

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
November 9, 2017

Chairman Martin called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Chairman Gary Martin, Vice Chairman Ken Sheaffer, Supervisor Albert Shuller, Solicitor Marcus McKnight, and Secretary Vicki Knepp.

PUBLIC COMMENT

Kathy Eichelberger, SAEMS – Ms. Eichelberger stated that Shippensburg Area EMS has created a Rescue Task Force and is raising funds to purchase rescue task force equipment; it includes a bullet proof vest, a radio, and a mass casualty first aid kit. The Secretary stated that there was still \$6,000.00 that was designated for the Drug Task Force. Supervisor Shuller made a motion to donate \$2,500.00 to SAEMS for the Rescue Task Force equipment. Vice Chairman Sheaffer seconded the motion. Motion approved.

Michael Kutz, Cornman Road – Mr. Kutz asked if any signs could be put up to direct trucks to the warehouses. Chairman Martin stated that we have tried, but PennDOT will not allow us to put up a sign on the State's road. We did put some signs out without their permission. Chairman Martin said we might be able to put one up on Cornman saying "NoTrucks Except Local Deliveries" since it is our road. He will talk to the Road Master.

APPROVAL OF MINUTES

Vice Chairman Sheaffer made a motion to approve the minutes from the October 12, 2017 Regular Meeting. Supervisor Shuller seconded the motion. Motion approved.

Vice Chairman Sheaffer made a motion to approve the October 31, 2017 Treasurer's Report. Supervisor Shuller seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported that as of now there are six people whose trash service will be stopped on Monday. Vice Chairman Sheaffer made a motion to have the Secretary stop service on the overdue trash bills. Supervisor Shuller seconded the motion. Motion approved.

Septic – The Secretary reported that 166 of the 291 systems due to be pumped in 2017 are done. That is approximately 57%. The Solicitor asked if this is normal, the Secretary

reported that it is slower than in past years. The Solicitor reported that the hearing for the system not done in 2016 is on November 22. The resident has not entered a notice to defend.

Budget Resolution - The Secretary reported that the budget has been advertised and needs to be approved for 2018. Vice Chairman Sheaffer made a motion to approve Resolution 2017-11 setting taxes and the budget for 2018. Supervisor Shuller seconded the motion. Motion approved.

Pickup Truck – Chairman Martin stated that the 2006 Ford pickup has corrosion issues, needs tires, the injectors are going bad on the engine and the 4 wheel drive is having issues. The Road Master estimated we are looking at least \$5,000.00 to repair a 12 year old truck. We have been getting prices through COSTARS. We have compared Ford, Dodge, and Chevy. The Road Master has recommended the Dodge chassis. Instead of a pickup bed the Road Master would like a utility body that can be removed and placed on a new vehicle whenever we would need to replace the truck in the future. The price of the Dodge chassis would be \$31,982.00 and the utility bed would be \$16,397.50 installed, this includes an installed hitch and installed strobes in the grill and on the roof. Vice Chairman Sheaffer made a motion to purchase the truck and utility bed. Supervisor Shuller seconded the motion. Motion approved.

Generator - Tim Knepp reported that the people he had interested in the old generator decided it was not large enough for their needs. He asked if it could be on Municibid along with the International truck. Chairman Martin made a motion to put the generator on Municibid. Vice Chairman Sheaffer seconded the motion. Motion approved.

NEW BUSINESS

Act 42 Resolution – The Secretary reported that Act 42 of 2017 authorizes the placement of ten Category 4 “mini-casinos” within the State. The Act gives municipalities the authority to prohibit the casinos in their municipality. The PA Gaming Control must be notified by December 31, 2017. The Secretary stated that she has prepared Resolution 2017-12 prohibiting the Category 4 casinos in case the Supervisors would like to do so. If we do prohibit them, we can always change our minds in the future. Vice Chairman Sheaffer made a motion to adopt resolution 2017-12 prohibiting Category 4 casinos in Penn Township as authorized by Act 42. Chairman Martin seconded the motion. Motion approved.

Cumberland County Board of Commissioners – the Secretary reported that the County Board of Commissioners has sent the Township a Certificate of Special Recognition for the donation we made toward the Hazardous Household Waste Collection Event.

Washer & Dryer - The Road Master has requested disposable coveralls to protect their clothes. The Secretary stated that when she looked at the price of the coveralls and the fact that we would need to buy them in multiple sizes it would be less expensive to buy an inexpensive washer and dryer and let the road crew wash the clothes here. Vice Chairman Sheaffer asked about a uniform service. Chairman Martin said he did not think that would be appropriate. The Secretary said we could get a washer dryer pair at Lowe’s right now for a little over \$500.00. Paul Group said that the service from Home Depot and Lowe’s is terrible. If we buy from a local appliance company we get local service. Chairman Martin made a motion to table until we get additional information. Buck Shuller seconded the motion. Motion approved.

CORRESPONDENCE

Mackin Engineering – PennDOT will be replacing the bridge on 233 the crosses Beetem Hollow Run just this side of Pine Road. We do not have a time frame yet. The Secretary stated she will need signatures from the Supervisors. Mr. Knepp asked if we needed to discuss the bridge on Sheaffer Road. The fire department cannot use the hydrant there because of the weight restrictions that have been placed on it. Chairman Martin stated that it is corroding underneath. We need to get the Township Engineer down to look at it.

