

PENN TOWNSHIP BOARD OF SUPERVISORS
1301 Centerville Road
Newville, PA 17241
Tel: 717-486-3104 Fax: 717-486-3522
Regular Meeting
April 12, 2018

Vice Chairman Sheaffer called the meeting to order and led everyone present in the Pledge of Allegiance.

Those present: Vice Chairman Ken Sheaffer, Supervisor Ronald Tritt, Solicitor Marcus McKnight, Treasurer Martha Sheaffer and Secretary Vicki Knepp.

PUBLIC COMMENT

Cathy Cornman, 920 Centerville Road – Ms. Cornman stated that she observed three guys dressed in camouflage with backpacks coming from the water tower. She notified Newville Water Authority who found no damage. She asked if cameras could be placed on the property. Vice Chairman Sheaffer informed her that the property belongs to the Newville Water Authority and we do not have the authority to do so without their permission.

Randy & Ian Heishman, 2675 Walnut Bottom Road – Randy Heishman stated that the Scouts completed the cleanup at the property on Pine Road on March 24. There were 15 Scouts involved in the project, with the parents and family members they had 50 people total. They removed over 200 bags of garbage and burnt trash for two hours. The Scouts would like to thank the McConnells, the Fire Company and Doug Stum for their assistance. The Secretary was directed to prepare a certificate of appreciation for the Troop.

APPROVAL OF MINUTES

Supervisor Tritt made a motion to approve the minutes from the March 8, 2018 Regular Meeting. Vice Chairman Sheaffer seconded the motion. Motion approved.

Supervisor Tritt made a motion to approve the March 31, 2018 Treasurer's Report. Vice Chairman Sheaffer seconded the motion. Motion approved.

APPROVAL OF SUBDIVISION PLANS

None

UNFINISHED BUSINESS

Trash – The Secretary reported there is a new list. She requested permission to send out letters to the delinquent accounts. Vice Chairman Sheaffer made a motion to

authorize the Secretary to send letters to the past due trash accounts. Supervisor Tritt seconded the motion. Motion approved.

Septic – The Secretary reported that there are still 23 systems that were due to be pumped in 2017 that need to be pumped yet. She said some of these were already scheduled but not done so she is not ready to turn the list over to the Solicitor yet.

Owner-Landlord Ordinance – The Secretary explained the changes to the Landlord Ordinance. She explained that since both the School District and the Township have abolished the per capita tax we no longer need to collect the names and ages of tenants in rental properties, she also explained that the Supervisors plan to make the landlord responsible for the trash service. Many of the people on the delinquent lists every quarter are tenants and it is difficult to collect their past due bills. A discussion of why the township required mandatory trash service and what could be done to reduce trash bills was held by members of the audience until they were reminded that this was for a vote on the Landlord Ordinance. Vice Chairman Sheaffer made a motion to adopt Ordinance 2018-01 Owner/Landlord Ordinance. Supervisor Tritt seconded the motion. Motion approved.

Michael Valek – The Secretary reminded the Supervisors that Mr. Valek had accepted two write-in elected positions, Auditor and Judge of Elections. The Second-Class Township Code prohibits the Township Auditors from holding any other elected or appointed positions in the Township. The Secretary stated that she sent Mr. Valek a letter explaining this and advising him that he would need to resign one of the positions. Mr. Valek sent a letter via email resigning from the position of Township Auditor. Supervisor Tritt made a motion to accept Michael Valek's resignation from the position of Township Auditor. Vice Chairman Sheaffer seconded the motion. Motion approved.

Chris Bream, 17 Hosfeld Road – Mr. Bream stated that he received a letter from the Township that he did not understand regarding a Conditional Use Hearing for a consignment sale at his property. He stated they took it to their attorney Brian Linsenbach who reviewed it and did not see any issue that would require a hearing. There was a lot of discussion from the audience in favor of Mr. Bream having his sale.

Ray and Bonnie Snyder of 15 Hosfeld Road expressed their objection. Mr. Snyder stated that the dust and traffic past his house was unbearable.

Supervisor Tritt made a motion that they allow Mr. Bream to hold his auction and then have him come in for a hearing. Vice Chairman Sheaffer seconded the motion. Motion approved.

Road Materials Bid – The Secretary stated that the Supervisors needed to ratify the COG Road bids. They discussed the issue with line painting. Wayne Stevenson objected to the Township accepting the lowest bid. When it was explained to him that we need to take the lowest bid to use State Funds he suggested that then Township pay for it out of General Fund. The Solicitor stated that if it can be documented that the low bidder has a record of bad performance or materials and it is documented in writing to them we may accept a higher bid. Supervisor Tritt made a motion to accept the Road Materials bid as accepted by Western Cumberland COG and recommended by the Roadmaster. Vice Chairman Sheaffer seconded the motion. Motion approved.

