

**PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
August 10, 2017**

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Albert Shuller, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

Marlies Ries asked about restrictions on how chicken manure can be stored on a property. The Hodeckers have brought in and piled 3 huge piles of chicken manure on their property at the edge of the Ries property. It has just been sitting there. Ms. Ries said they are concerned that their well might get contaminated. Chairman Martin said he believed that it is a question for the County Conservation District, DEP or the Penn State Ag Extension Office. The Solicitor stated that he knows from South Newton that it must be spread within a certain period of time. Chairman Martin suggested that Ms. Ries contact the County Conservation Office.

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the July 13, 2017 Regular Meeting. Supervisor Shuller seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the July 31, 2017 Treasurer's Report. Supervisor Shuller seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Crown Castle John Shive – Mr. Shive explained that Crown Castle is a wireless infrastructure provider. They work with all the major cell phone carriers. They have the large cell phone towers; however, he works for the small cell division, little antennas on utility poles. He has submitted a proposed Right-of-Way Agreement to the Township. They currently do not have a carrier interested in the Township, but would like to have an agreement in place if one should express an interest in putting the smaller cells in the Township. Fees would not be set until they actually put antennas on poles. The Solicitor stated he would not recommend signing the agreement until they actually have a site interest. Mr. Shive requested a map of the Township showing the dead cell phone spots.

Trash – The Secretary reported that she will be stopping service to 5 unpaid accounts on Monday, August 14.

Septic – The Secretary reported that 123 of the 291 systems due to be pumped in 2017 are done. The Solicitor stated that he has prepared complaints on the two properties that were not pumped in 2016. He would like to send them by certified mail and let the property owners know that is what will be filed against them if they do not get their systems pumped in 10 days. Vice Chairman Sheaffer made a motion to have the Solicitor send the letters. Supervisor Shuller seconded the motion. Motion approved.

CCATO – The Secretary reported that we had tabled this the past two months. We cannot table it again. She needs to submit prior to our next meeting. Vice Chairman Sheaffer made a motion to approve 6 Township employees to attend the Convention. Supervisor Shuller seconded the motion. Motion approved.

Fish Hatchery House – Vice Chairman Sheaffer stated he was at the Solicitor’s office on a conference call with Brian Barner, Deputy Director of the Fish Commission. They have offered us several options for the Superintendants House on the Fish Hatchery property. They have no objection to us relocating the house at our expense or we can lease the property and leave it where it is. If we would take over responsibility for the house then we become responsible for the maintenance and insurance on the building. We could use it for a Township archive, a community library, etc. The Fish Commission has given us permission to inspect the building and do an evaluation to see whether it is worthwhile. Chairman Martin stated he believes it will be a very expensive proposition. He does not believe the building was ever brought up to code. He believes we need volunteers for this. The Solicitor stated we have a lot of projects and he does not believe we should take it on if there is no community support. Supervisor Shuller stated that our first step is for the Supervisors to inspect the building and determine if it is feasible before we consider doing anything with the building.

Household Hazardous Waste – The Secretary stated that we had received a request from the County for a donation toward the Household Hazardous Waste collection they are having on August 19. They come up about \$8,000.00 short every year. Chairman Martin made a motion that we send the County \$500.00 toward the Household Hazardous Waste and suggest they charge the users next year. Vice Chairman Sheaffer seconded the motion. Motion approved.

NEW BUSINESS

Route 11 Traffic Signal – The Secretary reported that she was notified by PennDOT that they will be milling Route 11 east of the Centerville traffic signal. The milling will cut into the loop for the signal by about 2 inches. The Secretary directed him to work with PA PERCS to coordinate the work around the traffic loop. She stated she wanted to make the Supervisors aware since we will have to pay for the work to dig up the traffic loop and reinstall it.

Replace Pickup – Chairman Martin stated that we need to replace the Ford pickup. The Road Master told him late last week that the bed on the pickup has dropped several inches from the cab. The frame has rusted. They are going to make a temporary repair but we really need to start thinking about replacing the pickup. They discussed replacing it with a 4 door crew cab, standard pickup for running errands and things of that type.

PennDOT Project – The Secretary reported that between her and Road Master there was a mix up on the PennDOT project he had written up for this year and it was not bid earlier in the year. She has placed the ad and bids will be opened at the next BOS Meeting.

CORRESPONDENCE

Chairman Martin stated that we have two requests for fire police assistance:

Lift Music Fest on August 12 at Uriah UMC in Gardners. Vice Chairman Martin made a motion to authorize the fire police to assist with the Lift Music Festival. Supervisors Shuller seconded the motion. Motion approved.