Vicki Wallick – The Secretary reported that we received a thank you card from Vicki Wallick for the “No Outlet” sign that was placed on Beetem Hollow Road.

Cumberland County Historical Society – We have received a request form the Historical Society for a year end donation. The Secretary reported that we gave them \$200.00 last year. Chairman Martin stated that they have helped us with projects in the past. Chairman Martin made a motion to give the Historical Society a donation of \$200.00. Vice Chairman Sheaffer seconded the motion. Motion approved.

PROJECT UPDATES

SALDO – The Supervisors had a workshop. They plan to have County Planning Commission in to help them in January.

ZONING CODES ENFORCEMENT

Tim Knepp reported he had two permit applications and two complaints.

SOLICITOR REPORT

The Solicitor stated that we got the signed documents back from VERUS. Some documents have to be recorded with the Plans.

The Solicitor stated that we had a citation filed against Valley Community Homes for failure to register their alarm system. They have paid the fines, the costs and registered the alarm.

FPE Engineering – The Solicitor stated that he is still waiting on the report from our engineer saying that the defective culvert is negligence on the part of FPE. We need to have this settled, it has been 5 years. Chairman Martin says we need to have a contract to replace it in place no later than the end of May. We need to get the culvert ordered so we have it here.

Ridge – The Solicitor has been told that we will get the new plans in the next day or two. The extension is good to November 23. We need to set a special meeting for the plans. After discussion, it was decided on November 29, 2017 at 1:00 at the Township office. The Solicitor will ask for an extension until December 1, 2017. The Solicitor suggested that Ridge deposit the sum of \$20,000.00 for the impacted wells and the Township will allocate it.

LeDane - The Solicitor said he talked to the attorney for the estate last Friday and was told the Executrix had called the Township and all the liens are paid and the house has been turned over to the resident and it is not in the estate anymore. The Solicitor checked with the Secretary and was told no one has paid anything. He sent his paralegal to the Courthouse and the property has not been transferred. He has sent a letter to the attorney for the estate telling him that the deed has not been transferred and the monies that are owed. He also sent copies of the pictures showing the condition of the property, that there are rats on the property and we

are receiving complaints from the neighbors and gave them 10 days to pay and take action to have the property cleaned up or we are going to move forward to have the place condemned. The Solicitor requested authorization to take action against the estate for all the monies that are owed and failure to clean up the place. Vice Chairman Sheaffer made the motion to authorize the Solicitor to take necessary steps. Chairman Martin seconded the motion. Motion approved.

Nolt – The Solicitor has filed an execution writ with Judge Cohick. She has experience with the Nolts and wants to specify the constable to do so. She wants Kevin Preston to do the execution because he knows these people. There is a sale scheduled near Thanksgiving.

OTHER REPORTS

COG – Meeting is next week.

Ag Preservation – They had a Special Meeting on November 1 to develop a budget request for the County Commissioners for land preservation for next year. The Board has set a goal of 1300 acres of land per year, this year they have placed 1100 acres in preserved land. They have two candidates to fill the vacant position.

Roadmaster – The Road Master reported that they have been doing shoulder work for the past several weeks. They tar and chip patched and cold patched. The stop bars have been repainted at Routes 11 & 233 and Routes 81 & 233. We are waiting on the line painters to do the roads. The road crew is getting equipment ready for winter snow removal. They still hope to get some brush trimmed before it snows and they will be working on shoulders as long as the weather permits.

Fire Marshal's Report – No report

Newsletter – The Secretary reported that she is working on the next edition.

APPROVAL OF BILLS LISTING

Vice Chairman Sheaffer made a motion to pay the bills. Supervisor Shuller seconded the motion. Motion approved.

SUPERVISORS' REPORTS

Supervisor Shuller – It has been a quiet month. He went to the Planning Commission Meeting, the Western Region Outreach Meeting, and the SALDO Workshop.

Vice Chairman Sheaffer – He attended the Planning Commission Meeting and the SALDO Workshop along with his Fire Company and Boy Scout activities.

Chairman Martin – He attended the Planning Commission Meeting, the Land Preservation Meeting, and the SALDO Workshop. He has met with the Road Master to review options on a truck. He met with Lori Glace of the County Conservation District at Beetem Hollow Road, and he attended the South Mountain Partnership Meeting. He has recruited them to help us with the injection well problem.

Ron Tritt asked about direct deposit for the part time employs. The Secretary stated that the original motion was made to cover the Supervisors, the full time employs and the regularly scheduled part time employees. Chairman Martin made a motion to allow part time employees to sign up for Direct Deposit if they request it and if they are regular part time employees. Vice Chairman Sheaffer seconded the motion. Motion approved.

BREAK FOR EXECUTIVE SESSION

RECONVENE FROM EXECUTIVE SESSION

The Solicitor stated that they discussed personnel issues and no decisions were made during the executive session.

The Solicitor stated that it would be appropriate to make a motion concerning an employee with medical issues that we cannot discuss. Supervisor Shuller made a motion to require a clearance letter from his physician authorizing our employee to come back to full duty including using heavy equipment and driving vehicles before allowing him to do so. Vice Chairman Sheaffer seconded the motion. Motion approved. Vice Chairman Sheaffer volunteered to speak with the employee.

Supervisor Shuller made a motion to adjourn. Vice Chairman Sheaffer seconded the motion. Motion approved.

NEXT REGULAR MEETING December 14, 2017

Respectfully submitted,

Vicki Knepp
Secretary