NEW BUSINESS

Repairs to the 2003 International Truck – Supervisor Tritt reported that the PTO shaft has started leaking oil. The truck is down at Turners to be repaired. In addition, the oil pan needs replaced. The Roadmaster plans on doing that in the fall prior to snow plowing season.

Ford Pickup – the Secretary reported that the Ford pickup truck has died. She would like permission to advertise it for sale on Municibid. A plow and spreader go with the truck. Supervisor Tritt made a motion to advertise the pickup with the plow and spreader. Vice Chairman Sheaffer seconded the motion. Motion approved. Chris Bream said that they could sell it at his auction and they would advertise the sale. The Secretary explained that she still must advertise a legal notice stating the truck is for sale and where it and when it would be sold. The Secretary stated that she would also like to sell the tool boxes, they will not require an advertisement. Supervisor Tritt made a motion to sell the tool boxes from the Ford pickup. Vice Chairman Sheaffer seconded the motion. Motion approved.

House Burn 801 Centerville Road – DEP gave the developer a permit for residual products. Mr. Knepp stated that Chairman Martin gave the developer a copy of our burn ordinance and told them that they needed to follow our regulations. Fire Chief Chris Alleman stated they were unable to use the building for training. The tenant ripped out all the windows and the copper pipes so they were unable to use it for training.

Guardrail Farm Road – Supervisor Tritt reported that we need to replace all the cable guardrail in the Township. We have approximately 2,000' to do yet on Smith and Farm roads. The Roadmaster got prices to do the north side of Farm Road along the Interstate 525' and Smith Road 500'. We got prices for three options from Chemung as an associate member of West Shore COG: 1) all new guardrail and posts \$21,730.00; 2) new guardrail and used posts \$18,850.00; and 3) used materials except for the ends and radius \$16,808.00. No matter which option we choose, we may have an additional charge of \$4,200.00 depending upon the ends we are required to use. The Roadmaster recommends option 3. Supervisor Tritt made a motion to approve option three for the guardrail installation and a possible add on of \$4,200.00 depending on which ends PennDOT requires us to use. Vice Chairman Sheaffer seconded the motion. Motion approved.

Shippensburg Area EMS – Tim Knepp, EMTP explained that there is a nationwide shortage of pain medications for not just pre-hospital but hospital care. Shippensburg Area EMS is searching for alternate options. Mr. Knepp explained that they have decided to use nitrous oxide; however, the delivery system is only available from one vendor in the entire country and costs \$3,750.00 each and they would like to purchase at least three units. This is an unbudgeted expense for them. Fire Chief Chris Alleman state that the fire company has voted to make up the difference between the cost of a unit and whatever the Township decides to donate to purchased one unit. Supervisor Tritt made a motion to donate \$1,875.00 toward the purchase of a nitrous oxide delivery unit. Vice Chairman Sheaffer seconded the motion. Motion approved.

CORRESPONDENCE

South Newton Township requests the Fire Police for the following dates:

- May 19, 2018 Spring Gun Raffle
- May 26, 2018 Walnut Bottom Memorial Day Parade
- June 21- 23, 2018 Fireman's Fair
- September 18, 2018 Outdoor Sportsman Drawing hosted by South Newton and West End Fire and Rescue

Supervisor Tritt made a motion to approve South Newton Township's request for Fire Police. Vice Chairman Sheaffer seconded the motion. Motion approved.

Bob Kough, Jr. Cooke Township Fire Chief requested permission for the Fire Police to direct traffic at the April 29, 2018 Ironmaster's Challenge to be held at Pine Grove Furnace State Park. The event will be from 7:30 AM to 5:30 PM. Supervisor Tritt asked if there will be a donation made. Mr. Kough reported that they are donating \$750.00. He also stated that he discussed the issues they had the last time they provided this service: no food provided to fire police; water not provided; did not know when the event was over; basically, forgetting about the fire police. The event planner says it will not happen again, Mr Kough will be in charge of the logistics. Supervisor Tritt made a motion to approve the request for Fire Police. Vice Chairman Sheaffer seconded the motion. Motion approved.