The Huntsdale Fish Hatchery has requested fire police assistance at an event they are having on October 22, 2017. They will have parking at the fire house and shuttle people to the site. Supervisor Shuller made a motion to authorize the fire police to assist at the Fish Hatchery event. Vice Chairman Sheaffer seconded the motion. Motion approved.

PROJECT UPDATES

Beetem Hollow Road Culvert – The Chairman reported that the culvert is in; it still needs final grading and paving. The culvert was installed in three days. The Secretary reported that she got together with Lori Glace from the County Conservation office to submit a draw against the grant for \$69,528.87. The balance will be submitted once the project is completed. Chairman Martin stated that the road crew did a very good job.

ZONING CODES ENFORCEMENT

Tim Knepp reported that he approved 3 permit applications for the month and investigated 3 complaints, 2 of which were unfounded.

Mr. Knepp reported that he spoke with Mr. LeDane's daughter, Ingrid Ranney, and has posted the property with the "No Entry" sign. Since the letter went to Ms. Ranney he gave the resident the benefit of the doubt and dropped off a copy of the letter and reposted the property. Ms. Ranney plans on coming back to clean out the carport and satisfy the liens.

Mr. Knepp stated he has also posted the Bowermaster property and the posting has remained up there.

SOLICITOR REPORT

Snyder Conditional Use – The Solicitor reported that he has the decision on the Conditional Use Hearing for signatures.

FPE Engineering – The Solicitor reported that he asked the current Township Engineer, Craig Wilson, to look at the South Side Culvert. He has received a report from Mr. Wilson stating what needs to be done to correct it. The Solicitor would like the engineer to tell us if he thinks since the original engineer did the original design and supervised the construction if that is a violation.

The Solicitor stated that he is meeting with Constable Shaffer regarding the Nolt execution and the letters to the Stambaughs.

The Solicitor asked if we got any feedback on the letter he sent to the Urbans regarding the burial next to his property. We have not.

OTHER REPORTS

COG - No meeting in August

Ag Preservation - Seven farms were approved and waiting on appraisals to be completed. They will then decide if they have enough money to do all seven this year. A member of the Board has resigned. They are looking for a new member from the developer sector as a replacement. The consensus from the public comment period on the County Comprehensive Plan is that 80% of the respondents to the survey are in favor of agricultural preservation and would be willing to pay a little more in taxes to help support the program. The Reiff plan was approved by the Board.

Roadmaster – The road crew has been working on Beetem Hollow Road, installing guide rail on Farm and Kelly Roads and repairing wash outs from the storm the previous Friday.

Fire Marshal's Report – No report

Newsletter - The Secretary reported that Vickie Wallick has offered to write an article on the history of the Township. She is working with Ms. Wallick and will have it by next month.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Shuller seconded the motion. Motion approved.

SUPERVISORS' REPORTS

Supervisor Shuller stated he attended two meetings, Planning Commission and the Comp Plan Review. He has made two trips out to Beetem Hollow Road to the site, one prior and one after to see what is going on. He was in on the conference call with the Solicitor and Vice Chairman Sheaffer with the Fish Commission regarding the Fish Hatchery House. He said he has gotten a couple of phone calls regarding placement of road signs on Beetem Hollow stating "No Outlet". The Secretary had told him that was the Road Master's decision so he will speak with him.

Vice Chairman Sheaffer stated that he was involved in the conference call with the Fish Commission, the fire company meeting and Kiddie Land at the Fair.

Chairman Martin reported that he also attended the Planning Commission meeting and the Comp Plan Workshop. He met with the Road Master 3 times a week and has set up a training day for flaggers. He is at the Township Building at least two days a week working with the Secretary.

A discussion ensued over whether Ron Tritt's certification as a fire police would cover him flagging for the Township. The opinion is that if he does not have a valid flagger card we will have issues with our insurance covering his actions.

BREAK FOR EXECUTIVE SESSION

RECONVENE

The Solicitor stated that no decisions were made in the Executive Session.

Chairman Martin made a motion to set up a meeting with Ridge Development our expert from ARM at least one Supervisor and a member of the Planning Commission at the Solicitor's office on August 17. Vice Chairman seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to increase the escrow accounts for both VERUS and Ridge to \$10,000.00. Supervisor Shuller seconded the motion. Motion approved.

ADJOURNMENT

Vice Chairman Sheaffer made a motion to adjourn. Supervisor Shuller seconded the motion. Motion approved.

NEXT REGULAR MEETING September 14, 2017

Respectfully submitted,

Vicki Knepp
Secretary