SNYDER CONDITIONAL USE HEARING

RECONVENE

UNFINISHED BUSINESS

Daniel Mowery, Cumberland Drive In - Daniel Mowery & Paul Timmons were present representing the Cumberland Drive In. They had received Conditional Use Approval to put a trailer drop lot at the site of the drive in. One of the conditions put on the drop lot was a dawn to dusk time frame. The lack of 24 hour access is causing problems getting customers. Solicitor McKnight said that a change to the conditions would require another Conditional Use Hearing. Mr. Knepp told Mr. Mowery he also needs to get an extension on his Zoning Permit before it expires. Mr. Mowery requested a 6 month extension and will submit an application for an additional Conditional Use Hearing.

Trash – The Secretary reported that she has a new delinquent list and would like permission to send letters to the people on the list. Vice Chairman Sheaffer made a motion for the Secretary to send the delinquent trash letters. Supervisor Shuller seconded the motion. Motion approved.

Septic – The Secretary reported that there are still two systems that should have been pumped in 2016 that are not done yet. She has updated the Solicitor's office so that they can move on to the next step. Of the 291 systems to be pumped in 2017, 118 have been pumped. Vice Chairman Sheaffer made a motion to authorize the Solicitor to proceed against the two people who have not pumped their tanks. Chairman Martin seconded the motion. Motion approved.

Beetem Hollow Culvert – Mr. Gillaugh reported that work had started this week, we will be excavating next week, placing the culvert the following week. Chairman Martin stated that we will be having a fire truck placed on the far side of the culvert while the road is ripped up. Mr. Knepp reminded Chairman Martin that we had also planned to have a gator from SAEMS for medical emergencies also.

Diesel Fuel Tanks – Mr. Knepp reported that the tanks are done.

Walking Trail Cameras – Supervisor Shuller said the grant did not require that we need to maintain cameras. Chairman Martin made a motion to do away with the cameras at the walking trail and put up a sign that says there is no security. Vice Chairman Sheaffer seconded the motion. The motion passed with two ayes and one abstention by Supervisor Shuller.

CCATO- Chairman Martin made a motion to table the Convention decision until August. Vice Chairman Sheaffer seconded the motion. Motion approved.

Township Trailer – Chairman Martin reported that we need to make a decision on what we are going to do with the trailer and what it contains. It has been there since 2008. The

Roadmaster was directed to find a place to store the items in it or determine if we can dispose of any of it.

NEW BUSINESS

Fish Hatchery House – Ms. Hollenbaugh asked that the Township keep it active until we find out what is being done. Mr. Knepp reported that he spoke with an individual at the hatchery reminding them that they need to get a demolition permit. Chairman Martin made a motion to authorize the Solicitor send a letter to the Fish & Game regarding the demolition of the house. Vice Chairman Sheaffer seconded the motion. Motion approved.

Sewer CD – The Treasurer reported that she renewed the sewer CD for 37 months at 1.55%.

CORRESPONDENCE

Justin Miller, Cumberland County – The County is having a Household Hazardous Waste collection in August. For the past several years their budget has come up short approximately \$8,000.00. They are asking for sponsors to help make up the shortfall. Chairman Martin made a motion to table until the August meeting. Supervisor Shuller seconded the motion. Motion approved.

The Electronics Recycle Center is now open.

PROJECT UPDATES

Chairman Martin reported that the Supervisors are still working on the SALDO, Comprehensive Plan and Zoning updates.

ZONING CODES ENFORCEMENT

Mr. Knepp reported that he issued 4 permits for the month. He had two complaints, one regarding the hedge at the intersection of Pine & Leeds and two people had complained about the Lloyds rebuilding their cabin. He inspected the site and spoke with the Lloyds and determined that they did not need a Zoning Permit and Mr. Lloyd filed for a Recreational Cabin Exemption for UCC. Mr. Hollinger had some concern that the Lloyds had to cross his property to access the cabin. Mr. Knepp informed him that was a civil matter.

Mr. Knepp reported that he has received his accreditation and is now a Certified Zoning Officer.

SOLICITOR REPORT

Solicitor McKnight reported that at the COG meeting they discussed the fact that we did not require the roadside produce stand along 233 install handicapped restrooms while other municipalities must have their businesses do so. The Secretary stated that it is a seasonal agricultural use. They are only in operation three months of the year. They moved their stand back further from the road, which we considered a safety improvement and made it slightly larger. The Secretary stated that in addition, she has a copy of the Use and Occupancy Certificate

signed by the MDIA inspector. The solicitor requested permission to respond to the members of the COG with the facts and would like to send a copy of the CO with the letter.

LeDane – The Solicitor stated he has a letter to the LeDane Estate covering two issues, the outstanding money we are owed and the “Do Not Enter” issue. Chairman Martin stated that the grass is high and needs cut and the trash that has reappeared in the carport is a potential for rodents again. The Solicitor will amend his letter to address the additional concerns.

Heather Urban – The Solicitor reviewed a letter he wants to send to Ms. Urban in response to her concern regarding burials at the cemetery next to their property. Vice Chairman Sheaffer made a motion to have the Solicitor send the letter. Supervisor Seiders seconded the motion. Motion approved.

Stambaugh – The Stambaugh’s attorney has been on vacation.

FPE - The Solicitor would like a report from Craig Wilson prior to the mediation.

Nolt- The Solicitor would like to have the Constable serve Mr. Nolt.

OTHER REPORTS

COG – Supervisors Shuller reported it was a short meeting. The Legislature is pushing multiple inspectors; COG is going to send a letter stating they are not for it. Solar City is applying for permits then people decide they don’t want the work done. Solar City is then asking for refunds of the permit fees. COG would like to charge an extra 15% to process the refunds and require Solar City to have a signed contract with the property owner before applying for the permit.

Ag Preservation – Chairman Martin reported that there was no quorum at the meeting in June. They had a resignation from the Board. They are looking for a developer or business man to serve on the Board. July meeting has been canceled.

Roadmaster – Mr. Gillaugh reported that once the culvert is done they will be doing drainage work below it and black top. They will be doing guiderail on Kelly and Farm Road North.

Fire Marshal’s Report – No report

Newsletter - the newsletter just went out the previous week. Starting on the next one.

ARM – Chairman Martin reported that we got the draft report from the hydrogeologist. Chairman Martin stated that he thought it was a very thorough report.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Shuller seconded the motion. Motion approved.

SUPERVISORS’ REPORTS

Supervisor Shuller reported he attended 7 meetings since the last BOS Meeting, on June 12th with the hydrologist; 15th the Comprehensive Plan/SALDO workshop; 19th Planning Commission; 20th Western Regional Elected Officials Outreach Meeting; 27th MDIA UCC Roundtable; and two separate COG meetings.

Vice Chairman Sheaffer stated that he has been getting ready for the Fire Company Fair and helped with an Eagle Project.

Chairman Martin reported that he attended the Planning Commission Meeting; the workshop; the Outreach meeting and is working on the 88 pages of definitions the Secretary compiled. He also responded to an alarm at the Township Building after hours. The back pedestrian door blew open, it has not been used in years and it was firmly latched because the magnets made contact.

Chairman Martin stated that Mr. Hoedecker's farm is for sale and is being advertised as Ag/Residential. But Commercial Industrial is listed as a possible use.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Shuller seconded the motion. Motion approved.

NEXT REGULAR MEETING August 10, 2017

Respectfully submitted,

Vicki Knepp
Secretary