PROJECT UPDATES

Ridge – The Secretary stated that she was notified by Chairman Martin that Steve Kros of Ridge has notified him that DEP is requiring them to put an ultra-violet light system on the roof water discharge. There will be a meeting to explain what is happening. Wayne Stevenson stated he has been making UV lights for 20 years and they are very limited on flow on high volume. To his knowledge he does not know anyone who makes a system that will handle the type of volume coming off the roof. He is going to contact the manufacturers for additional information.

ZONING CODES ENFORCEMENT

Tim Knepp stated that the Boy Scouts made a lot of progress with the property along Pine Road.

Stambaugh's have been complying with their agreement from their most recent hearing.

The tenant has been evicted at the LeDane property, however, she left a lot of property behind. She has until the 23rd to remove it, so there is not a lot the owner can do until that time. Progress is being made, the owner is working in there daily and she wants to bring professional cleaners in to clean up mold in the basement. The owner has removed two 30-yard dumpsters of trash so far.

Mr. Knepp stated he had one complaint of mud and debris on the road from a new house that was constructed. When he went to investigate there was no issue. Evidently the property owner had taken care of the issue. He issued nine permits for the month.

SOLICITOR REPORT

The Solicitor stated that he picked up the MDIA reports from the COG since Chairman Martin was not there.

FPE – The Solicitor stated that last month he gave us the reports that the other side's expert says our former engineer is not responsible for the culvert issue. The Solicitor is going to get together with our new engineer to reply to that report.

Local Services Tax Ordinance – The Cumberland County Tax Bureau found a discrepancy in the LST Ordinance between employees and what they are required to do and self-employed people and what they are required to do. He has made the change and has spoken with the Tax Bureau. Vice Chairman Sheaffer made a motion to advertise the Local Services Tax Ordinance for the next Regular BOS Meeting. Supervisor Tritt seconded the motion. Motion approved.

Nolt, 44 Hair Road – The Secretary reported that they have responded to her second letter and applied for a trash service exemption, which was granted.

The Solicitor stated he wanted to publicly thank the Fire Company and the Boy Scouts for their assistance at the Easter Sunrise Service at Kings Gap.

Fire Chief Chris Alleman said the Fire Company is going to be holding a new fundraiser on May 12. It will be an all you can eat wings dinner. It will be done by Callahan Wings out of New Oxford. Mr. Alleman asked the Supervisors for permission to serve beer at the event. Supervisor Tritt made a motion to approve the Fire Company serving beer at the event. Vice Chairman Sheaffer seconded the motion. Motion approved.

OTHER REPORTS

COG Meeting – Chairman Martin was not at the COG Meeting. The Solicitor stated that the Road Materials bid was approved. There was a UCC Appeal Board Hearing on a bathroom issue in the new addition of the elementary school. It was approved with conditions.

Roadmaster – The Secretary reported that the road crew is working on widening the shoulders on Farm road prior to the replacement of the guardrail. They plan to work on the shoulders and bad sections on Quarry Hill Road and they have been cleaning up the equipment from winter and getting ready for construction season.

Fire Marshal's Report – No report.

Newsletter – The Secretary reported the newsletter went out the previous week. She said that she had discussed with Chairman Martin the possibility of printing in color, which would double the price. She sent it out in black and white but asked the thoughts of the other Supervisors on printing it in color. Wayne Stevenson said we need to get prices from other printers, Silver Spring Township found out that they could get printing done cheaper. Vice Chairman Martin suggested that he provide the Secretary with a list. Vice Chairman Sheaffer made a motion to try printing in color and see how it works out. Supervisor Tritt seconded the motion. Motion approved.

APPROVAL OF BILLS LISTING

Supervisor Tritt made a motion to pay the bills. Vice Chairman Sheaffer seconded the motion. Motion approved.

SUPERVISORS' REPORTS

Supervisor Tritt stated he attended the Supervisor Workshop in March; the Planning Commission Meeting, the Stambaugh Hearing; plowed snow; looked at the guardrails on Smith and Farm Roads with the Roadmaster; and met with Jamie Smith about stump grinding two stumps at the park.

Vice Chairman Sheaffer reported that he attended the Planning Commission Meeting and Workshop. He stated he was at the fire company meeting the past Monday and has been spending a lot of time doing prep work for the Boy Scouts food stand at the car show. He said he has information on a Community Facilities Direct Loan and Grant Program giving low interest loans and grants, however, the recipients must be below poverty level.

Supervisor Tritt made a motion to adjourn. Vice Chairman Sheaffer seconded the motion. Motion approved.

NEXT REGULAR MEETING MAY 10 2018

Respectfully submitted,

Vicki Knepp
Secretary